COLLEGE OF SOUTHERN IDAHO JUNIOR COLLEGE DISTRICT

BOARD ROOM MONDAY, JUNE 18, 1984 5:30 p.m.

AGENDA

MINUTES	5	Minutes
TREASURER'S REPORT	5	Minutes
OLD BUSINESS	5	Minutes
NEW BUSINESS	5	Minutes
PRESIDENT'S REPORT	10	Minutes

COLLEGE OF SOUTHERN IDAHO JUNIOR COLLEGE DISTRICT BOARD OF TRUSTEES MEETING JUNE 18, 1984

Karl L. Black, Secretary-Treasurer Robert Alexander, College Attorney Annette Jenkins, Public Information Officer Orvai L. Bradiey, Vocacional Dean Roy S. Strawser, Academic Dean Joan E. Edwards, Resource Development Officer

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Senator Laird Noh, Representative Donna Scott, Representative T. W. Stivers, Waldo Martens, Marge Slotten, Gene Sullivan, Joe Cilek, Opal Billings, Darrell McRoberts, and Mr. and Mrs. Bondurant.

MINUTES OF MAY 21, 1984, were approved as written on MOTION by Mr. Blastock. Affirmative vote unanimous.

TREASURER'S REPORT for MAY 1984 was accepted on MOTION by Dr. Scholes. Affirmative

DISBURSEMENTS included vouchers #1 through #232 and #501 through #605 and #701 through #708 totaling \$231,731.47.

MAY payrolls were: Regular

\$475,138.37

Work Study

11,624.97

A MOTION by Mr. Blastock approved the disbursements and transfer of funds and acknowledged the May payrolls. Affirmative vote unanimous.

LOANS AND SCHOLARSHIPS: One loan to Betty Davis for \$100 was approved on MOTION by Dr. Scholes. Affirmative vote unanimous.

BUDGET:

The 1985 FY budget was discussed at length with input invited from the public as well as the Board of Trustees and the news media. The budget was approved in segments and then approved as a whole by unanimous vote.

Board of Trustees Meeting June 18, 1984 Page 2

FY 84 AUDIT: Mr. Blastock moved that the board engage the audit firm of Schabot, Shriver & Company to continue with the college audit for the 1904 fiscal year.

COMMENDATIONS: Joe Cilek thanked the board of trustees and the administration for the fine institution indicating that he had two children attend the college and was very pleased with the college and its service to the Magic Valley community.

Representative Donna Scott also paid tribute to President Meyerhoeffer and complimented him on his work with the college and his activities with the legislature.

PRESIDENT'S REPORT. Procident Movembooffon nonemted the fallowing

the construction of an agriculture science building in cooperation with the University of Idaho. If this building is prioritized by the State Board and the Permanent Building Fund

Colleges in Spokane. The commission heard a report and reviewed the accreditation for the college. They were very complimentary of the things that are happening at CSI. They did also list two or three minor concerns that the college will address, but the college looks forward to accreditation.

The summer term has started, and it appears that we will have a larger head count for summer than we had a year ago.

of the lease on the fish hatchery.

5. Thirty thousand people visited the campus during the month of

baseball championship.

A telegram has also been sent to Shawn Davis wishing him the best in the rodeo finals.

Board of Trustees Meeting June 18, 1984 Page 3

7. The Kollege for Kids is very successful. We have many students

ADJOURNMENT: was declared at 6:57 p.m.

Hart L. Dlack

APPROVED:

JULY 16, 1984

Chairman

COLLEGE OF SOUTHERN IDAHO JUNIOR COLLEGE DISTRICT PUBLIC FUNDS REPORT FOR MAY 1984

GENERAL FUND - Idaho First National Bank		
Beginning Balance, May 1, 1984		\$176,172.00
Funds Provided By:		
Investments	\$500,000.00	
Receivables	33,572.00	
Payables	19,256.00	
State Appropriations	81,745.00	
Taxes	29,043.00	
Interest	12,388.00	
Tuition & Fees	41,405.00	
Sales and Fees of Instructional Departments	7,141.00	
State Grants	105,031.00	
Federal Grants	36,226.00	
Miscellaneous Revenue	2,570.00	
Funds Provided		\$868,377.00
Funds Applied To:		
Private Grants	\$ 2,316.00	
Payroll Payroll	475,288.00	
Disbursements	226,412.00	
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MPREST FUND - Twin Falls Bank & Trust Beginning Balance Deposits Checks Issued Bank Balance at May 31, 1984	+\$ 1,327.79 - 5,254.53	\$ 2,150.84 \$ 1,224.10
CSI ENDOWMENT & EDUCATION TRUST - Twin Falls Bank & Trust Beginning Balance Deposits Checks Issued Bank Balance at May 31, 1984	+\$ 23,077.25 - 457.50	\$ 23,973.61 \$ 46,593.36
BOND & INTEREST SINKING FUND - First Security Bank Beginning Balance Deposits	+\$111,257.89	\$ 10,839.52
Beginning Balance Deposits Checks Issued Balance, exclusive of Invested Funds at May 31, 1984	+\$181,904.31 	\$ 46,334.60 \$228,238.91
AREA IV-100A - Idaho First National Bank Beginning Balance Deposits Checks Issued Bank Balance at May 31, 1984	+\$112,584.85 - 100,979.69	\$104,104.49 \$115,709.65
EDPMTS FUND - Twin Falls Bank & Trust Beginning Balance Deposits: U.S. Treasury Pell Grant_Renavment	+\$ 20,000.00 + //15.00	\$ 4,103.52
Checks Issued: Pell Grants NDSL EOG CWSP	- 1,770.00 - 105.00 - 4.040.29 - 17,113.37	

PUBLIC FUNDS REPORT AY 31, 1984 age 3

INVESTED FUNDS

FUND	KIND	MATURITY	COST	
General Fund General Fund	TCD TCD	06-27-84 06-27-84	\$ 200,000.00 100,000.00	
DHC	TCD	06-02-84	100,000.00	
Plant Facilities Reserve Fund	TCD	06-16-84	250,000.00	
Endowment Trust	TCD	08-14-84	180,000.00	
Bond & Interest Sinking Fund Bond & Interest Sinking Fund Bond & Interest Sinking Fund	TCD TCD TCD	07-31-84 09-26-84 09-26-84	100,000.00 120,000.00 131,567.95	
Educational Trust Fducational Trust	TCD TCD	04-05-85 04-05-85	3,825.84 2,000.00	
TOTAL	INVESTED FUNDS A	T MAY 31, 1984	\$1,187,393.59	

COLLEGE OF SOUTHERN IDAHO JUNIOR COLLEGE DISTRICT NON-PUBLIC FUNDS REPORT FOR MAY 1984

CSI BOOKSTORE - Twin Falls Bank & Trust			
Beginning Balance Receipts from Sales Checks Issued	+\$ 20,685.37	\$ 47,460.28	
Rank Ralanco at May 21 1001	- 15,960.71	¢ EO 104 04	
Total in Account at May 31, 1984		\$ 52,659.94	
STUDENT ASSOCIATION FUND - Twin Falls Bank & Trust Regular Account			
Beq <u>inning Balance</u>		_\$ 23,702,76	
Checks Issued Account Balance at May 31, 1984	- 11,502.91	\$ 15,821.84	
Special Events-Honors Program			
Account Balance at May 31, 1984 <u>Bank Balance (Student Assn.) at May 31, 1984</u>	- <u>L/3.30</u>	\$ 6,595.89 \$ 22,417.73	
RSITY ATHLETICS - Idaho First National Bank		of ana 1 ¢	
Checks Issued	- 16,949.00	¢ 0 417 C2	
Bank Balance at May 31, 1984 Cash on Hand (Bus. Off.) Total in Account at May 31, 1984		\$ 9,417.63 500.00 \$ 9,917.63	
		Ψ 3,317.00	
DORMITORY HOUSING COMMISSION - First Interstate Bank Beginning Balance Deposits	+\$123,326.32	\$103,512.80	
Checks Issued Bank Balance at May 31, 1984 Cash on Hand	- <u>47,648.49</u>	\$179,190.63 825.00	
Total in Account at May 31, 1984	÷	\$180,015.63	
CSI AGGIES - Idaho Bank & Trust Beginning Balance Deposits	+\$ 1,088.35	\$ 21,758.35	
Checks Issued Bank Balance at May 31, 1984	- 15,220.98	\$ 7,625.72	

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BOARD OF TRUSTEES

FROM:

KARL L. BLACK

DATE:

JUNE 18, 1984

SUBJECT:

TUITION AND FEE INCREASE

Following is a recommended increase in tuition and fees effective Fall semester 1984.

	PRESENT	INCREASE	PROPOSED	TUITION & FEES
Tuition Per Semester In District	\$150.00	\$25.00	\$175.00	\$375.00
Out of District Student County	150.00 375.00	25.00	175.00 375.00	375.00 375.00
Out of State	475.00	75.00	550.00	750.00
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Fees Per Semester

175.00

25.00

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200.00

NOTE: The \$25.00 increase in fees would be an additional \$10.00 on the registration fee and \$15.00 on the

lab and library fee.

BOARD OF TRUSTEES

COLLEGE OF SOUTHERN IDAHO

JUNIOR COLLEGE DISTRICT

TWIN FALLS, IDAHO

GENERAL FUND DUDGET FOR FISCAL YEAR ENDING JUNE 30, 1985

COLLEGE OF SOUTHERN IDAHO GENERAL FUND ESTIMATE OF REVENUE AND EXPENDITURES

le <u>ranom</u>	REVENUE	1984 FY	1985 FY	and the state of t
	Tuition and Fees Tuition from Counties Academic Appropriation Vocational Appropriation Taxes Liquor Fund Miscellaneous Vocational Physical Plant Reimbursement	\$ 807,400 198,000 1,950,000 1,547,711 1,700,000 150,000 250,000 200,000	\$ 992,400 280,000 2,108,700 1,671,424 1,850,000 150,000 220,000 210,000	
The state of the s	Murrindifa Zisie Hölubev		/	
, <u>p</u>	Total FY 85 Budget	\$7,163,111	\$7 <u>,731,</u> 624	4.
<i>y.</i> =	EXPENDITURES			
	Institutional Support Academic Support Student Services Academic Instruction Vocational Instruction Physical Plant General Fynances	\$ 558,700 355,700 278,800 2,180,200 1,547,711 1,329,900	\$ 628,100 399,200 358,000 2,457,200 1,759,424 1,443,000	·
	- W-16			=
	Total FY 84 Budget	\$6,803,111		 :
	FICA	360,000		
	Total FY 85 Budget	\$7,163,111	\$7,731,624	
	BONDED DEBT RETIREMENT	•		
	Mill Levy for Debt Retirement Debt Retirement - Bond Redemption and Interest	\$ 150,000 217,765	\$ 50,000 210,752	

	INSTITUTIONAL SUPPORT	1004	1005
	Administration	1984	1985
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	Supplies Capital Outlay	10,700	10,700
	Total	\$ 420,900	\$ 454,600
	Computer Center		
	Personnel Fringe Benefits Services Supplies Capital Outlay	\$ 46,000 11,100 10,000 15,100 20,000	\$ 55,000 12,100 25,000 5,100 15,000
	Tota1	\$ 102,200	\$ 112,200
***	P		:
	Services Supplies Capital Outlay	7,500 5,000	6,500 3,000 1,000
	Total	\$ 35,600	\$ 61,300

It is requested that institutional support be considered as a single budget. This would allow some transfer between departments as in the instructional departments.

\$ 558,700

\$ 628,100

TOTAL INSTITUTIONAL SUPPORT

ACADEMIC SUPPORT Library	1984	1985
Personnel Fringe Benefits Services Supplies Capital Outlay	\$ 161,800 34,800 15,600 6,400 28,200	\$ 180,000 38,200 17,000 5,000 33,200
Total	\$ 246,800	\$ 273,400
Museum		
Personnel Fringe Benefits Services Supplies Capital Outlay	\$ 72,200 15,000 13,900 4,800 3,000	\$ 83,000 21,000 5,000 11,800 5,000
Total	\$ 108,900	\$ 125,800
TOTAL ACADEMIC SUPPORT	\$ 355,700	\$ 399,200
Student Services		
Personnel Fringe Benefits Services Supplies Capital Outlay	\$ 220,000 36,900 13,900 7,000 	\$ 272,000 57,000 20,000 7,000 2,000
Total	\$ 278,800	\$ 358,000

	1984	1985
Academic Instruction		
Personnel Fringe Benefits Services Supplies Capital Outlay	\$1,737,000 289,100 74,800 49,300 	\$1,927,700 375,400 65,000 59,100 30,000
Total	\$2,180,200	\$2,457,200
	,	
Vocational Instruction		
Personnel Fringe Benefits Services Supplies Capital Outlay	\$1,100,400 179,600 43,200 124,211 100,000	\$1,217,236 211,276 45,400 130,697 66,815
Total	\$1,547,411	\$1,671,424
		1 20.1 mg/l

	1984 FY	1985 FY
Physical Plant		
Personnel Fringe Benefits Services Supplies Capital Outlay Maintenance and Repair	\$ 860,000 191,900 18,150 133,500 25,850 100,500	\$ 940,000 225,000 8,200 110,300 49,000 110,500
Total	\$1,329,900	\$1,443,000

General Expenses

Payroll Taxes	\$ %E., 000 -	\$ 20,000 % ann
Legar and Addit Utilities Insurance Trustee Scholarships CSI Work Study Contribution Depreciation	260,000 65,000 19,500 40,000 153,700	260,000 50,000 25,000 40,000 153,700
Total	\$ 674,200	\$ 686,700

COLLEGE OF SOUTHERN IDAHO JUNIOR COLLEGE DISTRICT

	DATE	May	1984		
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REGULAR PAYROLL SUMMARY

GROSS	\$ 475,138.37
FEDERAL W/H	48,070.79
STATE W/H	17,016.58
FICA	31,072.77
FIXED DEDUCTIONS	59,107.80
NET PAYROLL	319,870.43

WORKSTUDY PAYROLL SUMMARY

GROSS	\$ 11,624.97
FEDERAL W/H	69.69
STATE W/H	19.13
FIXED DEDUCTIONS	
NET PAYROLL	11,536.15

COLLEGE of SOUTHERN IDAHO

- , Junior, College District =

College of Southern Idaho Board of Trustees Subject: Loan

The Scholarship Committee would like to submit the following named student for loans from the College of Southern Idaho Trust Fund for the Spring semester of 1984

EDUCATIONAL TRUST LOAN

AMOUNT

Betty L. Davis

\$100

The purpose of this trust is to provide scholarships, financial grants

of this scholarship.

that the power to name recipient beneficiaries under said trust shall be reserved to the Board of Trustees of the College of Southern Idaho Junior College District.

David Perkins

Director of Student Financial Aid

C/R Muzuloeyte

6-5-84

Board Action: Approval is indicated by the signature of the Board Chairman.

Enclosure

MEMO

TO:

BOARD OF TRUSTEES

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Following is a recommended increase in tuition and fees effective Fall semester 1984.

		PRESENT	INCREASE	PROPOSED	TUITION & FEES	·	
	Tuition Per Semester In District	\$150.00	\$25.00	\$175.00	\$375.00		·
	Out of District Student	150.00	25.00	175.00	375.00	1 - K	
	County	375.00		375.00	375.00		
	Out of State	475.00	75.00	550.00	750.00		
•	Foreign	550.00	50.00	600.00	800.00		
	Fees Per Semester	175.00	25.00	200.00			

NOTE: The \$25.00 increase in fees would be an additional \$10.00 on the registration fee and \$15.00 on the

lab and library fee.

BREAKDOWN OF FEES AFTER JUNE 18 BOARD MEETING

	PRESENT	INCREASE	PROPOSED
Student Association fee	\$ 20.00	\$	\$ 20.00
Student Union fee	25.00		25.00
Athletics	25.00		25.00
Contingency	6.00		6.00
Registration	50.00	10.00	60.00
Lab & Library	43.00	15.00	58.00
· P	<u> </u>		≘ດຄ

TOTAL

\$175.00

\$25.00

\$200.00

BOARD OF TRUSTEES

COLLEGE OF SOUTHERN IDAHO

JUNIOR COLLEGE DISTRICT

TWIN FALLS, IDAHO

GENERAL CHIND DUDGET COD

FISCAL YEAR ENDING JUNE 30, 1985

COLLEGE OF SOUTHERN IDAHO GENERAL FUND ANATE OF BEVENUE AND EXPENDITURES

- \$	<u></u>		T 1		
•	REVENUE		1984 FY	1985 FY	. :
e de la companya de l	Tuition and Fees Tuition from Counties Academic Appropriation Vocational Appropriation Taxes Liquor Fund Miscellaneous Vocational Physical Plant Reimbursement		\$ 807,400 198,000 1,950,000 1,547,711 1,700,000 150,000 250,000 200,000	\$ 992,400 280,000 2,108,700 1,671,424 1,850,000 150,000 220,000 210,000	
	-Total-FY-84-Budget		\$6,803,111	•	
	Anticinated State Holdback	,		(132,400)	•
<u> </u>					
	Total FY 85 Budget	•	\$7,163,111	\$7,731,624	
					-
	EXPENDITURES				* 2 2
	Institutional Support Academic Support	•	\$ 558,700 355,700	\$ 628,100 399,200	· · · · · · · · · · · · · · · · · · ·
	i y				
	Physical Flant General Expenses Deficit	•	674,200 (122,100)	686,700	
	Total FY 84 Budget		\$6,803,111		
	EICO	,	,36 <u>0 , 000</u>		<u> </u>
	Total FY 85 Budget		\$7,163,111	\$7,731,624	
	BONDED DEBT RETIREMENT				•
	Mill Levy for Debt Retirement <u>Nebt Betirement - Bond Redemption and Inter</u>	est	\$ 150,000 217,765	\$ 50,000 210,752	
	NEDI Relinement - Rung Redemotion and Inter	67 6	£11.1.00	210,732	

	INSTITUTIONAL SUPPORT		19	9.4	19	85	n junior de la companya de la compa
	Administration	<u> </u>		· · · · · · · · · · · · · · · · · · ·			d Programme of the Control of the Co
	rersonne: Fringe Benefits Services Supplies Capital Outlay		- -	39,400 71,000 18,000 10,700	.	54,900 71,000 18,000 10,700	المهامية والمتاركة والمهامة وا
	Total		\$	420,900	\$	454,600	فاستاخته سندستا والإطف
	Computer Center		•				esige per film tisse men in contract sections
	Personnel	and the supplemental supplement	\$	46,000	\$	55,000	
	oup : ou : ou : ou : ou :		-		·		<u> </u>
	Total		• - 12\$	102,200	\$	112,200	والمالة المالية
			i		· <u>-</u>		
	Resource Development						
	Personnel Fringe Benefits Services Supplies		\$ 	19,500 3,600 7,500 5,000	\$-	42,000 8,800 6,500 3,000	harpynis an o sii m annaggirin angai
	wale can be an experienced					<u></u>	1
	Total		\$	35,600		61,300	
					—		
_	<u> Τ</u> ΩΤΑΙ <u>ΤΜΕΤΙΤΙΠΤΙΩΜΑΙ ΕΠΩΡΩΝΤ΄</u>		·	EEO 700	t	ESO. INN	

It is requested that institutional support be considered as a single budget. This would allow some transfer between departments as in the instructional departments

(<u>p. a.</u>	ACADEMIC SUPPORT	1984	1985
Sec. 1	, et sonne i		
	Capital Outlay Total		33,200 \$ 273,400
	Museum		distribution amounts the
	Porsonnel Fringe Benefits Services Supplies Capital Outlay	\$ 72,200 -15,000 13,900 4,800 3,000	\$ 83,000 21,000 5,000 11,800 5,000
	Total	\$ 108,900	\$ 125,800
	TOTAL ACADEMIC SUPPORT	\$ 355,700	\$ 300,200
	Student Services		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
	Personnel	. \$ 220,000	\$ 272,000

Lapita: Outlay	1 9 000	£3000
Total	\$ 278,800	\$ 358,000

It is requested that academic support be considered as a single budget. This would

	1984	1985
Academic Instruction		
Personnel Fringe Benefits Services Supplies Capital Outlay	\$1,737,000 289,100 74,800 49,300 30,000	\$1,927,700 375,400 65,000 59,100 30,000
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Vocational Instruction

Personnel	\$1,100,400	\$1,217,23 6
Fringe Benefits	179,600	211,276
Services	43,200	45,400
Supplies	124,211	130,697
Capital Outlav	100,000	66,815

FICA	 88,000
Total	\$1,759,424

	1984 FY	1985 FY
Physical Plant	•	The state of the s
Personnel Fringe Benefits Services Supplies Capital Outlay Maintenance and Repair	\$ 860,000 191,900 18,150 133,500 25,850 100,500	225,000 8,200 110,300 49,000
Total	\$1,329,900	\$1,443,000
		To be desired to the second of
General Expenses		
Payroll Taxes Telephone Legal and Audit Utilities Insurance Trustee Schelarships CSI Work Study Contribution	\$ 86,000 50,000 260,000 65,000 19,500 40,000	52,000 260,000 50,000 25,000

674,200

686,/00

Total

Professional Center 1020 Main St. Buhl, Idaho 83316 Phone: 543-6491

Schabot, Shriver & Co.

Certified Public Accountants
1286 Addison Avenue, East
P. O. Box 544
Phone: 734-8932 Twin Falls, Idaho 83303

no 83303 Certified Public Accountants

Members

American Institute of

Certified Public Accountants

Idaho Society of

June 6, 1984

Board of Directors College of Southern Idaho P.O. Box 1238 Twin Falls, Idaho 83301

Gentlemen:

This will confirm our understanding of our engagement for the examination of the financial statements of the College of Southern Idaho, including the General fund and all related and associated funds administered by the Board for the year ending June 30, 1984.

We will examine the College's balance sheet at June 30, 1984 and the

associated with grants or contracts administered by the College.

Although defalcations and similar irregularities may occasionally be disclosed by this type of examination, it is not designed for this purpose and should not be relied upon to disclose fraud, should any exist. We will, of course, report to you anything that appears to us during our examination to be unusual or abnormal.

We will review the College's report to the federal and state governments on all grant projects for the fiscal year ending June 30, 1984. These reports, we understand, will be prepared by you. Further, we will be available during the year to consult with you on accounting requirements associated with any federal or state grant or contract which you have been awarded during the year or to discuss contemplated changes in the College's accounting policies.

Our fee for this examination will be at our regular hourly rates. Invoices will be rendered monthly and are payable upon procentation.

If this letter correctly evaregoes your understanding

Schabot, Shrever & Co.

Schabot, Shriver & Co. Certified Public Accountants

SS&C/egf

Approved B

CHAIRMAN OF THE

E BOARD