

COLLEGE OF SOUTHERN IDAHO

BOARD OF TRUSTEES MEETING

PRESIDENT'S BOARD ROOM

5:30 p.m.

AGENDA

MINUTES

TREASURER'S REPORT:

Trustee Election

OLD AND NEW BUSINESS:

Foundation Property Update

CSI Employee Handbook

Dean Bradley: Vocational Update

COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
October 19, 1992

CALL TO ORDER: 5:30 p.m. PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Bill Babcock, Dr. Thad Scholes, Dr. Charles Lehrman and Donna Brizee

College Administration: Gerald Meyerhoeffer, President
John M. Mason, Secretary/Treasurer

Dr. Joan Edwards, Vice President of Planning,
Research and Development
Dr. Orval Bradley, Vocational Dean
Dr. John Martin, Registrar
Dick Sterling, Physical Plant Director
Graydon Stanley, Director of Student Activities
Annette Jenkins, Public Information Officer

Visitors: CSI Staff: Dave White, Rosemary Barta

Times News: Kirk Mitchell

MINUTES OF September 21, 1992, were approved as written on MOTION by Bill Babcock. Affirmative vote was unanimous.

TREASURERS REPORT: Acceptance of the Treasurer's report was approved on MOTION by Dr. Chuck Lehrman. Affirmative vote was unanimous.

PRESIDENT'S REPORT: President Jerry Meyerhoeffer reported the following:

1. The FY 92 audit was accepted by the Board on MOTION by Dr. Chuck Lehrman. Affirmative vote was unanimous.
2. The procedures for the upcoming trustee election to be held on December 22, 1992 were briefly discussed.
3. Dr. Joan Edwards presented a detailed description of the transactions of involving the Breckenridge annuity trusts and Breckenridge Annuity Endowment. She noted that the transactions had been handled by a foundation who have given their professional time freely.

CSI Trustees

4. Rosemary Barta presented the CSI Employee Handbook to the Board. She was commended by the Board for the outstanding job she did on the handbook.

5. Dr. Orval Bradley gave a report on the survey of students who graduated from CSI in Vocational Education in 1987-88. The results indicated a high level of satisfaction with the staff and programs at CSI.

Dr. Bradley discussed the trends in vocational education at CSI over the last five years and future direction of vocational education programs. He noted that although ten programs had been

emphasized the importance of staff training and development to enable instructors to train students for new industries coming into the area.

Dr. Bradley stated that future vocational programs would involve multi-media education, telecommunications and close coordination with 2+2 programs at the high school level.

Dr. Bradley noted that CSI had a 20% increase in vocational

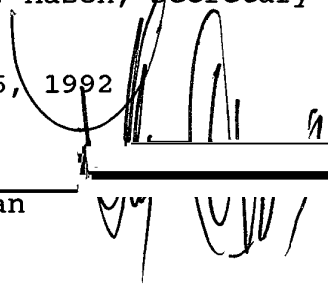
impact upon programs.

ADJOURNMENT was declared at 6:37 p.m.



John M. Mason, Secretary-Treasurer

APPROVED November 16, 1992



Chairman



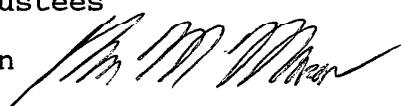
COLLEGE OF
SOUTHERN IDAHO



BUSINESS OFFICE

October 15, 1992

To: President Meyerhoeffer and the College of Southern Idaho
Board of Trustees

From: Mike Mason 

Re: Election of Trustees

~~The Trustee positions currently held by LeRoy Craig and Dr~~
several changes to school district election laws since the last election.

The following items contain general information concerning the election:

1. As in the past, the election will be held on the first

2. Petitions for candidates must be turned in to me by 5:00 p.m. on the fifth Friday prior to the election. Petitions are due Friday November 20, 1992.

This early requirement is a change from previous years and is outlined in Idaho Code section 33-502. I.C. 502B provides that if the Trustee positions are not contested, an election need not be held.

There is a provision for write in candidates to file up to as late as 5 days prior to the election. This means that we will have to make all of the preparations for the election regardless of the number of petitions turned in by November 20th

declaration of candidacy must be for not less than two weeks in
than 10 days.

4. The election must be advertised in the newspaper at least one time per week for two weeks prior to the election and posted in the Twin Falls and Jerome County courthouses for not less than 10 days.

Based upon the above information, the schedule of events concerning the election is as follows:

College of Southern Idaho
Trustee Election Calendar
Election Date - December 22, 1992

October 26 Request voter registration lists from the
counties

Petitions - Post in County Courthouses

November 4 Advertise Notice of Trustee Election and
Deadline for filing Trustee Nominating
Petitions

November 20 Deadline for filing nominating petitions

December 9 Advertise Election and Polling places -
Post in County Courthouses

December 17 5:00 P.M. Deadline for filing Declaration of
Intent for write in candidates

December 21 In the event that there is only one qualified
candidate for each position and there are no
write in candidates, the Board will have to
select and declare the sole qualified
candidates elected as trustees and the
election will be cancelled

December 22 Election

Note 1: Advertisements will be in the Times News, Buhl Herald
and Northside News

Note 2: Voters may register with their precinct registrar up to
17 days prior to the election or with their county clerk up to 10
days prior to the election

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT

NOTICE OF TRUSTEE ELECTION AND

Notice is hereby given that an election of trustees will be held in the College of Southern Idaho Community College District

1992, for the purpose of electing two trustees for six (6) year terms to succeed LeRoy Craig and Charles H. Lehrman whose terms expire. Nominating petitions may be picked up at the College of Southern Idaho Business Office in the Taylor Administration Building. A candidate shall be a qualified elector of the district, shall be a candidate for a specific position of the Board and must declare which position he/she seeks on the Board of Trustees. Said positions must be signed by at least five (5) qualified electors of said district and filed with the Clerk of

p.m., Friday, November 20, 1992.

John M. Mason, Clerk of the Election
College of Southern Idaho
Community College District

Publication and Posting Dates:

Times News	October 28th and November 4th
Buhl Herald	October 28th and November 4th
Northside News	October 28th and November 4th
Twin Falls County Courthouse	- Post October 28th - November 7th
Jerome County Courthouse	- Post October 28th - November 7th

Twin Falls and Jerome Counties, Idaho, on Tuesday, December 22,
1992 for the purpose of electing two trustees for six (6) year

expire.

Polling places for said election are listed below:

- | | |
|----------------|--|
| 1. Buhl | Senior Citizen Center |
| 2. Castleford | Castleford High School |
| 4. Filer | Filer High School |
| 5. Hansen | City Hall |
| 6. Hollister | Grade School |
| 7. Jerome | Senior Citizen Center |
| 8. Kimberly | Senior Citizen Center |
| 9. Murtaugh | City Hall |
| 10. Twin Falls | Courthouse - Main Lobby |
| 11. Twin Falls | Taylor Administration Bldg -
CSI Campus |

The polls for said election shall be open from 12:00 noon

election must be qualified electors under the general election laws of the State; be a resident of Twin Falls or Jerome County, be at least eighteen years of age, and be registered to vote. A qualified elector who expects to be absent from the district on the day of the election, or who will be unable, because of physical disability or blindness, to go to a polling place may vote absentee by making application to the clerk of the election. Conduct of said election shall be pursuant to the statutory

John M. Mason, Clerk of the Election
College of Southern Idaho
Community College District

Publication and Posting Dates:

Times News	December 9th and December 16th
Buhl Herald	December 9th and December 16th
Northside News	December 9th and December 16th
Twin Falls County Courthouse - Post	December 9th - December 19th
Jerome County Courthouse - Post	December 9th - December 19th

COLLEGE OF SOUTHERN IDAHO
BOARD OF TRUSTEES NOMINATING PETITION
FOR THE DECEMBER 22, 1992 ELECTION

NOMINATING PETITIONS MUST BE SIGNED BY AT LEAST FIVE (5)

~~BY FIVE (5) MEMBERS OF THE BOARD OF TRUSTEES~~

1992.

QUESTIONS CONCERNING THE ELECTION SHOULD BE DIRECTED TO MIKE
MASON, SECRETARY FOR THE COLLEGE OF SOUTHERN IDAHO BOARD OF
TRUSTEES, AT THE TAYLOR ADMINISTRATION BUILDING - PHONE 733-9554
ext 203.

NOMINATING PETITION

BOARD OF TRUSTEES SEAT HELD BY CHARLES H. LEHRMAN

WE, THE UNDERSIGNED, qualified electors of the College of Southern Idaho, Community College District, do hereby place in nomination the name of:

Residing at: _____

City: _____ Phone No.: _____

~~as a candidate for the Board of Trustees of said Community~~

currently held by Charles H. Lehrman, subject to election on the 22nd of December, 1992.

NAME

ADDRESS

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

Submitted: _____
(Signature)

I, John M. Mason, Secretary of the Board of Trustees of the College of Southern Idaho, Community College District, do hereby certify that I received the above Nominating Petition on the

_____ day of _____, 1992.

Secretary: _____

COLLEGE OF SOUTHERN IDAHO
BOARD OF TRUSTEES NOMINATING PETITION
FOR THE DECEMBER 22, 1992 ELECTION

QUALIFIED COLLEGE DISTRICT ELECTORS. PETITIONS MUST BE FILED
WITH THE SECRETARY OF THE BOARD OF TRUSTEES IN THE COLLEGE
BUSINESS OFFICE NO LATER THAN 5:00 P.M. FRIDAY, NOVEMBER 20,
1992.

PETITIONS CONCERNING THE ELECTION SHOULD BE DIRECTED TO MIKE
ANDERSON, SECRETARY FOR THE COLLEGE OF SOUTHERN IDAHO BOARD OF
TRUSTEES, AT THE TAYLOR ADMINISTRATION BUILDING - PHONE 733-9554
ext 203.

NOMINATING PETITION

BOARD OF TRUSTEES SEAT HELD BY LEROY CRAIG

WE, THE UNDERSIGNED, qualified electors of the College of Southern Idaho, Community College District, do hereby place in nomination the name of _____

(Name should be typed or printed as desired on ballot)

Residing at: _____

City: _____

as a candidate for the Board of Trustees of said Community College District for a term of six (6) years for the position currently held by LeRoy Craig, subject to election on the 22nd of December, 1992.

NAME

ADDRESS

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

Submitted: _____
(Signature)

I, John M. Mason, Secretary of the Board of Trustees of the College of Southern Idaho, Community College District, do hereby

_____ day of _____, 1992.

Secretary: _____