

Mr. Black

COLLEGE OF SOUTHERN IDAHO  
BOARD OF TRUSTEES MEETING  
MONDAY, FEBRUARY 21, 1977, 8:00 P.M., CSI BOARD ROOM

AGENDA

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MINUTES	5 Minutes
<del>TREASURER'S REPORT</del>	<del>5 Minutes</del>
- DISBURSEMENTS	5 Minutes
SCHOLARSHIPS	5 Minutes
STUDENT INSURANCE BIDS	5 Minutes
NATIONAL CONFERENCE ON TRUSTEESHIP	5 Minutes
PRESIDENT'S REPORT	10 Minutes

*will distribute  
at meeting.*

COLLEGE OF SOUTHERN IDAHO  
JUNIOR COLLEGE DISTRICT  
February 21, 1977

CALL TO ORDER: 8:20 p.m.

PRESIDING: Bill Babcock

ATTENDING: Trustees: Robert Blastock, Bill Babcock and John  
Coleman, Absent: Leroy Gray and  
Dr. Charles Lehrman.

College Administration: Dr. James L. Taylor, President,  
Karl L. Black, Secretary-Treasurer, and  
Jerry Meyerhoeffer, Assistant to the President.

College Attorney: Absent, Bob Alexander.

Visitors: Annette Jenkins, Statesman,  
Larry Swisher, Times News and  
Terrill Castaneda.

MINUTES OF JANUARY 17, 1977, were approved as written upon MOTION

TREASURER'S REPORT FOR JANUARY, 1977, was accepted upon MOTION by  
Mr. Blastock, seconded by Mr. Coleman. Affirmative  
vote unanimous.

DISBURSEMENTS included vouchers #1 through # 295 totaling  
\$218,022.43

January payrolls were: Regular \$218,022.43  
Work Study 11,236.45

A MOTION by Mr. Coleman, seconded by Mr. Blastock  
approved the disbursements and the transfer of funds  
and acknowledged the January payrolls. Affirmative  
vote unanimous.

SCHOLARSHIPS: A \$100.00 scholarship for Steve Schuyler was approved  
on MOTION by Mr. Coleman, seconded by Mr. Blastock.  
Affirmative vote unanimous.

STUDENT HEALTH INSURANCE: A bid for student health and accident  
insurance was let to Capital Planning Services of  
Boise, Idaho, as agent, and Guarantee Trust Life Insurance  
Company, as insurer, to become effective July 1, 1977  
on MOTION by Mr. Coleman, seconded by Mr. Blastock.  
Affirmative vote unanimous.

SICK LEAVE: The attached sick leave policy for employees of the  
College was officially adopted on MOTION by Mr. Coleman,  
seconded by Mr. Blastock. Affirmative vote unanimous

PRESIDENT'S REPORT: There will be a National Conference on Trusteeship held in Williamsburg, Virginia on March 13-15, 1977.

The Head Librarian, Mr. Eugene R. McGuire, passed away Thursday evening, February 17, 1977. A memorial service for him was held in the Fine Arts Center at 2:00 p.m. this afternoon.

Enrollment for the Spring Semester is as follows: head count 3,956 of which 1,857 of these are academic, 1,167, vocational; 244, adult basic education; and 688, continuing education.

The basketball team set a national record this week of 43 consecutive wins. The regional tournament should be held here on March 8 and 9, 1977.

There are two bills in the legislative hopper. One is a

bill would change the allocation of funds to the two Junior Colleges from an F T F distribution to a program

I was in Boise Tuesday, February 15, 1977. Some consideration is being given to inclusion of the Junior Colleges in the Hay Plan.

There is some concern in the vocational budget for cost of utilities. We have vocational classes in the academic building the two vocational buildings on campus. the

appropriation than the Governor's budget recommendation.

Some studies are being made on the Kimberly Road Vocational Building to determine if it might be more advantageous to sell it and build a facility on campus.

ADJOURNMENT: A MOTION to adjourn was made by Mr. Blastock, seconded by Mr. Coleman. Adjournment was declared at 9:05 p.m.

*Karl L. Black*  
Karl L. Black, Secretary-Treasurer

APPROVED: March 21, 1977

*[Signature]*  
Chairman

COLLEGE  
JUNIOR

FERN IDAHO  
COLLEGE DISTRICT

DATE January 31, 1977

	GROSS	FICA	FEDERAL	ST	INSUR- ANCE	CREDIT UNION	ANNUITY	RETIRE- MENT	UNITED FUND	MISC. DED.	
NON-CERTIFIED	70789.02	3990.76	6689.94	2	1797.85	291.31	397.00	2849.68	26.50	Life Ins. 96.00 30.75 Horace Ma	524
CERTIFIED	147233.41	8613.18	19870.33	56	3061.25	1709.47	2469.37	6451.62	218.66 Horace Mann IEA-NBA	Life Ins. 120.00 104.25 14.00	989
TOTAL	218022.43	12603.94	26560.27	78	4859.10	2000.78	2866.37	9301.30	245.16	365.00	1513

WORK STUDY 11236.45 75.93

# COLLEGE of SOUTHERN IDAHO

Junior College District

HEROY CRAIG, Chairman

TWIN FALLS, IDAHO 83301

DR. JAMES L. TAYLOR, President

February 16, 1977

College of Southern Idaho  
Board of Trustees  
Subject: Scholarships

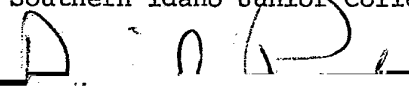
The Scholarship Committee would like to submit the following named student(s) for a scholarship from the College of Southern Idaho Trust Fund for the Spring Semester, 1976.

Steve Schuyler - \$ 100.00 (Dale and Joyce Stukenholz Sch.)

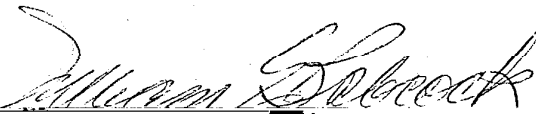
The purpose of this trust is to provide scholarships, financial grants  
opinion of the Scholarship Committee the above named student(s) is  
worthy of this loan.

In reference to paragraph eleven (11) of the Trust Agreement, it is

Southern Idaho Junior College District.

  
David Perkins  
Director of Student Personnel Services

Board Action: Approval is indicated by the signature of the Board  
Chairman.



2-21-77  
Date

M E M O

February 2, 1977

TO: Board of Trustees

FROM: Business Manager

SUB: Student Insurance Bid

Bids were advertised for and opened on Wednesday, January 19, for group health  
bid for insurance.

Attached is a comparison of the two bids. It is recommended that the Board of Trustees accept the bid of Guarantee Trust at \$24.00 per semester beginning with the fall semester, 1977. This is handled through Capital Planning Services, Incorporated, Boise, Idaho. They are the insurance agents for Boise State University, Idaho State University, Lewis and Clark State College, and the College of Idaho.

KLB/rjv

*Karl L. Black*

STUDENT INSURANCE BIDS

	BLUE CROSS FULL-TIME STUDENTS	GUARANTEE TRUST PART-TIME STUDENTS
<u>Eligibility</u>		
Optional	No	Spouse
"	"	Dependents
<u>Premium Per Semester</u>	37.20	24.00
Spouse	--	26.00
Child (one)	--	36.00
Child (two or more)	--	48.00
<u>Hospital Benefits</u>		
Room	64.00 per day	Semi-private room
<u>Ambulance</u>	100.00	35.00
<u>Physician</u>	500.00	500.00
(in hospital)	0	5.00 " "
(out of hospital)	0	2 - 50 visits
<u>Consultant Fee</u>	0	25.00
<u>Supplemental Accident</u>	300.00 in addition to other covered expenses	All expenses up to \$1,000 limit
<u>Accident &amp; Sickness Limits</u>	35 days in hospital during school year	1,000.00 limit plus major medical
<u>Outpatient</u>	Initial visit	50.00 limit
<u>Major Medical</u>	None	7,500.00 80 - 20 over \$1,000

MEMO

February 17, 1977

TO: Board of Trustees  
FROM: Karl L. Black, Bus. Mgr.  
SUB: Sick Leave

The following information outlines the present employee sick leave policy as it has evolved over the life of the institution. The minutes make reference to sick leave for employees but it is my recommendation that an official policy be adopted by the Board of Trustees.

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SICK LEAVE:

- (a) Earned only by permanent employees of the College.
- (b) Earning rates are:
  - (1) Academic Year Faculty - 8 days per year or approximately 7 hours per month of the 11 months.
  - (2) Vocational Faculty - 5½ days per year or approximately 7 hours per month for the 11 months.
  - (3) Annual or 12-month employees - 7 hours per month or 10½ days annually.
- (c) Carry-over sick leave may accumulate to 65 work days.
- (d) Sick leave is insurance against loss of pay because of illness or accidents which occur off the job: it is not intended to be used indiscriminately, and use of it must be confirmed and approved by the employee's supervisor. It is not payable upon termination of employment.
- (e) Approval for absences to be charged to sick leave must be evidenced by a signed and approved Request for Use of Leave slip.
- (f) Sick leave shall be chargeable in multiples of half-days only. Any lesser amount taken will be charged as 1/2 day.