

COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING

MONDAY, DECEMBER 15, 1986
CSI BOARD ROOM
5:30 p.m.

AGENDA

MINUTES
TREASURER'S REPORT
NEW BUSINESS
OLD BUSINESS
PRESIDENT'S REPORT

Proposed agenda
Possible board election

BOARD OF GOVERNORS
JUNIOR COLLEGE DISTRICT

CALL TO ORDER: 5:30 p.m.

PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Dr. Charles Lehrman, Bill Babcock,
Bob Blastock, and Dr. Thad Scholes

College Administration: Gerald R. Meyerhoeffer, President
Karl L. Black, Secretary-Treasurer
Robert Alexander, College Attorney

Dr. Orval Bradley, Vocational Dean
Dr. Joan Edwards, Dean, Planning, Research,
and Development
Dr. Mike Glenn, Assistant to the President

Visitors: Times-News: Bart Jansen

MINUTES OF NOVEMBER 17, 1986, were approved as written on MOTION by
Dr. Scholes. Affirmative vote unanimous.

TREASURER'S REPORT FOR NOVEMBER was accepted upon MOTION by Bill
Babcock. Affirmative vote unanimous.

NOVEMBER PAYMENTS WERE: Regular \$999,811.92
Work Study \$ 16,264.68

A MOTION by Dr. Lehrman approved the disbursements and transfer
of funds and acknowledged the November payrolls. Affirmative vote

A MOTION to confirm the acceptance of the bid for leasing five
automobiles from Theigen Motors was accepted by MOTION from Dr.

A MOTION to accept the bid of Norman Chrysler Company for the

PRESIDENT'S REPORT: President Jerry Meyerhoeffer reported the following:

1. We have had at least two different individuals looking at the Kimberly Road building with the idea of purchasing the building from the college.
2. We have opened a new outreach center in Wendell under the Title III grant that we received a year or so ago.

PRESIDENT'S REPORT CONTINUED:

3. We wish to express thanks to Idaho First National Bank for the new score boards in the gym.

4. There are a number of projects on campus that we need to consider and prioritize and start working on some of them. One of the projects

they appreciate the working relationship with College of Southern Idaho. We do have some money saved in the fish hatchery account that would help with the construction there.

We would also look at completely remodeling the science laboratory.

We need to do some work on the Study Skills area.


Development Building. We need to get some things done there.

5. Appreciation was expressed to the board for their attendance at the recent legislative meeting.

activities. He thought it would be a good move to combine all of these activities in one location including the Continuing Education room of the


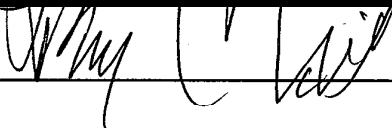
at least two or three open weekends in January and February and try to arrive at a time convenient to all.

ADJOURNMENT: 6:23 p.m.



Karl L. Black, Secretary-Treasurer

APPROVED: January 19, 1986

COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT
PUBLIC FUNDS REPORT FOR NOVEMBER 1986

GENERAL FUND - Idaho First National Bank

Funds Provided by:

Investments	\$400,000	
State Appropriation	160,000	
Tax Revenue	24,607	
Tuition and Fees	65,242	
Interest Income	9,514	
Rental Income	296	
Sales and Fees of Instructional Departments	8,520	
State Grants	27,126	
Federal Grants	110,578	
Private Grants	45,884	
Miscellaneous Revenue	597	
Funds Provided		\$852,364

Funds Applied To:

Receivables \$ 5,000

Payroll	559,375	
Disbursements	312,541	

Funds Applied \$887,565

Total in Account, November 30, 1986 \$175,058

Public Fund Report
November 30, 1986
Page 2

IMPREST FUND - Twin Falls Bank & Trust

Beginning Balance		\$ 1,160.95
Deposits	+\$ 2,313.91	
Checks Issued	- 2,650.06	
Bank Balance at November 30, 1986		<u>\$ 824.80</u>

BOND & INTEREST SINKING FUND - First Security Bank

Beginning Balance		\$ 2,696.21
Deposits	+\$ 2,356.09	
Checks Issued	- -0-	

Beginning Balance		\$ 38,680.64
Deposits	+\$ 1,450.54	
Checks Issued	- -0-	
Balance, exclusive of Invested Funds at November 30, 1986		<u>\$ 40,131.18</u>

AREA IV-100A - Idaho First National Bank

Beginning Balance		\$110,459.92
Deposits	+\$ 43,694.74	
Checks Issued	- 91,152.19	
Bank Balance at November 30, 1986		<u>\$ 63,002.47</u>

EDPMTS FUND - Twin Falls Bank & Trust

Beginning Balance		\$ 33,390.82
Deposits: Institutional Contribution	+\$ 3,812.11	
Pell Grant Repayments	+ 698.23	
Checks Issued: Pell Grants	- 7,561.00	
NDSL	- 1,102.50	
EOG	- 3,990.00	
CWSP	- 19,702.95	
Fund Balance at November 30, 1986		<u>\$ 5,544.71</u>

INVESTED FUNDS

<u>FUND</u>	<u>KIND</u>	<u>MATURITY</u>	<u>COST</u>
General Fund	TCD	12-16-86	\$ 200,000
General Fund	TCD	12-16-86	100,000
General Fund	TCD	12-16-86	100,000
General Fund	TCD	12-18-86	200,000
General Fund	TCD	12-18-86	200,000
General Fund	TCD	12-19-86	200,000
General Fund	TCD	01-20-87	100,000
Plant Facilities Reserve Fund	TCD	12-08-86	<u>200,000</u>
<u>Total Invested Funds at November 30, 1986</u>			<u>\$1,300,000</u>

NONPUBLIC FUNDS REPORT FOR NOVEMBER 1986

CSI BOOKSTORE - Twin Falls Bank & Trust

Beginning Balance		\$ 68,370.46
Receipts from Sales	+\$ 30,870.35	
Checks Issued	- 18,866.96	
Bank Balance at November 30, 1986		\$ 80,373.85
Cash on Hand (Used Book A.C.)		400.00
Total in Account at November 30, 1986		\$ 80,773.85

STUDENT ASSOCIATION FUND - Twin Falls Bank & Trust

Beginning Balance		\$ 42,824.84
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Account Balance at November 30, 1986		\$ 76,205.90
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Special Events-Honors Program

Beginning Balance		\$ 19,119.73
Deposits	+\$ 1,062.73	
Checks Issued	- 1,100.00	
Account Balance at November 30, 1986		\$ 19,082.46

VARSITY ATHLETICS - Idaho First National Bank

Beginning Balance		\$ 3,108.89
Deposits	+\$ 43,634.61	
Checks Issued	- 20,773.44	
Bank Balance at November 30, 1986		\$ 25,970.06
Cash on Hand (Bus. Off.)		500.00
Total in Account at November 30, 1986		\$ 26,470.06

DORMITORY HOUSING COMMISSION - First Interstate Bank

Beginning Balance		\$ 35,088.20
Deposits	+\$117,865.52	
Checks Issued	- 46,841.52	
Bank Balance at November 30, 1986		\$106,112.20
Cash on Hand		150.00
Total in Account at November 30, 1986		\$106,262.20

CSI AGGIES - Idaho Bank & Trust

Beginning Balance		\$ 8,312.20
Deposits	+\$ 6,307.54	
Checks Issued	- 2,922.14	
Bank Balance at November 30, 1986		\$ 11,687.60
Cash on Hand		100.00
Total in Account at November 30, 1986		\$ 11,787.60

COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT

DATE November 1986

REGULAR PAYROLL SUMMARY

GROSS	<u>\$559,374.52</u>
FEDERAL W/H	<u>57,506.35</u>
STATE W/H	<u>21,393.72</u>
FICA	<u>39,313.89</u>
FIXED DEDUCTIONS	<u>69,224.47</u>
<u>NET PAYROLL</u>	<u>371,936.09</u>

WORKSTUDY PAYROLL SUMMARY

GROSS	<u>\$ 16,264.68</u>
FEDERAL W/H	<u>69.54</u>
STATE W/H	<u>20.21</u>
FIXED DEDUCTIONS	<u>90.00</u>
<u>NET PAYROLL</u>	<u>16,084.93</u>

M E M O R A N D U M

TO: BOARD OF TRUSTEES
FROM: KARL L. BLACK
DATE: NOVEMBER 17, 1986
SUBJECT: CATALOG BIDS

Bids were opened at 10:00 a.m. on Friday, November 14, 1986, for supplying to the College 13,000 copies of the school catalog. Bids were as follows:

Litho-Craft, Inc.	Boise	\$29,695.00
Graphic Arts Pub.	Boise	22,000.00
Moore Publishing	Jerome	18,940.00
Graphic Arts Pub.	Boise	18,277.00
Gilliland Printing	Arkansas City, Kansas	18,142.00

It is recommended that we accept the low bid of Gilliland

COLLEGE OF SOUTHERN IDAHO

Physical Plant Department

M E M O

TO: President Meyerhoeffer
FROM: Bob McManaman *BM*
DATE: Nov. 21, 1986
RE: Car Lease Bids

Bids to lease five (5) cars for a period of three years were opened November 10, 1986. ~~Bid specifications noted that the specifications were written as minimum requirements and that while the College's intent was to lease for three (3) years, legally, funds could be only allocated one year at a time.~~

Four companies entered the following bids:

Con Poulus Chevrolet

Chev. Celebrity - 4 door - 6 cylinder

5 Cars @ \$295. Mo. = \$1,475. Mo. X 12 Mo. = \$17,700 per year
3 years X \$17,700 = \$53,100.

~~Mercury Topaz - 4 door - 4 cylinder~~

~~5 Cars @ \$200. Mo. = \$1,000. Mo. X 12 Mo. = \$12,000 per year~~

Roy Raymond Ford

Ford Tempo & Taurus 4 door 4 cylinder

5 Tempo Cars @ \$189.17 Mo. = \$945.85 Mo. X 12 Mo. = \$11,350.20 per year
3 years X \$11,350.20 = \$34,050.60

5 Taurus Cars @ \$226.96 Mo. = \$1,134.80 Mo. X 12 Mo. = \$13,617.60 per year
3 years X \$13,617.60 = \$40,852.80

Dave Monroe Chevrolet

Chev. Celebrity & Cavalier - 4 door - 6 cylinder & 4 cylinder

5 Celebritys (4 door, 6 cyl.)

1st year - \$2,665. Mo. X 12 Mo. = \$31,980.

2nd year - \$1,657. Mo. X 12 Mo. = 19,884.

3rd year - \$1,325. Mo. X 12 Mo. = 15,900

5 Cavaliers (4 door, 4 cyl.)

1st year - \$2,487. Mo. X 12 Mo. = \$29,844.

2nd year - \$1,548.21 Mo. X 12 Mo. = \$18,578.52

3rd year - \$1,269.19 Mo. X 12 Mo. = \$15,230.28

3 Year Total \$46,915.00

Summary:

Roy Raymond Ford's bid of \$189.17 a month on a Ford Tempo was low and met minimum specifications. Thiesen Motors was next low with a bid of \$200. a month on a Mercury Topaz and exceeded minimum specifications.

Thiesen's bid had the following advantages:

1. No mileage limit (Tempo had 15,000 mi.yr.)
2. Delivery - Thiesen's have cars for immediate delivery - Roy Raymond up to three months delivery.

3. Thiesen's Topaz has \$220 added of optional equipment

interval wipers, light group, etc.

4. The only body physical differences between the two are the Topaz is a little longer and weighs 40 lbs. more.

Considering delivery, mileage, and optional equipment, I recommend that

BID SPECIFICATIONS
COLLEGE OF SOUTHERN IDAHO
LEASE FOR 5 VEHICLES

not listed but that can be shown as advantageous should be noted in writing.

fore, the lease document must contain the following provision:

"In the event that funds not be appropriated and shall not otherwise be available for any fiscal period of the customer following its current fiscal year then the customer may terminate this agreement without penalty by giving written notice at least 30 days prior to the end of its fiscal year".

SPECIFICATIONS

Number of Vehicles: Five (5)
Body Type: 4-Door Sedan (5 Passenger)
Engine: 2.3 Liter V6
Transmission: Automatic
Air Conditioning
Power Steering and Brakes
Radio: A.M.
Tires: Radial
Wheel Base: Minimum 95 inches
Length: Minimum 175 inches
Optional: One (1) vehicle may be a station wagon

bids may be mailed to Karl L. Black, Dean of Finance, College of Southern
lege of Southern Idaho Business Office but must be received at the Business Office

KARL L. BLACK
DEAN OF FINANCE

M E M O R A N D U M

DATE: DECEMBER 15, 1986
TO: BOARD OF TRUSTEES
FROM: KARL L. BLACK
SUBJECT: BID FOR PIPING AND RELATED MATERIALS

Only one bid was received on the Piping and Related Materials from Norman Supply in Twin Falls at \$26,870.00. It is recommended that this bid be accepted.

KLB/emc