

COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT

BOARD OF TRUSTEES MEETING
MONDAY, JUNE 20, 1988

CSI BOARD ROOM

5:30 p.m.

A G E N D A

MINUTES
TREASURER'S REPORT
NEW BUSINESS
OLD BUSINESS
PRESIDENT'S REPORT: Budget Hearing

COLLEGE OF SOUTHERN IDAHO

CALL TO ORDER: 5:30 p.m.

PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Dr. Charles Lehrman, Robert Blastock,
and Dr. Thad Scholes

College Administration: Gerald R. Meyerhoeffer, President
Karl L. Black, Secretary-Treasurer
Dr. Michael Glenn, Assistant to the President
Dr. Orval Bradley, Vocational Dean
Dr. Jerry Beck, Dean of Continuing Education
Dr. Joan Edwards, Dean of Planning, Research
and Development
Bob McManaman, Physical Plant Director
Annette Jenkins, Public Information Officer

Visitors: Times-News: Bart Jansen

MINUTES OF MAY 16, 1988, were approved as written on MOTION by Dr. Lehrman.

DISBURSEMENTS include vouchers #1 through #311 and #501 through #648 and
#701 through #706 totaling \$368,579.69.

May payrolls were: Regular	\$622,647.64
Work Study	\$ 15,889.42

A MOTION by Dr. Lehrman approved the disbursements and fund
transfers and acknowledged the May payrolls. Affirmative vote unanimous.

BIDS: A bid for construction materials for the fish hatchery was awarded

Automatic Door Openers: A bid was awarded to Automatic Doors

for handicapped access to the various buildings on campus. The
MOTION was by Mr. Blastock. Affirmative vote unanimous.

CSI Board of Trustees Meeting
June 20, 1988
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PRESIDENT'S REPORT: President Meyerhoeffer reported the following:

1. The state building inspector was on campus a year ago and cited
~~us for some safety problems. He returned last week and was~~

employees generally received approximately a 3 percent increase.

SUMMER SCHOOL: Jerry Beck gave a report on summer school. He indicated that the enrollment was up approximately 16.5 percent and predicted a 20 percent increase by the end of summer.

BUDGET: The fiscal year 1989 budget was presented to the Board of Trustees. After careful review of the budget, it was accepted upon MOTION by Mr. Blastock. Affirmative vote unanimous.

ADJOURNMENT: 6:30 P.M.



KARL L. BLACK, SECRETARY-TREASURER

APPROVED: July 14, 1988



CHAIRMAN

COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT

DATE May 88

REGULAR PAYROLL SUMMARY

GROSS	<u>\$ 622,647.64</u>
FEDERAL W/H	<u>60,626.06</u>
STATE W/H	<u>20,435.56</u>
FICA	<u>46,562.06</u>
FIXED DEDUCTIONS	<u>75,197.47</u>
NET PAYROLL	<u>419,826.49</u>

WORKSTUDY PAYROLL SUMMARY

GROSS	<u>\$ 15,889.42</u>
FEDERAL W/H	<u>259.47</u>
STATE W/H	<u>16.65</u>
FIXED DEDUCTIONS	<u>909.63</u>
FICA	<u>909.63</u>
NET PAYROLL	<u>14,703.67</u>

COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT
JUNE 20, 1988

RESOLUTION FOR
COLLEGE OF SOUTHERN IDAHO 125 TRUST BANK ACCOUNT

WHEREAS, the College is desirous of setting up a cafeteria benefit plan by employees, and,

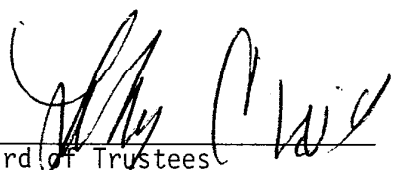
WHEREAS, a trust account must be set up in order to comply with IRS regulations on said plan.

NOW THEREFORE BE IT RESOLVED that an account be set up at Idaho First National Bank called the College of Southern Idaho 125 Trust and,

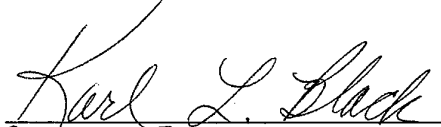
BE IT FURTHER RESOLVED that said account require only the single signature of the Dean of Finance or the Assistant to the Dean of Finance or the facsimile signature of the Treasurer.

ADOPTED this 20th day of June, 1988.

CHAIRMAN:


Board of Trustees
College of Southern Idaho
Junior College District

ATTEST:


Secretary-Treasurer
Board of Trustees

M E M O R A N D U M

TO: BOARD OF TRUSTEES
FROM: KARL L. BLACK
DATE: JUNE 20, 1988
SUBJECT: BID OPENING

Bids were opened at 2:00 p.m. June 20, 1988 for furnishing

received as follows:

Magic Glass & Paint-Twin Falls	\$14,449.00
Automatic Doors-Boise, Idaho	13,245.00

KLB/emc

M E M O R A N D U M

TO: BOARD OF TRUSTEES

[REDACTED]

DATE: JUNE 20, 1988

SUBJECT: BID OPENING

Bids were opened at 2:00 p.m., June 20, 1988, for furnishing construction materials for the fish hatchery. One bid was received from Volco Inc for \$18 015 22

It is recommended that we accept the Volco bid.

KLB/emc

NEWS RELEASE



COLLEGE OF SOUTHERN IDAHO
P.O. Box 1238
Twin Falls, ID 83303-1238
(208) 733-9554

Public hearing will be held at 5:30 p.m. June 20 on the proposed budget for fiscal year 1989 for the College of Southern Idaho. The session will be held in the president's board room in the Taylor Administration Building.

The proposed budget is \$9,650,880, compared to \$9,225,044 for the current

Black noted the college assessed the maximum on property tax levies last year and market value is expected to be down about 4 to 5 per cent on this next assessment.

College employees received a 3 per cent pay increase for the next fiscal year.

**BOARD OF TRUSTEES
COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT**

FISCAL YEAR ENDING JUNE 30, 1989

BOARD CHAIRMAN

COLLEGE OF SOUTHERN IDAHO
GENERAL FUND BUDGET NARRATIVE
JULY 1, 1988 TO JUNE 30, 1989

PAGE 1

REVENUE

TUITION & FEES:

Tuition and fees have increased 10% above last years budget.

County tuition has been increased from \$425 to \$465 per semester. This accounts for \$40,000 of the increase in county tuition. The balance is due to an increase last year in enrollment from the counties outside of the district.

COUNTY PROPERTY TAXES:

Last year we were at the maximum on our property tax levy. The best estimate we can obtain for next year is that market value will

the counties. If the amount is too high, it will be up to them to reduce it to the appropriate figure. Since no-one seems to be able

OTHER REVENUE:

Other revenue includes rental on Fine Arts, Expo, and Gym as well as any balance in the contingency fees, etc.

ADMINISTRATION

PERSONNEL:

We hired a full-time employee in the Business Office to help with accounts payable.

FRINGE:

Fringe benefits are affected a great deal by the make up of the department, i.e. part-time, full-time salary range, etc. Health insurance premiums went up \$230 per person per year. This item alone cost the college \$77,000. This is why in all departments

CAPITAL OUTLAY:

The library has requested additional money for books to meet the growing informational needs of the college and to keep scientific and technical works from becoming obsolete.

STUDENT SERVICES

REVENUE:

Revenues are generated from fees for graduation, transcripts, add/drop, and also administration expense reimbursement on financial aid. This year we have decided to show total revenue and

A secretary was hired for the financial aid office. Debbie Rimes was moved to Student Services as a counselor.

JULY 1, 1988 TO JUNE 30, 1989

MUSEUM

SALARIES:

Phyllis Morgret's salary was budgeted for part time last year. She has gone back to full time for next year.

CONTINUING EDUCATION

BUDGET:

This is the first year since the continuing education program has been reorganized to have sufficient history to record revenue and expenditures by category. The increase in budget reflects about \$24,000 to replace salaries that have been funded by Title III. It also reflects \$50,000 to pay for off-campus credit instruction

RESOURCE DEVELOPMENT

The increase in budget is to pay employees previously paid by

SUSPENSE & FIXED CHARGES

TRANSFERS NON-MANDATORY:

ACADEMIC INSTRUCTION

PERSONNEL:

This budget has been reduced by \$65,000. One employee has been transferred to the vocational budget in the amount of \$15,000.

The \$50,000 balance has been included in the continuing ed budget

CAPITAL OUTLAY:

This budget has been reduced by \$30,000 one time money budgeted last year.