

FEBRUARY 19, 1968

CALL TO ORDER

The regular meeting for February 1968, of the Board of Trustees of  
 at 8:00 PM by Vice Chairman John Garrabrandt in the new

Those in attendance were: Trustees John Garrabrandt, Robert Blastock,  
 Eldon Evans was absent because of illness.

Clifford Darrington of Declo, Ex officio Board Member from Cassia  
 County, was the only visitor of the evening.

MINUTES OF JANUARY 15 and FEBRUARY 6 APPROVED

joint session with the Housing Commission on February 6, were approved  
 as presented.

CIVIC AUDITORIUM PROGRESS

A January 31, 1968, report from this Committee indicates collections,  
 in the final phase of the campaign, now total \$87,864.00.

TREASURER'S REPORT

The January report of the Treasurer was reviewed with some discussion  
 MOTION by Mr. Coleman, seconded by Mr. Blastock  
 accepted the report as submitted

BILLS PAYABLE, FEBRUARY PAYROLLS

Upon MOTION by Mr. Blastock, seconded by Mr. Coleman, the Board  
 of Trustees approved for payment of the following: Regular bills for  
 January -- \$46,587.40, February payroll including work-study --  
 \$34,163.50 (net), (\$44,255.00 gross).

RELEASING OF TRUSTEE ELDON EVANS

Members of the Board were informed that Mr. Evans has been released  
 from the hospital, is now at home and may engage in very limited activity;  
 it is expected that his confinement may extend to as much as six or eight  
 weeks from the time of his emergency trip to the hospital.



WRITTEN POLICY ON THE USE OF THE PHYSICAL PLANT OF  
THE COLLEGE OF SOUTHERN IDAHO

first of all, for the students that it serves. Community use of College property shall not be permitted to interfere with student use.

It will be clearly understood that no community organization will have access to College facilities for fund raising projects during which time, any fund raising activity is being sponsored by the College either on campus or off.

private enterprise. This includes food services, fine arts building, health and physical education building and student union ballrooms.

Community organizations requesting the use of any part of the

transmitted to the person\* in charge of the facility to be used, properly signed by the individuals or individual making the request. The request is then processed, and if permission is granted, the activity is placed on the College Master Activity Calendar.

Each person or committee that is in charge of a facility must submit in writing to the administration, a copy of rules or regulations concerning the actual use of that particular facility by any community organization. These rules must include cost for use.

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Arts Advisory Committee composed of Dr. Harry Brumbach and Mr. Jim Kinney of Twin Falls, Mrs. Jack Ramsey of Filer, Mrs. Jerry Callen of Jerome, and Mr. Bob McManaman of Buhl.

PROCEDURES FOR INVITATION TO BID, CONTRACT AWARDS, ETC.

Pursuant to the Board's recognition on November 21, 1967, of Section 33-601 Idaho Code as amended, which provides for public notice of intent to purchase items which in aggregate cost will exceed \$2,500.00, in order that bids may be invited, the Board of Trustees concluded that when time is the essence, publication should be initiated without delay and approval to purchase could be obtained by a phone polling of the members of the Board.

Under normal situations when ample time is available, publication of the notices may be initiated at any time by the Business Manager; the public

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rejection of bids, and awarding of the contracts to purchase, are both subject to decision by the Board.

PURCHASE OF BURROUGHS ACCOUNTING MACHINE AUTHORIZED

Pursuant to legal advertisement on December 12 and 19, 1967, inviting bids for furnishing the College with an alpha-numeric accounting machine, only a single bid was received by the specified date of December 20, 1967, a second being received on December 21st.

Bids received were: Burroughs Corporation, a rebuilt F-1500 Model	
Burroughs Sensimatic Accounting Machine	\$4,400.00
National Cash Register Co. (Received 12/21/67)	
a rebuilt NCR Model 33	\$4,749.00

Upon MOTION by Mr. Coleman, seconded by Mr. Blastock, the Board of Trustees adopted the following resolution:

RESOLUTION

WHEREAS it appears that the statutory requirements of Section 33-601 Idaho Code as amended, have been complied with; and,

WHEREAS it appears that in response to invitation to bid, the low bidder is the Burroughs Corporation;

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NOW THEREFORE be it resolved that the Board of Trustees of the College of Southern Idaho Junior College District does hereby accept the bid from the Burroughs Corporation and award the contract for purchase of the accounting machine as described in said corporation's bid proposal dated December 18, 1967, for a bid price of \$4,400.00 with delivery and detail as therein specified.

DORMITORY HOUSING COMMISSION - ASSIGNMENT AGREEMENT

By action of the Board of Trustees on February 6, 1968, Attorney [redacted] authorized to prepare an assignment of responsibilities [redacted]

[redacted] has been prepared and is in the hands of the Commission for its [redacted]

On page eight (8) of Minute Book IV, Minutes of the Board of Trustees meeting of November 21, 1967, reference is made to action of the Board recorded under "DORMITORY - Working Drawings Authorized" in which [redacted] Construction Account invested funds would [redacted]

Attorney Alexander pointed out that such use of these funds could be only on a temporary basis, in the form of a loan" until such time as the Dormitory Housing Commission has funds of its own to pay these fees and can then repay the fees advanced by the CN Account.

The Board agreed that this was the intent and basis upon which these funds would be disbursed in behalf of the Housing Commission.

PRESIDENT TAYLOR'S REPORT

1. Dr. Taylor drew attention to the urgency in the early selection and purchase of the furniture, furnishings, and equipment for the new buildings now under construction on campus. He pointed out methods which could be utilized to accomplish this and recommended the use of the services of [redacted] architectural firm as the most desirable; the cost for these services [redacted] contract may be required [redacted]

Trustees of the College of Southern Idaho Junior College District gave authorization, effective immediately, for Jones-Fehlberg Associates

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(Cushing Terrell Associates), pursuant to Section 1.3 Additional Services, particularly paragraph 1.3.14 of the contract of December 19, 1966, between the College of Southern Idaho and Jones-Fehlberg Associates, to develop the specifications, color schemes, and other details preparatory

to calling for bids for supplying the furniture, furnishings, and equipment [redacted] exclusive of those items already covered under the prime [redacted]

2. Scholarships Granted: Mr. Perkins, Dean of Students, by letter of January 30, 1968, advised that the Scholarship Committee has recommended [redacted] to four students for the Spring Semester of 1968. Dr. Taylor [redacted]

MOTION by Mr. Coleman, seconded by Mr. Blalock, the following

#### RESOLUTION

WHEREAS there has been established with the College of Southern Idaho a Scholarship Fund, the purpose for which is to provide scholar-

of Southern Idaho, and said Scholarship Fund is maintained in the Twin Falls Bank & Trust Company, Twin Falls, Idaho, under the name of "The College of Southern Idaho Educational Trust"; and,

WHEREAS the Scholarship Committee of the College of Southern Idaho has reviewed the applications of:

Coral Dalos  
Wiley Godby

Rhonda Miracle  
Tom Ehrmantrant

and in its opinion finds these students deserving of the aforementioned scholarships;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the College of Southern Idaho, that the students hereinbefore named be granted scholarships in the amount of \$100.00 each, and that the Trust Officer of said Twin Falls Bank & Trust Co. be directed to release said

ADOPTED THIS 19th day of February, 1968.

# College of Southern Idaho

## Junior College District

P. O. BOX 1238  
TWIN FALLS, IDAHO 83301

Idaho N. Carrabrandt, Vice Chmn.

Dr. Donald L. Keith, Dean

January 30, 1968

College of Southern Idaho  
Board of Trustees  
Subject: Scholarship Applications

The Scholarship Committee would like to submit the following named students for one hundred (\$100) dollar scholarships from the College of Southern Idaho Trust Fund for the academic year of 1967-68.

Coral Dalos  
Wiley Godby

Rhonda Miracle  
Tom Ehrmantrant

The purpose of the trust is to provide scholarships, financial grants and/or loans to worthy College of Southern Idaho Students. In the opinion of the Scholarship Committee, the above named students are worthy of these scholarships.

In reference to paragraph eleven (11) of the Trust Agreement, it is understood that the power to name recipient beneficiaries under

*David Perkins*

David Perkins  
Dean of Students

DP/jh

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3. Communications: A note from Warren Barry of Volco Builders, accompanying a news item from the Burley newspaper was read with interest.

A letter from Dr. Dwight Baird, who was here for CSI second semester

him while he was here.

4. Lyceum Committee: The details of a recent meeting of the new

evening event were: Art Show, Utah Symphony Orchestra, a vocalist, plus the usual open-house activities. The budget for this was estimated at \$5,000.00 to be absorbed by the sale of 1000 tickets at \$5.00 for the four evenings. The Board was in full harmony with the idea.

5. Parking Area at Vocational School: A parking area to supplement the existing space at the Vocational School, has been acquired from the property owners immediately adjacent east of the present occupied area and north of the railroad. The rental is \$135.00 per month \$35.00 to one owner and \$100.00 to the other. The Board found no objection to entering into a

6. Fred Wanzenreid property: Arrangements for the leasing of building and grounds from Mr. Wanzenreid, to house additional Vocational Education Programs, have been unsuccessful because of the cost of remodeling and the uncertainty of duration of need.

7. Harry Musgrave Property: Investigations are being conducted on the Musgrave property on Kimberly Road, formerly occupied by the Blue Ribbon Service. The tentative monthly rental is \$475.00 for approximately 6,000 square feet of floor space.

8. Travel Approval: Requests for prior approval for travel to attend national conferences were submitted for:

Mr. Denis Foote, Director of Music, to attend the National Conference of Music Educators in Seattle early in March. Estimated cost \$250.00.

Dr. Adele Thompson, Dean of Women, to attend the meeting of the National Association of Deans of Women April 3-7, Chicago. Estimated

(Both the above are to be paid from Student Association Funds.)



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Dr. James L. Taylor, President, to the American Association  
of Junior Colleges in Boston February 26 to March 1.

Upon MOTION by Mr. Blastock, seconded by Mr. Shields, the above  
travel requests were approved by the Board of Trustees.

APPROVAL OF AGREEMENT BETWEEN DORMITORY HOUSING COMMISSION  
AND FIRST SECURITY BANK:

Under date of February 6, 1968, the College of Southern Idaho Dormitory  
Housing Commission accepted the terms and conditions of an agreement  
dated February 1, 1968, by the First Security Bank of Idaho to act as  
fiscal agent in the sale of revenue bonds for the financing of the construction  
of a dormitory - student center complex for CSI.

A MOTION was made by Mr. Coleman, seconded by Mr. Blastock that the  
Board of Trustees of the College of Southern Idaho Junior College District  
approve the terms and conditions of said agreement hereinabove described,  
and the acceptance by the Dormitory Housing Commission. Being put to  
a vote, the motion carried without dissent. (Copy of Agreement attached  
hereto.)

ADJOURNMENT

No further business appearing, the meeting was declared adjourned at  
9:55 P.M.

Secretary A. W. Van Slyke

Approval: 3/18/68

Chairman John R. Coleman



**First Security Bank of Idaho**  
NATIONAL ASSOCIATION

HEAD OFFICE

BOISE, IDAHO

February 1, 1968

Honorable Chairman and Junior College Housing Commission  
College of Southern Idaho Junior College District  
Twin Falls and Jerome Counties  
Twin Falls, Idaho

Gentlemen:

You have advised us that you contemplate the issuance of revenue bonds of the

the purpose of constructing and equipping a dormitory and student union facilities, and you have indicated that you would like us to assist you in a financial capacity in the matter of sale and issuance of said bonds.

It is hereby agreed that we are employed by you to act as your fiscal agents, to assist in setting up any financing that may be undertaken in connection with the above improvements, and in this capacity, our services, among others, will include the following:

1. A financial study of the situation and recommendations as to the procedure that could, in our opinion, best be followed by the Commission, which will include recommendations and schedules covering fees, rentals and other charges to be set up to pay for the bonds, the lien on income and revenue ~~and other charges and all other necessary~~
  2. We will confer with the bond attorneys and the attorney general of the State of Idaho with regard to the financial provisions which the bond resolution will contain.
  4. We will arrange for the proper advertising of the issue in financial ~~publications and obtain the minimum amount of subscribers through our~~
- proper time.
- officials. and to issue their final approving opinion as to legality of
- prevailing fee schedule, as a recognized bond paying agent and trustee, located in a Federal Reserve City.
7. We will have an experienced bond man at the public bond sale to aid the commission in the determination of the best bid and various other matters

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LARGEST INTERMOUNTAIN BANKING ORGANIZATION*

pertaining to the sale of the bonds.

- 8. We will handle on behalf of the commission the delivery and settlement ~~of the bonds to the successful bidder~~
- 9. We will work with the commission in the matter of profitable employment of bond proceeds in legal investments until such funds are needed for construction.
- 10. Finally, we will be available throughout the proceedings to help or advise in the various financial details as necessary.

For our services as fiscal agent, you are to pay, coincident with the delivery of

In the event that the bonds are not issued, or if for any other reason you decide to abandon the project, you will owe us nothing for our services, but in either of such events, should you determine to issue such bonds for the aforesaid purpose within a period of three years from the date of your acceptance hereof, this agreement shall apply to such issue.

It is expressly understood that this agreement does not intend and is not, under any circumstances, to be construed as requiring us to perform any service which constitutes the practice of law. we are employed in an expert financial capacity only.

Respectfully submitted,

FIRST SECURITY BANK OF IDAHO, N. A.  
BURROWS, SMITH COMPANY OF IDAHO

By Richard A. Burton

By \_\_\_\_\_

The above and foregoing offer is hereby accepted for and on behalf of the Junior College Housing Commission of the College of Southern Idaho, Junior College District by order of the Junior College Housing Commission thereof, in session this 6<sup>th</sup> day of February, 1968.

Michael B. Gray

ATTEST:

H.W. Van Slyke  
Clerk

(SEAL)