

COLLEGE OF SOUTHERN IDAHO JUNIOR COLLEGE DISTRICT
MEETING OF THE BOARD OF TRUSTEES

CALL TO ORDER AND ATTENDANCE: The Board of Trustees of the College of Southern Idaho Junior College District held its regular meeting for June, 1968 in the Executive Office of the College in Twin Falls, Idaho on June 17, 1968.

Meeting called to order at 8:00 a.m. by Vice Chairman John Garrabrandt in the absence of Chairman Eldon Evans, with Trustees [redacted] also absent.

MINUTES READ AND APPROVED: The Minutes of the previous regular

Mr. Coleman, accepted as presented. (A copy of this report is attached to and becomes a part of these Minutes.)

for payment the regular bills in the aggregate amount of \$40,427.36, and the current payroll in the gross amount of \$63,229.10.

REVIEW OF BIDS, ACCEPTANCE OF BIDS, PURCHASE AUTHORIZATION: Bids having been invited pursuant to statute, were opened publicly on May 20 June 14 and June 17 1968. abstracts of these were reviewed by the Board of Trustees and the following action taken:

Bids opened May 20, 1968 - Upon MOTION by Mr. Blastock, seconded by Mr. Coleman the Board of Trustees declared that these listed below appeared

Central Scientific Co. (Genes)	\$1,426.10
Standard Scientific - Intermtn. Division	
Chemistry Items - Total	\$3,355.34
Welch Scientific Co. (Physics Items)	\$9,890.32
Standard Scientific - Intermtn. Division (Biology)	\$2,100.00

Bids opened June 14, 1968 - (The Jones-Fehlberg bid opening) Upon

Trustees accepted the recommendations of Jones-Fehlberg and declared that the initial list submitted by them, aggregating \$62,641.25 in bids, appeared to be the best bids in the interest of the College of Southern Idaho and authorized the awarding of contracts to purchase to each respective bidder on said list.

Pianos - bid opening June 14, 1968 (Jones-Fehlberg) - Because of the makes of pianos bid, as opposed to the base bid items, the Board chose to consider these bids as separate items from the main initial list.

Upon MOTION by Mr. Coleman, seconded by Mr. Blastock, the Board of Trustees voted without dissent to accept the low bids for the four pianos, namely: Claude Brown Music - Baldwin concert grand \$5,500.00, two Baldwin uprights for practice use \$1,390.00; Warner Music - Yamaha studio grand \$3,595.00.

Bids rejected (June 14th group) Upon MOTION by Mr. Coleman, seconded by Mr. Blastock, the Board of Trustees rejected the bids submitted for the fume hood and the two floor scrubbers.

Bids opened June 17, 1968 SPECIAL MEETING OF THE BOARD: The Board was informed that bids were opened Monday afternoon on June 17th for numerous items for the Departments of Music, Business Administration and Chemistry, but that the abstracts had not been completed and consequently no recommendations were prepared.

The Board therefore called a special meeting for Monday, June 24, 1968, ~~17,000-0000 Holiday Inn for the purpose of reviewing bids and such other~~

PERSONNEL EMPLOYED: Upon recommendation by President Taylor, a MOTION was made by Mr. Coleman, seconded by Mr. Blastock, and carried when put to a vote, that the following persons be employed by the College of Southern Idaho:

Robert Harris - Associate Professor of English \$8,600.00 acad. yr.

Assistant; 4-6 mos. probationary @ \$ 450.00 monthly
Richard Robinson - General Maintenance - plumber \$4,800.00 annually

McATEE LEASE (Administrative Office): Under consideration since the previous meeting, have been two different leases with Dr. Frank McAtee for space for the CSI Administrative Office. Both are designed to recognize the additional improvements to the building; the \$350.00 for those which have been accomplished, the \$385.00 for the past and proposed early future; said improvements have been those desired by the College. Both leases are retroactive to April 1, 1968 and will run to August 1, 1968.

Upon MOTION by Mr. Blastock, seconded by Mr. Coleman, the Board of Trustees is instructed that a lease be entered into with Dr. Frank McAtee for

NEW BUSINESS ITEMS:

1. Dr. Taylor recommended that a special commendation and expression of appreciation should go to Mr. Blastock for his efforts in the acquisition of

2. The Board was informed that continued investigation is being done to determine the availability, and advisability, of the former Bestway Builders business property on Addison Avenue West

#411 in which that District advises that CSI is being charged with \$1,688.42

Trustees instructed Dr. Taylor to work out a settlement with School District

4. There are, because of construction on the Campus, several hundred feet

Canal Co. under which they will tile this section with 24 inch concrete pipe at

with the Canal Company was submitted for review. It was noted that to do this work will require a change-order in the prime contract, and approval from the federal government agency; the government approval has already been assured, verbally.

Upon MOTION by Mr. Blastock, seconded by Mr. Coleman, the Board of Trustees authorized a change-order in the prime contract to permit the tiling of the main irrigation lateral as outlined hereinabove at an estimated additional

5. Dr. Taylor informed the Board that both State and local fire codes for public buildings such as the CSI Fine Arts Auditorium require, where a stage curtain is to be used, that said curtain be of fire-resistant (asbestos) material, the cost for which in this instance will be about \$5,390.00; a change order will be

the Board of Trustees approved a change-order in the prime contract to provide for the installation of the fire-resistant (asbestos) stage curtain at an estimated cost of \$5,390.00

6. An Administrative Office Building on Campus in the Faculty Office Complex?

Office space and proposed that consideration be given to the construction of an-

be the Administrative Office of the College; by the use of force account procedures (College personnel in both planning and construction) the cost could be held to \$6.00 to \$7.00 per square foot and would pay for itself in six or seven

The question was raised as to whether the College could legally undertake such a project in the manner suggested, ignoring the normal bidding and contract procedures for public institutions; the Board expressed doubt, as well as advisability.

Believing that there are many good and valid reasons for building an administrative office building on Campus, the Board, upon MOTION by Mr. Coleman,

7. Scholarship for Jill Renee Smith: The Scholarship Committee of the College of Southern Idaho by David Perkins, its Chairman, has recommended by letter that Jill Renee Smith be granted the first scholarship from the Creed Memorial Scholarship Fund for studies in the medical and healing arts field.

granted a \$200.00 scholarship from the Creed Memorial Scholarship Fund to Jill Renee Smith.

APPRECIATION TO DR. TAYLOR: The Board noted that in handing out expressions of appreciation, Dr. Taylor should be included for his vision and foresight as well as his tenacity and detail in program planning which has brought the College into the growth momentum which has been achieved.

ADJOURNMENT: No further business appearing, the meeting was declared adjourned at 10:05 p. m.

Secretary H. W. Van Slyke

APPROVAL: July 15, 1968

Chairman John R. Coleman

COLLEGE OF SOUTHERN IDAHO JUNIOR COLLEGE DISTRICT
 SPECIAL MEETING OF THE BOARD OF TRUSTEES
 HOLIDAY INN, MONDAY, JUNE 24, 1968

the bids received recently for furnishing certain items of furniture, equipment, and supplies to the College, and to conduct such other business as

PRIME CONTRACTOR'S 10% HOLDBACK OF FUNDS: It has recently been called to attention that if the contractor on a project such as the CSI Campus development is making satisfactory progress and is at least 50% toward completion, the owner may elect to discontinue holding back the 10% of the monthly advances due the contractor for work completed during the previous month. Since Neilsen & Miller are well beyond the 50% completion mark, and are

be in full.

This procedure is undoubtedly covered in the contract and approved by the federal agency; the Board instructed that whatever the contract detail provides in this respect be done.

CHANGE IN FEE SCHEDULE FOR FINE ARTS AUDITORIUM: At a June 19

under Category No. 1, the fees and detail be changed in line one from \$250.00 per evening performance to \$150.00 per performance and line two from other sections and categories to remain as previously set.

Upon MOTION by Mr. Blastock, seconded by Mr. Garrabrandt, the Board of Trustees approved the changes in rate and schedule as recommended by the Fine Arts Advisory Committee.

PERSONNEL EMPLOYED: Upon the recommendation of Dr. Taylor, a MOTION was made by Mr. Coleman, seconded by Mr. Blastock, that the following named person be employed:

Robert Becker - Distributive Education

\$6,700.00 acad. yr.

SCHEMATICS - HEALTH & P. E. BUILDING: Dr. Taylor reviewed briefly the schematics of the proposed Health and P. E. Building and recommended that the architects proceed with the plans and specifications.

Upon MOTION by Mr. Garrabrandt, seconded by Mr. Coleman, the Board of Trustees authorized Dr. James Taylor to instruct Jones-Fehlberg Associates to proceed with the plans and specifications for the new Health and P. E. Facility.

PROPOSED ADMINISTRATIVE OFFICE BUILDING ON CAMPUS - NOT ADVISABLE TO PROCEED AS SUGGESTED PREVIOUSLY: In the previous regular meeting of the Board of Trustees consideration was given to the construction of an Administrative Office Building in the Faculty Office Complex on Campus, on a force account basis. Attorney Alexander told the Board that he believed the College cannot engage in a construction program for such a facility ex-

RECONSIDERATION OF ITEMS M-19 AND M-20 OF JUNE 14 BID OPENING: Bids had been received on June 14, 1968 for a duplicator and a mimeograph, and a

Office Equipment Co. was the low bidder on machines which are acceptable to the College.

Upon MOTION by Mr. Garrabrandt, seconded by Mr. Blastock, the Board of

contract for purchase.

BID OPENING JUNE 17, 1968: Summaries of the bids opened on June 17, 1968 for furnishing the College certain items of equipment and supplies for the Departments of Music, Business Administration, and Chemistry, were reviewed and the action taken:

CHEMISTRY - Upon MOTION by Mr. Coleman, seconded by Mr. Garrabrandt, the Board of Trustees accepted the low line-item bids and authorized the purchasing from the low bidders.

MUSIC - Upon MOTION by Mr. Coleman, seconded by Mr. Garrabrandt, the Board of Trustees authorized that the contracts for purchase of items

BUSINESS ADMINISTRATION - Upon MOTION by Mr. Coleman, seconded by Mr. Garrabrandt, the Board of Trustees authorized the contracts for purchase of machines and equipment for the Business Administration Department be awarded to the low bidder except the electric typewriters and the selective listening station equipment and that these two be held out for further study.

FACULTY RECRUITING TRIP: Dr. Taylor explained that the element of time necessitates that he leave in the very early future for an extended trip to interview and recruit faculty personnel to fill existing and anticipated vacancies and the new positions resulting from the expected increase in

service agreements on both the electric as well as the manual typewriters,

adjourned at 1:30 p. m.

Secretary N. W. Van Slyke

APPROVAL: July 15, 1968

Chairman John R. Coleman

COLLEGE OF SOUTHERN IDAHO - SPECIAL ACTION OF THE
BOARD OF TRUSTEES REGARDING ELECTRIC TYPEWRITERS
AND SELECTIVE LISTENING EQUIPMENT

JUNE 27, 1968 - BOARD POLLED, ACTION TAKEN: Under date of June 26, 1968 a recommendation was made to the Board by President Taylor and Business Manager Van Slyke, and the information furnished relative to warranties and service agreements, to the Board for consideration in the selection of electric typewriters and selective listening station equipment

(a) That authorization for the purchase of the 34 Adler manual typewriters

(b) That authorization be given to purchase fifty-nine (59) Adler electric typewriters, as bid, from Snyder's Office Equipment Co.; and, the Stenorette selective listening station equipment, as bid, from Spencer's Inc.

Secretary N. W. Van Slyke

APPROVAL: July 15, 1968

Chairman John R. Coleman