

**COLLEGE OF SOUTHERN IDAHO  
JUNIOR COLLEGE DISTRICT**

**BOARD OF TRUSTEES MEETING  
TUESDAY, AUGUST 20, 1991**

**CSI PRESIDENT'S BOARD ROOM**

**5:30 p.m.**

**A G E N D A**

MINUTES

TREASURER'S REPORT:

Bid: Computer

OLD AND NEW BUSINESS

Governor's Holdback

Karl Black

Construction Update

Fall Registration Review

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Budget request

COLLEGE OF SOUTHERN IDAHO  
JUNIOR COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING

CALL TO ORDER: 5:30 p.m.      PRESIDING: LeRoy Craig

College Administration: Gerald R. Meyernoeller, President  
Karl L. Black, Secretary/Treasurer  
Dr. Mike Glenn, Assistant to the President  
Dr. Roy Strawser, Academic Dean  
Dr. Orval Bradley, Vocational Dean  
Dr. Jerry Beck, Dean of Continuing  
Education/Summer School  
Dr. Joan Edwards, Dean of Research, Planning  
and Development  
Dick Sterling, Physical Plant Director  
Mike Mason, Dean of Finance

Visitors: Times News: Kirk Mitchell

MINUTES OF JULY 15, 1991, were approved as written on MOTION by  
Bill Babcock. Affirmative vote unanimous.

TREASURER'S REPORT: Acceptance of the Treasurer's report was

BID: Acceptance of the low bid for eight personal computers  
from Blake Micro Systems of Twin Falls in the amount of  
\$16,392 was approved on MOTION by Bill Babcock.  
Affirmative vote unanimous.

TAX CERTIFICATION: Tax certification for the Twin Falls and Jerome  
and \$155,000 for the Gymnasium and Grounds Levy were  
approved on MOTION by Dr. Chuck Lehrman. Affirmative  
vote unanimous.

Mike Mason was nominated to fill the position of Secretary-  
Treasurer for the retiring Karl Black on MOTION by Bill  
Babcock. Affirmative vote unanimous.

PRESIDENT'S REPORT:

1. Board members were advised of five awards given to outstanding CSI programs and staff members.
2. Various letters were received by the college concerning the outstanding job our employees did for the National Hereford Association during their annual show in the Expo Center.

4. Housing shortages concerning our students were discussed. The dorm is housing three students per room

campus housing for students are being explored. An off campus location that may be able to house up to 12 students is being investigated.

5. The Foundation will give approximately \$150,000 in scholarships this year. This compares favorably to other

6. The Governor's holdback of 1.3 percent was discussed. It appears that CSI will lose \$30,600 in vocational funds and \$55,600 in academic funds through this holdback. CSI is looking into saving funds in one-time money and out-of-state travel funds to meet the holdback. The holdback is if economic conditions improve.

A copy of the impact statement that will be sent to the Governor's office will be sent to the trustees.

7. Dick Sterling reported that the Ag/Science and Fine Arts addition were on schedule and that both contractors had been very cooperative with the college. It was also

was August 20, 1991.

a report at the September meeting estimating the electricity savings we achieve through the use of the geothermal wells.

9. Reports on expected student enrollment were made by

10. The list of new hires and their qualifications was read.

11. The FY93 budget request was discussed. The 3 percent reduction in operating expenses will cost CSI approximately \$54,300 and the removal of all capital outlay will cause us to lose approximately \$200,000 in our regular funds and \$350,000 in one-time funds.


CSI Trustees  
August 20, 1991  
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There are provisions for requesting restoration of a portion of this loss and the college will include these restoration requests in its budget.

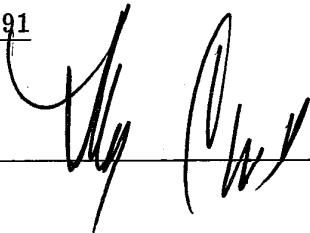
Two separate budgets with separate guidelines will be prepared this year. There will be one budget for the legislature and a budget for the Governor's office.

~~12. Ken Black was honored for his outstanding service over the last 20 years and his attendance at 200 consecutive board meetings.~~

ADJOURNMENT WAS DECLARED at 6:28 p.m.

  
\_\_\_\_\_  
John M. Mason, Secretary-Treasurer

APPROVED SEPTEMBER 16, 1991

  
\_\_\_\_\_  
Chairman

August 15, 1991

Mr. Leroy Craig  
College of Southern Idaho

Re: Computer Bid

Board of Trustees

We have enclosed an analysis of bids received from local computer

The low bid was submitted by Dale Micro Systems. Steve Dale has sold

computers to CSI in the past and seems to be a good person to deal with.

We would recommend that the low bid be accepted.

  
John M. Mason

pc  
JMM:jmh

C GE = SOUTHERN IDAH  
 A I F COMPUTER BIDS  
 F GH '386" COMPUTERS  
 B I ENI 3 AUGUST 14, 1991

BL CRO STEMS 25M  
 INF TION 25M  
 EA DMPA 33M  
 INF TION 33M  
 CC ER DE 33M  
 VA OMP 25M  
 BC COM 25M  
 EA DMPA 25M  
 IBN 20MHZ

MICRO PROC

MEMORY HARD DISK POWER SUPPLY

MODEM FAX MOUSE M

YEAR QUANTITY

TOTAL BILL

MEMORY	HARD DISK	POWER SUPPLY	MODEM FAX	MOUSE M	YEAR QUANTITY	TOTAL BILL
4MB 80ns	80MB	250W	Y	Y	Y	16,300
4MB 80ns	80MB	250W	\$77	\$240	3/1YR	17,200
4MB 80ns	90MB	250W	Y	Y	E CO.	17,400
4MB 80ns	80MB	250W	\$77	\$240	3/1YR	17,700
4MB 70ns	90MB	250W	Y	Y	Y	18,200
4MB 80ns	80MB		\$1,00	\$224	\$784	18,400
4MB 80ns	80MB	230W	\$1,17	\$728	\$1,525	18,600
4MB 80ns	80MB	250W	Y	Y	3 PARTY	19,000
4MB 80ns	80MB		N	N	3/1YR	19,000

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**IDAHO BOARD OF EDUCATION**

650 W. State Street • Boise, ID • 83720-3650 • 208/334-2270

FAX: 208/334-2632

**M E M O R A N D U M**

**TO:** Presidents/Directors  
**FROM:** Rayburn Barton   
**DATE:** August 16, 1991  
**SUBJECT:** Executive Order 91-10 - 1.3% Temporary Reduction for FY93

By now you have received a copy of Executive Order 91-10 and a memorandum from Charles Moss detailing the procedures to implement the order. The Board will consider your impact statements at the September 20, 1991 meeting. To accommodate the Board's meeting ~~at the Division of Financial Management on September 13, 1991~~ your impact statements on September 13, 1991 subject to Board approval.

The Board will consider the impact statements as a separate agenda item rather than the institutions/agencies including statements in

meeting.

The agenda must be sent out the first week of September so we need

will distribute three copies of the statement along with the allotment forms to DFM.

Enclosed is a schedule of reductions by agency and a suggested format to use in developing your impact statement.

If you have any questions, please call.

RB/mv

Enclosure

c: Financial Vice Presidents  
Fiscal Officers

STATE BOARD OF EDUCATION  
 FY1992 Spending Reductions Per Executive Order No. 90-10

Agency	FY1992 Original Approp	FY1992 Reapprop	FY1992 Total Gen Acct Approp	Across the Board 1.3% Holdback
State Board of Education	985,600	93,700	1,079,300	14,000
<del>Vocational Education</del>	<del>29,520,400</del>	<del>51,200</del>	<del>29,571,600</del>	<del>387,000</del>
Community Colleges				
<del>College of Southern Idaho</del>	<del>4,204,550</del>	<del>0</del>	<del>4,204,550</del>	<del>55,800</del>
<b>Total Comm Coll</b>	<b>8,823,100</b>	<b>0</b>	<b>8,823,100</b>	<b>114,700</b>
<del>Colleges &amp; Universities</del>				
Boise State University				533,400
Idaho State University				470,600
University of Idaho				744,100
Lewis Clark State College				99,200
HERC/Sys-Needs				0
<b>Total Coll &amp; Univ</b>	<b>141,444,000</b>	<b>654,600</b>	<b>142,098,600</b>	<b>1,847,300</b>
<del>Other</del>				
Agr Research/Extension	16,414,100	49,900	16,464,000	214,000
Special Programs				
Geological Survey	538,300	39,300	577,600	7,500
Scholarships & Grants	1,685,000	1,100	1,686,100	21,900
Museum of Natural History	488,800	0	488,800	6,400
Small Bus Dev Centers	213,600	0	213,600	2,800
<b>Total Spec Prog</b>	<b>3,361,600</b>	<b>98,400</b>	<b>3,460,000</b>	<b>45,000</b>
Special Health Programs				
WOI - Vet Medicine	911,600	49,100	960,700	12,500
WAMI - Medical Educ	2,111,200	30,700	2,141,900	27,800
<b>Total Spec Hlth Prog</b>	<b>4,133,800</b>	<b>87,500</b>	<b>4,221,300</b>	<b>54,900</b>
Public Television	1,037,900	814,900	1,852,800	24,100
<b>Total Board of Education</b>	<b>703,020,400</b>	<b>2,193,400</b>	<b>705,213,800</b>	<b>9,167,700</b>



(( institution/agency/program name ))

Executive Order No. 91-10

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Reduction Summary

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Description of Impact

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(Effect on delivery of service if holdback is made permanent.  
Describe staff reductions (if any), impact on vacant positions,  
and changes in operating expenditure and capital outlay plans

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sources, i.e. matching funds.)

NEW FACULTY

**SCIENCE DEPARTMENT**

**MIAN LOZANO CHEMISTRY (REPLACE DENNIS DETTYGROVE) (ALBION)**

**Ph.D. UNIVERSITY OF WISCONSIN--MS & BS WASHINGTON STATE UNIVERSITY  
ALSO SKI INSTRUCTOR AT POMMERELLE**

**KATHY ANN DONALDSON, BIOLOGY--SACRAMENTO, CA  
89-PRESENT--U of I--GRADUATE RESEARCH ASST. & TEACHING ASST.  
MS U of I -- BS UNIVERSITY OF WYOMING**

**ENGLISH DEPARTMENT**

**PRISCILLA BINGHAM (REPLACE JAY SLOAN)--SACRAMENTO, CA  
INSTRUCTOR AT AMERICAN RIVER COLLEGE SACRAMENTO**

**TRACI KELLY (REPLACE DEAN PETTINGER--LEAVE OF ABSENCE (TWIN FALLS)  
MS-ISU--TEACHING GRADUATE ASST.--ISU--WRITING CENTER TUTOR**

**FINE ARTS DEPARTMENT**

**STUDY SKILLS CENTER**

**TRACY GUSTAFSON, ESL INSTRUCTOR--SAN DIEGO--  
85-PRESENT-- INSTRUCTOR ESL SAN DIEGO COMMUNITY COLLEGE  
90-PRESENT-- INSTRUCTOR ESL MIRA COSTA COLLEGE. OCEANSIDE**

**INSTRUCTOR ESL PALOMAR COLLEGE, SAN MARCOS  
BA--UNIVERSITY OF WISCONSIN  
MA-- UNITED STATES INTERNATIONAL UNIVERSITY, SAN DIEGO**

**JOHN HUGHES, STUDY SKILLS ENGLISH INSTRUCTOR AND ASST. BASEBALL CO**

**NURSING DEPARTMENT**

**JANICE STEPHENS, ADN PROGRAM-- COEUR D'ALENE  
89-PRESENT--NORTH IDAHO COLLEGE  
TAUGHT AT LCSC--U of WYOMING--TVCC--HENDERSON STATE UNIV.--ARKANSAS  
MS--RURAL HEALTH NURSING--UNIVERSITY OF WYOMING  
BS--HEALTH EDUCATION--UNIVERSITY OF OREGON**

**PAM JOHNSON-HOLLOWAY, PN INSTRUCTOR (TWIN FALLS)  
SOUTH CENTRAL DIST. HEALTH DEPT., TF--MVRMC  
AS--CSI BS--ISU**

**HOTEL/MOTEL MANAGEMENT**

LARRY MOTZNER, INSTRUCTOR OF FOODS--RENO--(FORMERLY TF)  
77-85--TAUGHT AT TRUCKEE MEADOWS COMMUNITY COLLEGE--FOOD SER.--RENO  
72-76--SOUS CHEF--JOHN ASCUGA'S NUGGETT--SPARKS  
76-80, EXECUTIVE CHEF FITZGERALD HOTEL CASINO--RENO

RICHARD "DICK" FREY, INSTRUCTOR (JEROME)  
OWNED THE PIONEER BODY & PAINT IN WENDELL

ATTENDED DENVER AUTOMOTIVE INSTITUTE

**OFFICE OCCUPATIONS**

GERALD MAYES--OFFICE OCCUPATIONS--BURLEY

**NEW ADMINISTRATION AND STAFF**

JOHN MICHAEL MASON "MIKE", DEAN OF FINANCE--CPA--(KARL'S REPLACEMENT)  
89-91 BUSINESS MGR. & TREAS FOR MOSCOW SCHOOL DISTRICT, MOSCOW, ID  
85-89 IDAHO STATE SCHOOL FOR DEAF & BLIND, GOODING  
83-85 LEGISLATIVE AUDITOR'S OFFICE--BOISE  
ALSO A PILOT  
75--BS FROM BSU IN MANAGEMENT  
83--ABS FROM BSU IN ACCOUNTING  
85 LICENSED AS A CERTIFIED MANAGEMENT ACCOUNTANT  
LICENSED AS A CERTIFIED PUBLIC ACCOUNTANT IN IDAHO  
SPRING SEMESTER 1987 TAUGHT A CLASS FOR CSI

JEFF HARMON, ASST TO DEAN OF FINANCE, CPA (KARL'S REPLACEMENT)  
83-91--CPA for Van Engelen CPAs--TWIN FALLS  
SINCE 1985 HE HAS TAUGHT CLASSES FOR CSI

81--ASSOCIATE DEGREE IN ACCOUNTING --CSI  
83--BSU BACHELOR OF BUSINESS ADM. IN ACCOUNTING AND COMPUTER SCIENCE

KEN CAMPBELL, COORDINATOR OF INSTITUTIONAL RESEARCH (MAINE)  
86-91--RESEARCH ASSOC.--SORG ASSOCIATES, ORONO, MAINE  
PHD UNIV. OF CALIFORNIA, IRVINE  
BA--UNIVERSITY OF REDLANDS, REDLANDS, CA

JACK AND TRENA HEGDAHL, RESIDENCE HALL DIRECTOR AND  
SUPERVISOR  
JACK WILL DO INTRAMURALS & IS ASSISTANT COACH TO WOMEN'S  
LINDEN, CALIFORNIA  
COACH AND

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**JEFF DUGGAN (BOISE)**  
**90-PRESENT--CAMPAIGN MANAGER/CONSTITUTENT OFFICE MANAGER FOR**  
**SEN. KARL BROOKS**  
**89-90--POLITICAL SCIENCE, PUBLIC AFFAIRS DEPT., BSU**

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**STEVE SORAN, SORAN INC., DIRECTOR OF FOOD SERVICE**  
**TWIN FALLS**  
**FORMER CSI STUDENT**

**ROSEMARY BARTA--HUMAN RESOURCE OFFICER--TWIN FALLS**

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**DONNA KOLOUCH, BUSINESS COORDINATOR, SMALL BUSINESS**  
**ASSISTANCE PROGRAM**