COLLEGE OF SOUTHERN IDAHO

РОТРА ОТ ПОПЕШТЕ МЕТИТИС.

MONDAY, JUNE 21, 1993

PRESIDENT'S BOARD ROOM

5:00 p.m. - Executive Session

5:30 p.m. - Regular Meeting

The Board will convene at 5:00 p.m. for the purpose of an Executive Session in accordance with Idaho Code 67-2345 sections b and c.

AGENDA

MINUTES

TREASURER'S REPORT:

Truth in Taxation
Board Meeting Schedule (1993-94)
Continuing Budget Resolution
Computer Bid

OLD AND NEW BUSINESS:

Review Contract (TF Canal Co. and CSI - Settling Pond)
Update on Dormitory Addition
Fox Building Lease
Darryl Cameron, CSI Traffic
Regulations
Review of Summer School
Registration & Enrollment
Summer Construction Reports
Review of Capital Requests to the
State Board of Education
(including critical
maintenance projects)
Review of Health Center Activities

CHARLES SEUTHERN TO AND THE

CALL TO ORDER: 5:11 p.m. PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Dr. Charles Lehrman, Dr. Thad Scholes and Donna Brizee

College Administration: Gerald Meyerhoeffer, President John M. Mason, Secretary/Treasurer Robert Alexander, College Attorney

Dr. Jerry Beck, Vice President of Instruction

Dr. Joan Edwards, Vice President of Planning, Research and Development

Dr. Orval Bradley, Vocational Dean

Dr. John Martin, Registrar

Ron Shopbell, Director of Continuing Education Dick Sterling, Physical Plant Director

Times News: Kirk Mitchell

EXECUTIVE SESSION:

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The Board was called to order at 5:11 p.m. by LeRoy Craig. Dr. Thad Scholes made the MOTION to adjourn to Executive Session for the purpose of discussing personnel and real property. Affirmative vote was unanimous.

The Board adjourned from Executive Session at 5:40 p.m.

at 5:45 p.m.

TREASURERS REPORT: Acceptance of the Treasurer's report was approved on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

BIDS:

1. The low bid of \$48,684 for 33 vocational computers from Computer Mart of Twin Falls was accepted on MOTION by Donna

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<u>CSI Trustees</u> <u>June 21, 1993</u> <u>Page 2</u>

3. The only bid for the one-way video and audio microwave system

PRESIDENT'S REPORT: President Jerry Meyerhoeffer reported the
following:

1 - Clara de de for the Truth in Tavation advertisement to

- 2. The Board approved a continuing budget resolution to allow the College to operate the months of July and August on MOTION by
- 3. The Board approved the Fy 94 meeting schedule on MOTION by
- 4. The Board accepted the agreement and approved the signing of a contract with the Twin Falls Canal Company relating to the establishment of a settling pond on the CSI Agriculture Endowment

The project is in the beginning stages with a planned completion date of August 1, 1994. Room rents will have to be raised from the current \$650 to \$725 to cover the bond payments.

- 6. The lease for the Fox Building in Hailey was discussed. The Board approved giving the President authority to negotiate and sign the lease on MOTION by Dr. Chuck Lehrman. Affirmative vote was unanimous.
- 7. Darryl Cameron presented the College Traffic Policy to the Board. The Board approved putting the policy into place.
- 8. Dr. John Martin reported that academic FTE was down about 4% and vocational FTE was about the same as last year for the summer term. Headcount was approximately 1,000 students.
- 9. The Capital Facility Request for Fy 95 was presented by Dr. Mike Glenn. The new library was the only item on this list. He

Department of Public Works next fall. Dr. Glenn noted that some of the priorities may change to fit projects into the allotted dollars.

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10. The President noted that the CSI Rodeo team placed third in nationals. The rodeo team earned \$14,000 in scholarship money for CSI and Zane Davis earned the title of All Around Cowboy.

raised some scholarship lunds for the athletic department

11. The Board discussed the new Student Health Center. The President noted that there is a need to expand the nurse practitioner's hours and that Dr. Miciak had requested to use the facility at his cost to treat CSI staff. The Board approved the extending of the nurse practitioner's hours and the use of the facility by Dr. Miciak on MOTION by Donna Brizee. Affirmative vote was unanimous.

ADJOURNMENT was declared at 6:36 p.m.

John M. Masom Secretary-Treasurer

APPROVED July 19, 1993

Chairman



June 16, 1993

To: President Meyerhoeffer and the College of Southern Idaho

Board of Trustees

From: Mike Mason

Re: Bid for Vocational Computers

The attached sheet shows the nine bids we received for 33 computers for the vocational department.

Based upon a review of the bids by Rich Parker, Jeff Harmon and Wayne Hine, I recommend that we accept the low bid of the

Funding for the purchase is from the Fy 94 vocational capital outlay appropriation.

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June 16, 1993

To: President Meyerhoeffer and the College of Southern Idaho

Board of Trustees

From: Miko Macon

Re: Did for Bound Re Emilotochicho 2/222...
Auditorium

We received only one bid for the specified sound equipment for the Fine Arts Auditorium. Welch Music of Twin Falls bid \$39,700.

Based upon a review of the bid by Dan Maclerran and Mike Winterholler, I recommend that the bid of Welch Music in the amount of \$39,700 be accepted.

They have to raise as much as \$20.000.



June 16, 1993

To: President Meyerhoeffer and the College of Southern Idaho

Board of Trustees

From: Mike Mason

Re: Bid for One Way Video and Audio Microwave System

We received only one bid for the specified electronic equipment.

Based upon a review of the bid by Dr. Jerry Beck and Bon Mauldin I recommend that we accept the bid of Microwave Radio Corporation or Cheimstora, massachusetts in the amount of \$22,473.00.

Funding for the purchase is from Title III funds.

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ORTHSIDE NEWS: PUBLISH ON AUGUST 4 AND AUGUST 11

NOTICE OF TAX INCHEASE FOR TWIN FALLS COUNTY

'INCREASE ITS ANNUAL BUDGET BY AN AMOUNT OF AD VALOREM TAX REVENUES THAT EDS ONE HUNDRED AND FIVE PERCENT (105%) OF THE AD VALOREM TAX REVENUES

CENT (2.5%) OR ITS ADVALOREM TAX RATE BY 0 AND ZERO/TENTHS PERCENT (0.0%)

HE FOLLOWING SCHEDULE IS AN ESTIMATE OF WHAT THIS CHANGE MAY MEAN TO A TAXPAYER:

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a= * *	TAXABLE VALUE	ESTIMATED TAXABLE VALUE	ACTUAL TAXES	ESTIMATED TAXES	PERCENTAGE INCREASE				
OR A TYPICAL HOME OF \$50,000 TAXABLE CALUE LAST YEAR	50,000	52,500	\$86.80	\$91.25	5.12%				
OR A TYPICAL FARM OF 100,000 TAXABLE ALUE LAST YEAR	100,000	100,000	\$173.60	\$173.80	0.12%				
OR A TYPICAL BUSINESS									

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CITIZENS ARE INVITED TO ATTEND A PUBLIC HEARING ON THE INCREASED BUDGET JUEST OR INCREASED TAX INCREASE. THE PUBLIC HEARING WILL BE HELD AT THE LEGE OF SOUTHERN IDAHO, 315 FALLS AVENUE, TWIN FALLS, IDAHO IN THE LAVI OR ADMINISTRATION BUILDING AT 5:30 PM ON MONDAY UGUST 16, 1993.

AUTION TO TAXPAYER: THE AMOUNTS SHOWN IN THIS SCHEDULE DO NOT REFLECT

AX CHARGES THAT ARE MADE BECAUSE OF VOTER APPROVED BOND LEVIES, OVERRIDE

DVERTISEMENT CANNOT RUN IN LEGAL OR CLASSIFIED AD SECTION ACCORDING TO 1.C. 63-2225

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	3,150,465				

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June 21, 1993

To: President Meyerhoeffer and the College of Southern Idaho

Board of Trustees

From: Mike Mason

Re: Board Meeting Schedule

In order to comply with Idaho Code Section 67-2343 concerning the "Notice of Meeting" notification requirements we are considering publishing our annual meeting schedule in the newspaper each July. The proposed newspaper ad is listed below.

meeting date. In the event that third Monday is a holiday, the

July 26, 1993 August 16, 1993 January 24, 1994 February 28, 1994

Decemper 20, 1993

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The only conflicting holidays are Martin Luther King day on January 17, 1994 and Presidents day on February 21, 1994. All

The national basketball tournament is currently scheduled to run from March 15 through March 19, 1994.

متراك المستركات

This Agreement, made and entered into this \(\frac{1}{2} \) day of \(\frac{1}{2} \) the \(\frac{1}{2} \), 1993, by and between COLLEGE OF SOLITHERN IDAHO a Junior College District

TWIN FALLS CANAL COMPANY, an Idaho corporation (hereinafter "TFCC"), whose

WHEREAS, TFCC wishes to construct a sediment pond and route Perrine Coulee water through said pond on CSI property in the SENW of Section 4. Township 10 South, Range 17, E.B.M., Twin Falls County, Idaho, as more particularly shown on Exhibit "A" hereto; and

WHEREAS, CSI is agreeable to the construction of the sediment pond; and

WHEREAS, TFCC agrees to maintain the pond after its installation; and

WHEREAS, CSI is agreeable to landscape said pond; and

herein contained and other good and valuable consideration, the receipt of which is hereby acknowledged, the parties hereto agree as follows:

- 1. <u>CSI'S PERMISSION</u>. CSI hereby grants permission to TFCC to construct and operate a sediment pond on the property of CSI, in perpetuity, more particularly described on Edizoit 1/A, in the SENIW of Section 4, Township 10 South, Range 17 E.B.M., Twin Falls County, Idaho, and to divert Perrine Coulee water through the Perrine Coulee for delivery below said pand or discharge into shake River.
- 2. <u>CONSTRUCTION AND MAINTENANCE</u>. TFCC agrees to construct the sediment pond and keep the same in good functioning order for the purpose of reducing sediments in the water. TFCC agrees to hereafter maintain the sediment pond and will dredge the pand as peeded professible during the non-irrigation season. In the event that there is a future failure of the sediment pond, TFCC shall rectify the problem as soon as

to its previous state or to a condition as otherwise agreed.

3. EXISTING EASEMENT. It is acknowledged that TFCC has an

in the sediment pond upon abandonment or cessation of use of the pond.

- 4. <u>LANDSCAPING</u>. CSI shall have the right to landscape around said pond, but in so doing shall provide an area for TFCC to access the pond as necessary for sediment removal with backhoes, draglines, trucks and other mechanized equipment.
- 5. <u>SEWER LINE</u>. TFCC shall be responsible for any interface concerning the City of Twin Falls sewer line that may be involved in the construction and operation of the sediment pond.

CSI as against any claim or claims of any third party, (said indemnification to include

claims; and also including claims or obligations which might arise as by reason of the existence of toxics in the water, in the collected sediment from the pond, or in the soil underneath the pond, except for said materials that result from the operations of CSI.

7. <u>BINDING UPON SUCCESSORS AND ASSIGNS</u>. This Agreement shall be binding upon the successors and assigns of the parties hereto.

IN WITNESS WHEREOF, this Agreement has been executed in duplicate the day and year first above written.

TWIN FALLS CANAL COMPANY

Authorized Representative

COLLEGE OF SOUTHERN IDAHO

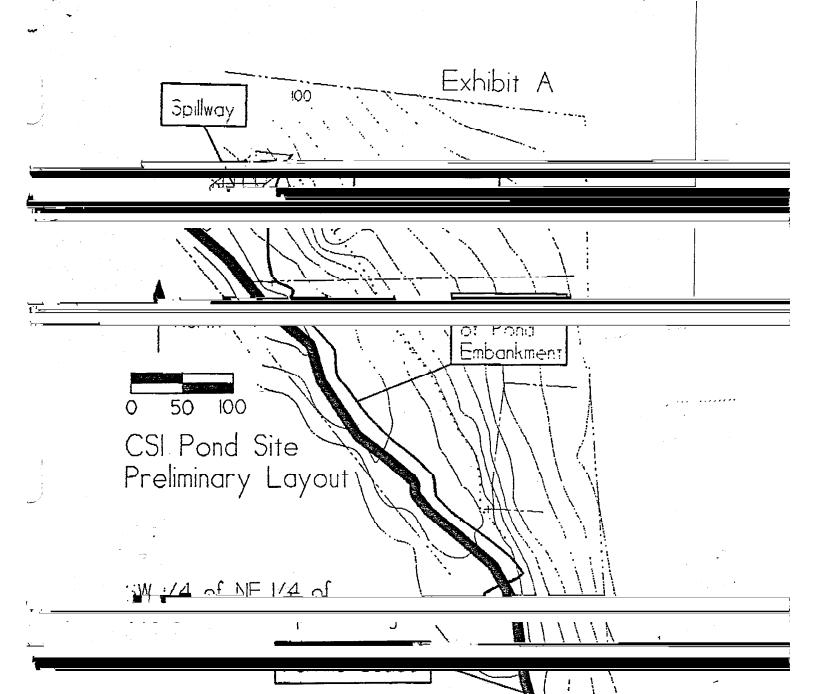
By:

Authorized Representative

STATE OF IDAHO)	
County of Twin Falls)	
On this 8th day of, 1993, before me, a Notary Public, in and for said County and State, personally appeared Robert 11). Solvier,	

me that such corporation executed the same.	
IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.	
NOTARY PUBLIC FOR IDAHO Residing at: 141/2 Adala D	
My commission expires: 10-18-98	
STATE OF IDAHO))ss.	
On this 2 day of, 1993 before meya Notary Public, in	
and for said County and State, personally appeared Jellay Chaig, known or identified to me to be the Authorized Agent of COLLEGE OF SOUTHERN IDAHO, the	
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IN WITNESS WHEREOF. I have hereunto set my hand and affixed my official seal	
the day and year in this certificate first above written.	
J. RODERT ASEMANUER NOTARY PUBLIC - STATE OF IDAHO Residing at Twin Falls, Idaho Residing at: Junior State Residing at: Junio	
	On this day of Juliana Juliana Notary Public, in and for said County and State, personally appeared Notary Public For IDAHO STATE OF IDAHO On this day of Juliana State, personally appeared Notary Public For IDAHO Residing at: Juliana Julia Juliana My commission expires: 10-18-98 STATE OF IDAHO SS. County of Twin Falls On this day of Juliana Juliana Notary Public, in and for said County and State, personally appeared State (State) Public For IDAHO, the IN WITNESS WHEREOF. I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written. NOTARY PUBLIC FOR IDAHO IN WITNESS WHEREOF. I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written. NOTARY PUBLIC FOR IDAHO NOTARY PUBLIC FOR IDAHO NOTARY PUBLIC FOR IDAHO

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North college Road

CSI TRAFFIC AND PARKING REGULATIONS

Approved July 18, 1990 Amended May 20, 1993

GENERAL:

- A. Authority & Application:
 - 1. Parking regulations are recommended by the Campus Traffic Safety Advisory Board and become effective on the date approved by the President of the College and the Director of the Physical Plant. They are not retroactive. The Campus Traffic Safety Advisory Board recommends parking policy, supervises the
 - responsible for maintaining the Security Office. The
 - 3. These regulations apply at all times to all persons using parking facilities on all CSI property, whether or not they own the vehicle, unless otherwise specified.
 - 4. CSI assumes no responsibility for the care or protection of any vehicle or its contents while it is
 - All matters concerning these regulations should be referred to the Security Director, Campus Box 1238.
- B. Traffic Safety Advisory Board:
 - 1. The Traffic Safety Advisory Board is comprised of the following: two academic students and two students from the Vocational-Technical School are appointed by ASCSI; one of these students will serve as the Chairperson of the student Appeals Committee. One Academic faculty representative, one Vo-Tech faculty

will establish a quorum. Physical Plant Bilector and Security Director are ex-officio members.

- 2. The chairperson of the Traffic Safety Advisory Board is selected by the board members at the first fall semester meeting, which is called at the request of the Director of
- C. Appeal Committee:
 - 1 The Traffic Safety Advisory Roard will serve as the

will refrain from vocing.

2. Submission of Appeals: Appeals are to be submitted in

An appeal must be filed within seven working days from the date of the infraction. Citations not appealed within this time limit are considered valid citations. After a citation has been paid, the right to appeal has been forfeited.

2 Programma of Annosta. The Security Office and the

which are reduced upon appeal or during the appeals process must be paid within one week after notification or the fee will revert to the original full amount.

- II. PERMANENT "NO PARKING" AREAS:
 - A. Parking of all private vehicles is prohibited at all times

peen made with the becarity office.

- III. TIME WHEN REGULATIONS APPLY TO OTHER THAN PERMANENT "NO PARKING" AREAS:
 - An Inaffia and parking regulations are in-effect during the

hours a day 7 days a week, except during registration (fee payment) week.

IV. REGISTRATION OF VEHICLES:

- A. All students and CSI employees, who desire to park automobiles, motorized bicycles, motor scooters or motorcycles in the parking lot are required to register such vehicles, regardless of the ownership, with the Security office.
- R <u>Perreational vehicles</u> motor homes, heat trailers are other vehicles intended for overnight use will not be permitted to park overnight in College parking lots without the express approval of the Director of Security.

V. DECALS:

A. Requirements:

- All CSI students and employees who park a motor vehicle, on campus must display an appropriate decal. Failure to display such decal in the prescribed manner will constitute a violation of the regulations.
- 2. Registration is not complete until the entire decal is permanently affixed in the appropriate place on the vehicle with the adhesive provided on the decal. Decals may not be attached with tape or other similar material not provided with the permit by the Security Office. If requested, the Security Office will assist in the removal of outdated decals (some restrictions may apply).
- 3. Vehicle license registration or other proof of vehicle ownership may be required of applicants at the time of
- 4. All past fines must be paid in full before a new decal will be issued.

5.	A decal	doe	es not g	guara	antee	ap	ersona	al :	parking	j sp	ace;
	parking	is	allowed	lin	the	lots	only	if	space	is	
•	availab	le.									

B. When and where displayed: For all cars and trucks, the

near the license plate.

- C Decal Fees:
 - 1. CSI Student: Decals will be issued free of charge at

vehicle.

- D. Change of ownership, use, or address:
 - 1. Any person to whom a decal has been issued is responsible for removal of the decal prior to the sale or transfer of possession of the vehicle, whether or not such a sale or transfer has been completed.
 - 2. Any change of ownership, discontinuance of use or possession of a registered motor vehicle, or any change of address or driving qualifications of any person subject to these regulations must be reported

original decal is returned. When the original decar

- E. Types of decals:
 - decal parking decal--This decal is issued to all
 - 2. Dormitory parking decal--This decal is issued to all dormitory students wishing to park their vehicle on campus. Vehicles displaying a valid dormitory decal may be parked in the assigned dormitory lot only, or

1 in a serva his the commitie

affiliation with the college. This decai is

acceptable in all parking areas with the exception of handicapped, yellow curbs, fire zones, and the dormitory parking lot. Special decals must be authorized by the President of the College and Director of the Physical Plant.

·) have marchine late whose appace are recovered and

handicapped zones off campus or in nandicapped zones on city streets near campus.

- 5. Motorcycles or mopeds--may be parked only within areas designated for motorcycle parking or in general lot
- 6. Bicycles--need not be registered, but must be parked in designated bicycle parking racks. Bicycles may not be parked or stored in buildings except in designated storerooms. Bicycles not parked in designated bicycle parking racks may be impounded at the owners expense. The college is not responsible for damage that may occur to a bicycle while on

designated parking where a decal is not required.

VI. PARKING REGULATIONS:

A. General:

1. The responsibility of finding a legal parking space rests with the vehicle operator. Lack of space is not considered a valid reason for violation of the regulations.

a valid justification for parking in violation of regulations.

B. Direction and Distance:

1. When parallel parking, vehicles must have the proper wheels to the curb and face in the direction in which traffic is authorized.

2. When parked diagonally, the front wheels must be within 18 inches of the curb.

parking ious is promibiled.

C. Towing:

- 1. Motor vehicles may be towed from any campus area if allowed to stand in violation of local, state, or manufactures a nazard; i.e., blocking a fire lane or fire hydrant, blocking or obstructing traffic flow, in a driveway, loading zone, service road, or otherwise tending to cause injury or danger to the public.
- A vehicle found in violation, which has accrued a previous total of \$50.00 or more in outstanding fines or has three unpaid citations, may be towed from campus at the owners expense.
- 3. Vehicles may also be towed if abandoned or disabled.

Outward appearance, to to not capaze of acting

being placed on jacks, parking blocks or similar devises and being unattended. A vehicle is considered abandoned if the vehicle does not display a current parking permit, and the owner/driver has failed to respond within (3) days to contacts made by the Security Office. Two wheeled motorized vehicles are subject to the same regulations as all other vehicles, except in placement of decals.

Owners or operators of vehicles which become disabled on campus must notify the Security Office within 24 hours or assume full responsibility for any citations they receive as a result of any

to make the venicle operable before it will be cowed away at their expense.

- 5. Making major vehicle repairs and/or dumping of motor oil or gasoline on college controlled property is prohibited.
- 6. Payment of a citation marked "tow warning" does not

violations if all other lines are not paid as specified above.

- D. Impound Review and Appeal Procedures:
 - A Traffic Safety Advisory Board has been established to review the impoundment and towing procedures and individual impoundments, if requested. Impoundment Review forms are available at the Security Office. Written appeals shall be submitted to the Director of Security.
- E. Revocation of Parking Privileges:
 - 1. Parking on CSI property is a privilege which is revocable for cause.
 - 2. Cause of revocation may include: non-payment of fines, unauthorized use of parking decals or

facilities or equipment, or being a habitual offender. A habitual offender is a person who has had his/her vehicle impounded under these regulations and continues to violate these regulations.

3. Revocations will be decided by the Traffic Safety Advisory Board after a parking privilege revocation hearing.

1_Natification of the bearing question according

the person at reast one week in advance or the hearing.

5. If a person's parking privileges have been revoked,

VII. TRAFFIC REGULATIONS

- A. Speed limit—No vehicle may be driven on campus at a
- Sidewalks--on campus are limited to pedestrian traffic. Skate boards, roller skates and roller blades are prohibited in side the loop. Roller blades and roller skates are discouraged by the college on the loop road

their own risk.

Pedestrians--The driver of a vehicle shall vield the

to so yield to a pedestrian crossing any CSI roadway or sidewalk. No pedestrian shall suddenly leave a curb or other place of safety and walk or run into the path of a vehicle which is so close as to constitute an immediate hazard.

D: Dormitory parking Lot--is limited only to dorm students with dormitory decals and handicapped individuals with Security approval and they must possess a dorm decal.

walks, failure to yield, speeding).

Idaho code, section 49-606 pertaining to the operation of any emergency vehicle shall apply to Officers driving college security vehicles.

night.

migne.

VIII. DESIGNATION OF PARKING AREAS AND LOTS:

The following parking areas will be posted with the proper signs.

Dorm parking; Loading Zones; Visitor parking; handicap parking.

- The fines for the violations listed below are:
 1st Offense \$10; 2nd Offense \$20; 3rd Offense \$30.

 Improper parking;
 Overtime parking;
 Parking in reserved parking space;
 Parking in "No Parking Zones" on street;
 Failure to register or display a CSI parking decal;
 Non-visitor vehicle parked in visitors only parking;
 Parking on grass plus the cost of repairing any damage to college property;
 Parking in red curb zones;
 Parking in dorm parking lot without displaying a dorm decal.
- B. The fines for the violations listed below are:
 1st Offense \$15; 2nd Offense \$30; 3rd Offense \$45.
 Parking in handicap parking with out a proper

Failure to yield to a pedestrian; Failure to yield at a yield sign.

- The fines for violations listed below are:
 1st Offense \$25; 2nd Offense \$50.
 Speeding;
 Disorderly conduct with a motor vehicle;
 Stop sign violation.
- D. Any person in violation of more than one regulation may be cited for each offense.
- E. All fines are reduced to one-half if paid within (3) working days, except when vehicles are impounded.
- F. The fine(s) for violating the parking and traffic

 the Security office within (7) working days after the violation. (No specific form is needed, however, a form for appeals is available at the Security office.)
- CSI Students with unpaid fines will not be permitted to re-enroll, obtain transcripts or transfer records until the fines are paid. A payroll deduction for unpaid

H. Violation fines are payable at the Robert F. McManaman Maintenance and Security Building office from 8:00 a.m. to 4:30 p.m., Monday through Friday. Violation fines may also be paid by check or money order to the College of Southern Idaho, Security office, P.O. Box 1238, Twin Falls, Idaho 83303, (208) 734-0353.

- I. Student offenses which necessitate disciplinary measures in addition to violation fees assessed will be referred to the Director of Student Activities for appropriate action.
- G. For all purposes of these regulations and in such cases in which a violation has occurred, it will be presumed, in the absence of proof to the contrary, that the violator is the registered owner of the vehicle as the information appears on record in the Department of Law

Enforcement in Boise or other states.

Security Office Maintenance Building College of Southern Idaho Twin Falls, Idaho 83303 Phone (208) 734-0353

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