

MEETING OF THE BOARD OF TRUSTEES, MONDAY, FEBRUARY 17, 1969

CALL TO ORDER, PURPOSE, & ATTENDANCE:

The Board of Trustees and Officers of the College of Southern Idaho, Junior College, Pocatello, Idaho, met for its regular monthly meeting; the meeting was held in the Executive Office of the College; the purpose of the meeting was to conduct the regular business of the District

Attendance included Trustees John R. Coleman, Robert S. Blastock Jr., Eldon V. Evans, and John N. Garrabrandt; also Dr. James L. Taylor, Robert Alexander, Ed Peterson, and H. W. Van Slyke. Mr. Shields was absent.

MINUTES APPROVED:

The Minutes of the meeting of January 20, 1969, having been earlier submitted for review, were, upon MOTION by Mr. Garrabrandt, seconded by Mr. Evans, approved as written.

TREASURER'S REPORT:

The January report of the Treasurer was examined and discussed briefly.

(A copy of this report is attached to and made a part of these minutes.)

BILLS ALLOWED FOR PAYMENT:

Upon MOTION by Mr. Evans, seconded by Mr. Garrabrandt, current bills payable in the amount of \$31,404.58 were allowed for payment, plus the approval of fund transfers, payment of taxes, all in the aggregate amount of \$358,694.22, and - the January payrolls: regular \$63,776.08 (gross), Title I CW-SP \$9,775.93 (gross). (Abstract attached hereto.)

ED PETERSON, ARCHITECT:

Mr. Peterson appeared before the Board to discuss the remaining unpaid items to Neilsen & Miller, noting that among these were \$5,746.00 for the

and additional rock excavation - 54 cubic yards at \$40.00 per yard= \$2160.00; and in addition to these other, \$129,769.69 retainage on the prime contract.

He recommended by letter dated February 17, 1969, that the College with-

the money which had been retained.

was instructed to agree that an amount of \$129,769.69 be retained in the Academic Building at

Rather than relay to the contractor the amounts being withheld by line-item, it was suggested that it would be better to state only the lump sum, and that Mr. Peterson should inform the Board as to the adequate total amount to be withheld

since it is more than a year old and he has not previously been advised

(Note: In reviewing the subject of the "lump sum" advice from Mr. Peterson,

the recording of the February 17th minutes be corrected to show that Mr. Peterson was instructed by the Board to advise the Board by letter of the lump sum amount of money the architect recommends withholding. The Motion was carried.)

LEGISLATIVE REPORT:

Dr. Taylor reported in considerable length, the status of proposed legislation pertinent to junior college districts and education in general in the current session of the Idaho Legislature, and some of the problems confronting the

and LaVar Steel who occupies one of the homes owned by the College on North Washington. It was deemed advisable to draw up a new lease agreement and this was done.

Upon MOTION by Mr. Evans, seconded by Mr. Blastock, the Board of Trustees approved a new lease between the College District and LaVar Steel, said lease which provides among other things a rental of \$70.00 per month, a one-year term commencing January 1, 1969, and renewal privileges.

PERRY FARM LEASE:

Irvin Perry has leased the tillable land in the Campus for the past two years, on an annual lease arrangement. Due to a number of changes in the circumstances, including a decided reduction in tillable acres, it was deemed ad-

Due to lack of information as to acres which could be cultivated, and the Board instructed Dr. Taylor and Trustee Blastock to

GROUP INSURANCE FOR EMPLOYEES:

Having had under consideration for some time, the matter of long-term disability insurance for employees of the College, and a group life program of some kind; and having had a resume of several preliminary proposals, the Board indicated its willingness to hear recommendations.

Dr. Taylor thereupon asked that his recommendations dated February 13,

(See attached to these minutes)

Upon MOTION by Mr. Garrabrandt, seconded by Mr. Evans, the Board accepted Dr. Taylor's recommendations relative to group long-term disability, deleting the funding by the College noted in the Elimination Period.

Upon MOTION by Mr. Garrabrandt, seconded by Mr. Evans, the Board accepted the recommendations made by Dr. Taylor relative to group life insurance; instructed that bids be called for both the group long-term disability insurance and the group life insurance, on the basis of the specifications included in Dr. Taylor's recommendations; suggested that dividends of participating companies not be considered, that the group

HONEYWELL MAINTENANCE AGREEMENT:

The Honeywell Co., manufacturers of the control devices of the electrical-mechanical equipment installed in the three buildings now on Campus, have proposed a maintenance agreement to cover these 720 devices. The agreement is for a 20-year period, at an annual cost of just under \$5,000.00

After a brief discussion, Dr. Taylor recommended that we do not enter into such an agreement. The Board concurred.

BIDS ON PETROLEUM PRODUCTS TO BE INVITED:

The Board was informed that the District's requirement for petroleum products has now reached the point where it may be advantageous to put the business out on bids.

Upon MOTION by Mr. Evans, seconded by Mr. Blastock, the Board instructed that bids be invited for the petroleum products requirements of the College.

PERSONNEL EMPLOYED:

Upon recommendation by Dr. Taylor, and upon MOTION by Mr. Evans, seconded by Mr. Blastock, the Board of Trustees approved employment of the following listed persons:

Beverly Hackney - PE 8 and 9 for four semester hours at \$125.00 each.

Dave Van Houten - Agricultural Science 5 and 6 for four semester hours at \$125.00 each.

\_\_\_\_\_ - PE 8 and 9 for four semester hours at \$125.00 each.

\_\_\_\_\_ - ABE at \$2.00 per hour limited to \$150.00 for term \_\_\_\_\_

Berniece Stansell - Library Aid (part time) \$100.00 per month.

ABE Student Assistants at \$1.40 per hour limited to six hours weekly:

ANALYSIS OF CONSTRUCTION ACCOUNT.

Chairman Coleman, at the previous regular meeting, requested that the analysis of the Construction Account be updated to January 31, 1969. This was done, and copies of the analysis furnished each member of the Board.

BOARD REMINDED OF BID OPENING ON FEBRUARY 20:

The Board was reminded that the bid openings would be on February 20, 1969 at the Holiday Inn; that a dinner meeting is scheduled for 6:30 that evening.

DR. TAYLOR ASKED TO SERVE AS EVALUATOR FOR NW ACCREDITATION ASSOCIATION:

Dr. Taylor told the Board that he had been invited to serve as an evaluator would be at Grenville, Montana, March 31, and April 1, 1969.

Upon MOTION by Mr. Blastock, seconded by Mr. Evans, the Board gave its approval for Dr. Taylor to serve as an evaluator for the Northwest Accreditation Association.

AAJC MEETING IN ATLANTA, GEORGIA:

The Board was informed that the Annual Meeting of the American Association of Junior Colleges would be meeting in Atlanta, Georgia early in March; that he would like to attend believing that it is a must in keeping abreast with junior college activity and problems; and that he would need to be gone March 1 through March 6.

Upon MOTION by Mr. Blastock, seconded by Mr. Evans, the Board authorized Dr. Taylor to attend the AAJC meeting, March 1 through March 6 at Atlanta,

NEED FOR ADDITIONAL VOCATIONAL SCHOOL SPACE EMPHASIZED:

Dr. Taylor again reminded the Board of the growing demand for programs which can be furnished by College of Southern Idaho Vocational-Technical School, and that in order to make these programs available it will be necessary to acquire additional space.

ADJOURNMENT:

No further business appearing, the meeting was declared adjourned at 10:20 P.M.

Secretary H. W. Jan Slyke

Chairman

John K. Coleman

COLLEGE OF SOUTHERN IDAHO

Board of Trustees - Dormitory Housing Commission  
Joint Meeting of February 20, 1969  
PRE-BID OPENINGS

CALL TO ORDER: 10:00 A.M.

Pursuant to previous arrangements and legal notices, members of the Board of Trustees of the College of Southern Idaho Junior College District and of the Dormitory Housing Commission of said college district convened at 10 A.M. MST

CH-IDA-20 (D.S.) included in Phase II construction of campus facilities for College of Southern Idaho.

Those attending were: John R. Coleman, Chairman of the Board of Trustees; Michael B. Gray, Chairman of the Dormitory Housing Commission; H. W. Van Slyke,

McManaman, College of Southern Idaho Superintendent of Buildings and Grounds; and Robert Alexander, Attorney for the "owners", attended the latter part of the session.

BID OPENING:

Mr. Ed Lee read aloud each bid and alternate figure, the bidder's surety statement, and whether or not the sub-contractor was bidding to all general contractors.

Eleven bidders submitted bid proposals disclosing the bid prices listed on the Pre-Bid Tabulation sheets attached hereto.

The apparent low bidders were:

Mechanical -

\$187,000  
Proposal C - Home Plumbing and Heating Company of Twin Falls -  
\$411,000

ADJOURNMENT:

The Pre-Bid Opening session adjourned at 12:35 P.M.

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COLLEGE OF SOUTHERN IDAHO  
Junior College District  
Board of Trustees - Dormitory Housing Commission  
Joint Meeting of February 20, 1969  
General Contract Bid Opening

CALL TO ORDER: 8 P.M.

Pursuant to previous arrangements and legal notices, members of the Board of Trustees of the College of Southern Idaho Junior College District and of the Dormitory Housing Commission of said college district convened at 6:30 P.m. for ~~the purpose of~~ ~~conducting the opening of bids on the general contract for Projects OE 3-8--00106-0 and HUD CH-IDA 28 (D.S.) included in Phase 2 Construction of Campus Facilities for College of Southern Idaho.~~

Those in attendance were Trustees John R. Coleman, Robert Blastock Jr., and ~~Elder Francis James L. Taylor~~, College of Southern Idaho President; Robert Alexander, College of Southern Idaho Attorney; Ed Jones and Ed Peterson, Architects; Michael P. Gray, Chairman of the Dormitory Housing Commission; Dee Moore, OE District Engineer; Tom Moore, OE Regional Engineer; Mack Stewart and Wayne Phillips ~~of SHOM~~; and H. M. Van Slyke, Secretary for the Board of Trustees and the Housing Commission.

~~John Coleman presided at the bid opening; a total of eighty one persons at-~~

BID OPENING

~~Mr. Coleman announced that the bid opening would now proceed, and opened each bid separately after which Mr. Ed Jones read aloud each bid and the architect,~~

attached Bid Tabulation.

The apparent low bidders were:

Proposal A - Arrington Construction Co., Idaho Falls - \$1,653,450  
Proposal B - Nailor and Miller, Twin Falls - \$1,060,000

ALL BIDS TAKEN UNDER ADVISEMENT:

Although the low bid on Proposal B was within the architect's estimate, Proposal A was about 45% above the architect's estimate and well beyond the availability of funds which made it impossible to award a contract for construction of these facilities. The situation was discussed at length between the owners' representatives from OE and the architects, and it was concluded

and other pertinent information

ADJOURNMENT:

This bid-opening session adjourned at 10:00 P.M.



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Junior College District  
SPECIAL MEETING OF THE BOARD OF TRUSTEES  
FEBRUARY 25, 1969

CALL TO ORDER ETC.:

Pursuant to call by Chairman Coleman, the Board of Trustees of the College of Southern Idaho Junior College District met in Special Session on Tuesday, February 25, 1969 at the Holiday Inn. The meeting was a luncheon and was called

was to further consider matters pertinent to the February 20th bid opening, and such other items as might have been carried over from previous meetings, plus any other business which might lawfully come before the Board.

Attendance included Trustees John R. Coleman, John N. Garrabrandt, Eldon V. Evans, James H. Shields, and Robert Blastock; President James L. Taylor, Attorney Robert Alexander, College of Southern Idaho Academic Dean Paul T. Smith, Chairman Michael P. Gray of the Dormitory Housing Commission, and H. W. Van Slyke, Secretary of the Board.

SCHOLARSHIPS GRANTED:

MOTION by Mr. Evans, seconded by Mr. Shields, the Board of Trustees granted the following listed scholarships from the College of Southern Idaho Educational Trust: Andrea Parenteau - \$50.00 (Dilettante- drama), Rene Butler - \$50.00 (Dilettante - music), LeRoy Anderson - \$50.00 (Music Club), Paul Emerson - \$100.00, Linda Johnson - \$100.00, Doris McDonald - \$50.00, Judy Murphy - \$100.00 and Jerry

PERSONNEL EMPLOYED:

Upon recommendation by Dr. Taylor, and upon MOTION by Mr. Garrabrandt, seconded by Mr. Evans, the Board of Trustees approved the employment of:

Robert R. Martin - Maintenance \$325.00 month

It was reported that terms of a new lease had been discussed with Mr. Irvin Perry; it was mutually agreed that there are only 52 acres of arable land available for use; that \$20.00 per arable acre plus the water assessments is a fair rental figure; that a new lease should be made incorporating these among other terms

be considered, and that Mr. Perry is interested. Mr. Alexander noted that the Board would have to go thru the procedure of calling for bids to sell the buildings; the Board instructed him to proceed with whatever steps are required to sell them.

Upon MOTION by Mr. Garrabrandt, seconded by Mr. Blastock, the Board of Trustees

NEILSEN & MILLER ERROR IN BID:

Mr. Coleman reported that he and Mr. Benoit, at the request of Neilsen & Miller, had reviewed the figures which the contractor had used in computing his bid. Mr. Coleman stated that the contractor had used a 5 percent increase in loan commitment but cautioned that no commitment would be made until a complete review had been made of the pertinent details of the problem. He recommended to the Board that no further action be taken on the February 20th bids until March 10 or 11, and by that time a detailed analysis could be made of both projects.

Officially notified the Board of Trustees of this error and requested that their bid on Proposal B be withdrawn.

A MOTION was made by Mr. Evans, seconded by Mr. Blastock, that the Board of Trustees of the College of Southern Idaho Junior College District, being

Miller, dated February 21, 1969, for the withdrawal of its bid on Proposal B submitted at the bid opening of February 20, 1969, and permit same to be withdrawn.

The question was called, the vote taken and the motion declared carried.

DR. TAYLOR REPORTS ON CONFERENCE WITH HUD:

Dr. Taylor gave an extensive report of his phone conferences with the HUD representative. His representative assurance was given for a 5 percent increase in loan commitment but cautioned that no commitment would be made until a complete review had been made of the pertinent details of the problem. He recommended to the Board that no further action be taken on the February 20th bids until March 10 or 11, and by that time a detailed analysis could be made of both projects.

Upon MOTION by Mr. Garrabrandt, seconded by Mr. Evans, the Board of Trustees agreed to postpone further action on Proposal B (Health & PE Project) until March 10.

It was noted that if \$65,000 to \$70,000 more money could be made available from HUD, and the \$70,000 cost of kitchen and dining room equipment could be furnished on a rental arrangement from some food service company, this would be a substantial step toward bridging an alternative.

Mr. Alexander pointed out that the Board cannot award a contract on either Proposal C or A.

MOTION TO CORRECT ENTRY IN FEBRUARY 17TH MINUTES:

In discussing the intended action of the Board on February 17, it came to light the Board had wanted to make it of record that Ed Peterson of Jones-

from the contractor on Phase I.

A MOTION was made by Mr. Evans, seconded by Mr. Garrabrandt, that the recording of the February 17th minutes be corrected to show that Mr. Peterson was instructed by the Board to advise the Board by letter of the lump sum

Being put to a vote, the motion carried without dissent.

ADJOURNMENT:

No further business appearing the meeting was declared adjourned at

APPROVAL: March 17, 1969

Secretary H. W. Van Slyke

Chairman John R. Calmer