

# COLLEGE of SOUTHERN IDAHO

Junior College District

P. O. Box 1238

ADMINISTRATION

ROBERT S. BLASTOCK JR., CLERK  
JOHN C. HEPWORTH  
JOHN R. COLEMAN

ORVAL L. BRADLET, DIRECTOR  
AREA VOCATIONAL SCHOOL  
H. W. VAN SLYKE, BUSINESS MANAGER

July 13, 1972

## AGENDA FOR BOARD MEETING, MONDAY, JULY 17, 1972 8:00 P.M. - C.S.I. BOARD ROOM

MINUTES	5 Minutes
TREASURER'S REPORT	10 Minutes
BILLS PAYABLE	10 Minutes
OLD BUSINESS	10 Minutes
PERSONNEL	5 Minutes
ATTORNEY'S REPORT	15 Minutes

COLLEGE OF SOUTHERN IDAHO  
JUNIOR COLLEGE DISTRICT  
REGULAR MEETINGS OF THE BOARD OF TRUSTEES  
JULY 17, 1972

CALL TO ORDER: 8:05 PM

PLACE: CSI Cafeteria

PRESIDING: Vice Chairman Eldon Evans

PURPOSE: To conduct the regular business of the CSI Junior College District and such other as might lawfully come before the Board of Trustees of said District.

ATTENDANCE: Trustees: Eldon V. Evans, Robert S. Blastock, and John Coleman.  
Absent: Trustees John N. Garrabrandt and John C. Hepworth.  
Administration: Dr. James L. Taylor, Secretary Herb Van Slyke, and Attorney Robert Alexander.  
Visitors: (The Press): Ruth Miller and Annette Jenkins.

MINUTES OF JUNE 16 APPROVED AS ORIGINALLY WRITTEN: The Board considered a proposed change in the wording of Paragraph 1 of subsection (b) on page 3 of the Minutes of June 16 and, after discussing it and the original text as received in the mail, a MOTION was made by Mr. Coleman, seconded by Mr. Blastock, that the Minutes of June 16 as originally written, copy of which had been received thru the mail by each member of the Board, be approved.

The motion was put to a vote with Trustees Coleman and Blastock voting "yes" and Trustees Evans abstaining. The Motion was thereupon declared carried and the Minutes approved as written.

TREASURER'S REPORT: The report of the Treasurer, covering fund activities for

BILLS PAID: An abstract of the bills payable for June and a recap of the

Mr. Coleman moved, seconded by Mr. Blastock, that the bills for June covered by Vouchers #1 thru #218 totalling \$81,167.75, fund transfers covered by Vouchers #219 thru #224, be approved and paid, and that the payrolls recap showing regular payroll of \$146,888.02 and CWSP

The motion, being put to a vote, carried without dissenting vote.

RESOLUTION REGARDING BUSINESS MANAGER'S REVOLVING FUND ACCOUNT: Pursuant to suggestion by the auditor that a more explicit action be taken by

RESOLUTION

(full text attached to these Minutes)



PRESIDENT'S REPORT: Dr. Taylor, among other items reported that:

parking area to accommodate the requirements of students attending classes in the new Vo-Tech Building.

2. The "White House" which has served as general offices for faculty will be used to house the offices of the RN Program staff, and those faculty members who have been dispossessed from the White House will office in the new Vo-Tech Building.

3. ~~Two more faculty needed~~ one for the RN Program and one for

4. The federal omnibus education bill which is designed to provide Basic Opportunity Grants (BOG) of \$1400 annually for each college student. However, student financial aid, as it now exists, must first be funded 100% before any money is avail-

ADJOURNMENT: Nothing further appearing on the agenda, the meeting was adjourned at 9:05 PM.

Chairman

*John W. Garabrandt*

July 17, 1972

Board of Trustees

Resolution to Establish Business Manager's  
Revolving Fund

Whereas, the Board of Trustees of College of Southern Idaho Junior College District on April 26, 1972 approved an increase of the student registration fee by 50¢ per credit hour up to a maximum of \$10.00 for a full time student; and,

Whereas, the Board instructed that said increase in said fee shall be credited to the account of the varsity athletics programs of the college; and,

~~Whereas, these fees are not public funds, and have previously flowed through the student associations funds accounts, and~~

~~Whereas, it is the desire of the Administration of the College that the revenue and receipts from and for varsity athletics, and the expenditure of these funds, be completely separated from the student funds account and the funds of the college, and~~

Whereas, the Treasurer of the College informed the Board on May 15, 1972, that to implement the handling of the funds for which the source was established on April 26, another bank account would be needed for said non-public funds; and,

Whereas, it was recommended by the Treasurer on May 15 that said new bank account be set up to receive said funds including both the increase in registration fees and the proceeds from various athletic events; that the new account be named "Business Manager's Revolving Fund," the authorized signatures be that of the Business Manager or the Assistant Business Manager, and one signature be

Whereas, the Board advised that, in its opinion, the authorization was included in its action of April 26; and,

~~Whereas, the Auditor for the College later advised that the Board's action~~  
~~deemed advisable;~~

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of College of Southern Idaho Junior College District, that:

Fund."

(b) The authorized signatures for said account be those of the Business  
~~Manager or the Assistant Business Manager, and~~

varsity athletic events be deposited in said account.

(d) All moneys for the varsity athletic program be paid from said account.

(e) Authorization for expenditure of funds from said account shall be vested in the College of Southern Idaho Director of Athletics evidenced by properly completed vouchers signed by him.

(f) The authorization for said account and other pertinent details be subjective to May 15, 1972

Chairman *Edward V. ...*

Attest: *H.W. ...*

COLLEGE OF SOUTHERN IDAHO  
Junior College District

APRIL 26, 1972

CALL TO ORDER: 12:15 PM

PRESIDING: Chairman John Garrabrandt

PLACE: CSI Dining Room, lunch included.

PURPOSE: To establish tuition and fees for the 1972-73 academic year, and other budget related matters.

ATTENDING: Trustees: John N. Garrabrandt, John Coleman, John Hepworth, Robert Blastock and Eldon Evans

Alexander.

mitted a schedule of proposed tuition and fees for the ensuing academic year, the basis being 1208 FTE at a per FTE cost of \$1225.00. The question was asked if the depreciation factor is included in the FTE cost; the answer is yes — about \$200,000 worth (the actual in the 71 FY was \$198,766.46 to academic and

\$25,321.03 for vocational). The allocation for depreciation per academic year.

MOTION REGARDING TUITION: Upon MOTION by Mr. Hepworth, seconded by Mr. Blastock, and carried without dissent, the Board of Trustees approved the following listed schedule of per semester tuition for

	<u>District</u>	<u>Idaho Out-of-District</u>	<u>Out-of-State</u>
Payable by the student:			
Full time (10 or more cr. hrs.)	\$62.50	\$120.00	\$360.00
Part time (per credit hour)	6.25	12.00	36.00
Payable by student's home county:			
Full time (10 or more cr. hrs.)	-0-	240.00	-0-
Part time (per credit hour)	-0-	24.00	-0-

MOTION REGARDING FEES: A MOTION was made by Mr. Evans, seconded by Mr. Hepworth and carried without dissent, that the Board of Trustees approve the following listed schedule of student fees for the 1972-73 academic year, per semester:

maximum of \$10.00. (This is a non-refundable item.) All registration fees in excess of \$5.00 per student shall be credited to the account of the varsity athletics programs of the College.

(2) PERSONNEL EMPLOYED: Upon recommendation by Dr. Taylor and seconded by Mr. Blastock, the Board

James W. Blaisdell as PE Instructor and Track Coach \$8,400.00

M. Kent Jeppesen as Art Instructor, Academic Year \$8,600.00

Paul Ostyn, High School Relations at a salary of \$1,000.00 per month starting August 1, 1972, for 10 months

Mrs. Claudeen Buettner, Instructor, RN Program \$10,000.00 for a 10 month contract

for a 10 month contract

1973 FISCAL YEAR BUDGET ADOPTED: The Board having had the proposed budget for the 1973 Fiscal Year (June 1, 1972 thru May 31, 1973) in hand for several days, approved it without exception upon a MOTION made by Mr. Evans, seconded by Mr. Blastock.

The Motion, when put to a vote, carried without any negative vote.

Mr. Taylor included the following in his report:

1. Summer enrollment is anticipated to reach 800 students.
2. Two of our CSI athletes have qualified for nationals.
3. Will be appearing in the Regional Tournament, if it winds a place here.
4. Will be appearing before the State Board May 30 to June 1, 1972 to request State support for permanent buildings for Vo-Ed on CSI campus.
5. Letter of commendation from Richard Bennett of Bennett's Glass & Paint.
6. Mentioned that the owners both have valid excuses
7. Mentioned a number of people are considering CSI for inclusion for their wills, one a very substantial estate is seriously considering bequeathing the whole of it to the College.

Mr. Taylor also informed the Board of the need for public funds particularly (but not limited to) those for the varsity

*see next page*



ANOTHER BANK ACCOUNT CONT'D:

Upon request for authorization for setting up this new account  
the Board advised in its opinion with the  
in its action on April 26th.

ADJOURNMENT: Declared at 9:10 PM.

Secretary

*H. W. Jan Slyke*

MEMORANDUM

Chairman

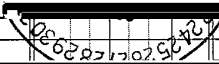
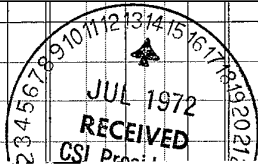
*John W. Garrahan*

**Madley**  
Form 6555 Green

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BUSINESS FOR  
Form H555

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J. ROBERT ALEXANDER  
ROBERT M. HARWOOD

Board of Trustees  
College of Southern Idaho  
Twin Falls, Idaho

Re: P.E. Complex

Gentlemen:

As long as it appears that we are on the way to completing the P.E. Building controversy with Arrington Construction Company. On Friday, July 14th, Dr. Taylor, Bob McManaman, Ed Peterson and I

reviewed the construction progress to date and those items yet to be completed to our satisfaction.

You will recall that in January of 1971 we held as retainage on this project the sum of \$112,499.68. On the 25th day of that month the Board approved paying that retainage down to \$28,340.00. That payment was made based upon our architect's estimate that this sum was in excess of double the cost of completing all work on the project. Attached you will find our transmittal letter for that payment.

Since that payment, the District, pursuant to our contract with Arrington, has made certain expenditures out of the retainage to complete the work. Those are as follows:

1. Home Plumbing and Heating	\$ 310.00
3. Idaho Power Co. & Clean up	342.02
6. Neilsen Miller Const. Co.	2,801.86
	<u>\$5,053.88</u>

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In addition to the above, two items were contracted for. The first was with ~~Richard's Nursery~~ ~~the contract~~ ~~items~~ ~~required~~ that the landscaping be complete to a stand of grass. There were two drainage areas off the North side of the building which eroded after a heavy rainfall. This necessitated the sodding of those two areas as the newly planted grass would not hold the drainage. The Nursery bill was \$477.80. We have agreed that this was not an uncompleted item under Arrington's contract, and therefore not properly a deduction from their retainage.

The second item was an agreement with Quality Roofers to reseal the planter at the South entrance to the Gym. Quality Roofers did not complete their work under that agreement. Although we were billed 12/21/71 for \$761.59 by Quality Roofers, that bill has never been paid

It is our recommendation that we enter into an agreement with Arrington Construction Company as follows:

1. Arrington has agreed that all of the items 1 thru 6 above were properly expended by the District to complete work under Arrington's contract. This would reduce the retainage by \$5,053.88.
2. Arrington has agreed to complete to the satisfaction of the District the two remaining problems on the project. Those are stabilization of the bleachers and plaza reconstruction to stop the leaks now present. To insure satisfactory completion of these items the District will

payment in full from each of the sub-contractors; and

that the college did not suffer any actual damage which Arrington is not willing to pay for. Our

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liquidated contract damages where they are not related to actual damages. (Graves v. Cupic, 75 Idaho 451; and Nichols v. Knowles, 87 Idaho 550.) It is our opinion that the Court would not enforce liquidated damages in this case. Although we had some inconvenience due to Arrington's failure to complete, they are paying all of the expenses related

dated damages.

5. Pay to Arrington the remaining \$18,286.12 which we now hold. We do not feel that holding that amount any longer is fair or reasonable.
6. There are two minor items in the Neilsen Miller bill to which Arrington objects. These two items total only \$290.12. I believe the objection is probably valid and that we should agree to remove these items.

In short, I am asking that based upon the foregoing, the Board:

1. Authorize me to draw an agreement containing the above provisions and have the same executed,
2. The Board authorize the Business Office to draw a check payable to Arrington in the sum of \$18,576.24 which would be transferred to Arrington upon execution of the agreement; and
3. The Board direct the Business Office to retain the balance of \$5,000.00 until final completion of the two remaining items discussed above.

  
Robert Alexander

January 25, 1971

CERTIFIED MAIL

of America  
4347 Brooklyn Avenue N. E.  
Seattle, Washington 98105

Attention: Mr. Ted W. Egnala

Re: Arrington Construction Co.

Project: Phase 2, Health & Education  
Building  
College of Southern Idaho

Gentlemen:

Pursuant to resolution of the board of trustees of the College of Southern Idaho passed at their regular meeting January 18, 1971, I write to advise as follows:

The Junior College District now retains the sum of

progress billing from your principal, Arrington Construction Co., retaining the sum of \$28,340.00, as shown on the attached maining punch list items to be completed on the project, as well as the liquidated damages accrued.

I have been directed by our board of trustees, as legal counsel, to notify you, as surety, your principal, and all sub-contractors concerned that the District stands ready to return all retainage except the sum of \$28,340.00, as shown on the attached

same billing and account from your principal, Arrington Construction Co.

This is done in a good faith effort on the part of the District to see to it that those parties to the contract who have,

General Insurance Company

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in good faith, performed under their agreement do not suffer as a result of the failure of Arrington Construction Co. to complete its obligations under the construction contract.

The retainage of \$28,340.00 is obviously made to protect the District from expense in the completion of the project to specifications.

Very truly yours,

J. ROBERT ALEXANDER

JRA:kp

COPY