

**COLLEGE OF SOUTHERN IDAHO**

**BOARD OF TRUSTEES MEETING**

~~MONDAY AUGUST 16 1993~~

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**PRESIDENT'S BOARD ROOM**

**5:30 p.m.**

**AGENDA**

MINUTES

TREASURER'S REPORT:

Budget

OLD AND NEW BUSINESS:

COLLEGE OF SOUTHERN IDAHO  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING  
AUGUST 16, 1993

CALL TO ORDER: 5:30 p.m.      PRESIDING: LeRoy Craig

ATTENDING: Trustees: Leroy Craig, Dr. Charles Lehrman,  
Dr. Thad Scholes and Donna Brizee

College Administration: Gerald Meyerhoeffer, President  
John M. Mason, Secretary/Treasurer  
Robert Alexander, College Attorney

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Dr. John Martin, Registrar  
Graydon Stanley, Director of Student Information  
Ron Shopbell, Director of Continuing Education  
Dick Sterling, Physical Plant Director

Visitors: CSI Staff: Todd Schwarz  
Times News: Kirk Mitchell

MINUTES OF JULY 26, 1993, were approved as written on MOTION  
by Dr. Charles Lehrman. Affirmative vote was unanimous.

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TREASURERS REPORT: Acceptance of the Treasurer's report was

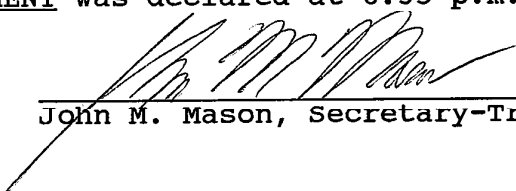
was unanimous.

PRESIDENT'S REPORT:

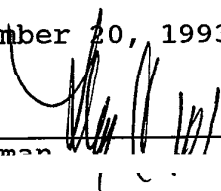
1. The Vocational Office Technology program earned second place at State competition in Boise.
2. The fiscal year 1994 budget was discussed by the Board. The budget was approved as written on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

CCF Trustees

ADJOURNMENT was declared at 6:35 p.m.

  
\_\_\_\_\_  
John M. Mason, Secretary-Treasurer

APPROVED September 20, 1993

  
\_\_\_\_\_  
Chairman

BOARD OF TRUSTEES  
COLLEGE OF SOUTHERN IDAHO  
JUNIOR COLLEGE DISTRICT

GENERAL FUND BUDGET  
FISCAL YEAR ENDING JUNE 30, 1994

APPROVED \_\_\_\_\_

  
BOARD CHAIRMAN

ATTEST:

\_\_\_\_\_  
AUGUST 16, 1993

  
JOHN M. MASON, SECRETARY/TREASURER

GENERAL FUND BUDGET NARRATIVE

REVENUES

TUITION AND FEES

Tuition and fees are projected to increase over last years budgeted figure by \$206,200 for academic and vocational credit programs. There was no price increase to students for Fy 94. The increase in revenues is due to increased enrollment

County tuition is expected to bring in approximately \$800,000 in Fy 94. This is \$100,000 over the Fy 93 projection of \$700,000.

STATE APPROPRIATION

The state appropriation increased by \$350,900. \$133,500 of this increase is due to the change in the allocation of the state appropriation between North Idaho College and the College of Southern Idaho. Prior to this year, NTC received 51.5% of the

COUNTY PROPERTY TAXES

Property taxes are estimated to increase by approximately 10% this year. We are again assessing the maximum rate of .0016 allowed by law. The increase in property values is estimated

the county treasurers, we will request that the maximum allowed by law be levied on the actual property tax value.

The Tort Tax was added last year to help pay for liability insurance costs. The liability portion of our insurance is approximately \$85,200.

The Gym and Grounds Levy will be assessed at the maximum .0001. Revenues are estimated to increase by \$19,000.

INTEREST REVENUE

Interest revenues are expected to drop to approximately \$100,000 for Fy 94.

Other revenue by its nature is unpredictable. With stable rent income and miscellaneous revenues. Other Revenue for Fy 94 is

COLLEGE OF SOUTHERN IDAHO  
 GENERAL FUND BUDGET  
 JULY 1, 1993 TO JUNE 30, 1994

	BUDGET FY93	BUDGET FY94	PERCENT INCREASE
ADMINISTRATION *****			
PERSONNEL	442,000	461,800	4.48%
FRINGE BENEFITS	114,800	122,400	6.62%
SERVICES	82,300	82,300	0.00%
SUBJECTS	23,000	23,000	0.00%
CAPITAL OUTLAY	10,700	10,700	0.00%
TOTALS	672,800	700,200	4.07%

HUMAN RESOURCES  
 \*\*\*\*\*

PERSONNEL	0	35,400	
FRINGE BENEFITS	0	11,500	
SERVICES	0	6,600	
SUPPLIES	0	400	
CAPITAL OUTLAY	0	0	
TOTALS	0	53,900	

NEW DEPARTMENT ADDED JULY 1, 1993

~~PERMANENT BUDGET~~

JULY 1, 1993 TO JUNE 30, 1994

	BUDGET FY93	BUDGET FY94	PERCENT INCREASE
LIBRARY			
*****			
PERSONNEL	237,500	251,900	6.06%
FRINGE BENEFITS	70,200	84,000	19.66%
SERVICES	9,500	21,500	126.32%
SUPPLIES	6,100	5,500	-9.84%
CAPITAL OUTLAY	60,400	69,000	14.24%
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TOTALS	383,700	431,900	12.56%
=====			

STUDENT SERVICES

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REVENUE	(30,000)	(39,000)	30.00%
PERSONNEL	445,000	505,600	13.62%
FRINGE BENEFITS	129,000	156,600	21.40%
SERVICES	50,200	50,200	0.00%
SUPPLIES	42,000	57,000	35.71%
CAPITAL OUTLAY	6,800	6,800	0.00%
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TOTALS	643,000	737,200	14.65%
=====			

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PERSONNEL	121,500	133,000	9.47%
FRINGE BENEFITS	33,600	40,600	20.83%
SERVICES	6,700	6,700	0.00%
SUPPLIES	13,300	13,300	0.00%
CAPITAL OUTLAY	6,000	6,000	0.00%
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TOTALS	181,100	199,600	10.22%

WAS MOVED TO FUND 01 TO OPERATE THIS AMOUNT WILL BE TRANSFERRED

CONTINUING EDUCATION

REVENUE	(378,800)	(721,700)	50.95%
SPECIAL PROJECTS REVENUE	(214,800)	0	-100.00%
PERSONNEL	509,600	610,600	19.82%
FRINGE BENEFITS	123,050	175,600	42.71%
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SUPPLIES	81,400	88,400	6.14%
EQUIPMENT	13,400	11,500	-14.18%
SPECIAL PROJECTS EXPENSE	93,000	115,500	24.19%
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TOTALS	313,100	386,000	23.28%

SPECIAL PROJECTS REVENUE AND CREDIT REVENUE HAVE BEEN COMBINED INTO ONE CATEGORY



7, 1993 TO JUNE 30, 1994

	BUDGET FY93	BUDGET FY94	PERCENT INCREASE
COMPUTER CENTER			
*****			
PERSONNEL	93,800	47,000	-49.89%
FRINGE BENEFITS	26,200	15,000	-42.75%
SERVICES	15,000	50,000	233.33%
CAPITAL OUTLAY	29,600	29,600	0.00%
TOTALS	213,600	165,600	-22.47%

SOURCE DEVELOPMENT

REVENUES	(9,000)	(9,000)	0.00%
PERSONNEL	101,900	129,000	26.59%
FRINGE BENEFITS	28,200	36,500	29.43%
SERVICES	14,900	12,000	-19.46%
SUPPLIES	4,000	3,900	-2.50%
CAPITAL OUTLAY	1,000	1,000	0.00%
TOTALS	141,000	173,400	22.98%

COLLEGE OF SOUTHERN IDAHO  
 GENERAL FUND BUDGET  
 JULY 1, 1993 TO JUNE 30, 1994

	BUDGET FY93	BUDGET FY94	PERCENT INCREASE
***** PRINTING & GRAPHICS *****			
PERSONNEL	56,200	61,000	8.54%
FRINGE BENEFITS	19,000	19,800	4.21%
SUPPLIES	41,300	48,700	17.92%
CAPITAL OUTLAY	10,000	0	-100.00%
TOTALS	40,000	40,000	0.00%

PHYSICAL PLANT

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FRINGE BENEFITS	415,000	505,500	21.81%
SERVICES	15,300	15,300	0.00%
SUPPLIES	122,500	122,500	0.00%
CAPITAL OUTLAY	80,600	80,600	0.00%
OTHER EXPENDITURES	116,300	116,300	0.00%
TOTALS	1,981,200	2,153,300	8.69%

LEGE OF SOUTHERN IDAHO  
 ERAL FUND BUDGET  
 Y 1, 1993 TO JUNE 30, 1994

	BUDGET FY93	BUDGET FY94	PERCENT INCREASE
TITUTIONAL SUPPORT *****			
TELEPHONE	159,700	120,000	-24.86%
LEGAL & AUDIT	43,000	43,000	0.00%
UTILITIES	306,000	321,300	5.00%
INSURANCE	138,000	138,000	0.00%
FRESHMAN HONOR SCHOLARSHIPS	35,000	51,300	46.57%
FINANCIAL AID CONTRIBUTION	120,000	150,000	25.00%
PLANT FACILITY TRANSFER	153,700	173,800	13.08%
OFFICE ON AGING TRANSFER	9,000	10,500	16.67%
TRANS BY TRANSFER	0	0	0.00%
AG ENDOWMENT TRANSFER	0	4,000	
WELLNESS PROGRAM TRANSFER	5,000	5,000	0.00%
PLANNING INCENTIVE MONEY	0	25,000	
MARKETING	20,000	25,000	25.00%
SMALL BUSINESS CENTER	43,000	40,000	-6.98%
INTERPRETERS	20,000	20,000	0.00%
CHILD CARE CENTER	15,000	7,500	-50.00%
CONTINGENCY	100,000	100,000	0.00%
TOTALS	1,183,900	1,240,900	4.81%

AUGUST 16, 1993

REVENUE	BUDGET FY93	BUDGET FY94	PERCENT INCREASE
*****			
TUITION & FEES	1,270,100	1,576,300	15.05%
TUITION COUNTY	700,000	800,000	14.29%
STATE APPROPRIATION	1,000,000	1,450,000	45.00%
GRANTS	570,100	776,300	13.53%
UNRECORDED PHYSICAL PLANT	265,000	265,000	0.00%
COUNTY PROPERTY TAXES	2,643,800	2,909,600	10.05%
TORT TAX	69,700	85,200	22.24%
INVENTORY TAX PHASEOUT	295,000	330,000	11.86%
GYMNASIUM & GROUNDS LEVY	162,800	181,800	11.67%
INTEREST ON INVESTMENT	120,000	100,000	-16.67%
OTHER REVENUE	130,000	130,000	0.00%
<b>TOTALS</b>	<b>12,910,800</b>	<b>15,023,600</b>	<b>11.63%</b>

COLLEGE OF SOUTHERN IDAHO  
GENERAL FUND BUDGET  
FISCAL YEAR 1, 1993 TO JUNE 30, 1994

	BUDGET FY93	BUDGET FY94	PERCENT INCREASE
*****			
ADMINISTRATION	672,800	700,200	4.07%
HUMAN RESOURCES	0	53,900	
LIBRARY	383,700	431,900	12.56%
STUDENT SERVICES	643,000	737,200	14.65%
MUSEUM	181,100	199,600	10.22%
CONTINUING EDUCATION	313,100	386,000	23.28%
COMPUTER CENTER	213,600	165,600	-22.47%
RESOURCE DEVELOPMENT	141,000	173,400	22.98%
PRINTING & GRAPHICS	40,000	40,000	0.00%
PHYSICAL PLANT	1,981,200	2,153,300	8.69%
INSTITUTIONAL SUPPORT	1,183,900	1,240,900	4.81%
ACADEMIC INSTRUCTION	4,250,000	4,640,700	10.80%
VOCATIONAL INSTRUCTION	2,504,400	2,697,900	7.73%
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TOTALS	12,510,800	13,623,600	8.89%
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COLLEGE OF SOUTHERN IDAHO  
 GENERAL FUND BUDGET  
 JULY 1, 1993 TO JUNE 30, 1994

	BUDGET FY93	BUDGET FY94	PERCENT INCREASE
<b>TECHNICAL INSTRUCTION</b>			
PERSONNEL	3,182,900	3,401,000	6.85%
FRINGE BENEFITS	819,300	970,800	18.49%
SERVICES	151,100	151,100	0.00%
SUPPLIES	104,400	106,000	1.53%
CAPITAL OUTLAY	42,300	42,300	0.00%
<b>TOTALS</b>	<b>4,253,000</b>	<b>4,643,700</b>	<b>9.19%</b>

<b>VOCATIONAL INSTRUCTION</b>			
*****			
PERSONNEL	1,770,800	1,858,000	4.92%
FRINGE BENEFITS	447,200	531,500	18.85%
SERVICES	146,000	146,000	0.00%
SUPPLIES	87,400	59,500	-31.92%
CAPITAL OUTLAY	53,000	102,900	94.15%
<b>TOTALS</b>	<b>2,504,400</b>	<b>2,697,900</b>	<b>7.73%</b>

VOCATIONAL PERSONNEL COST APPROP. FROM VOC ED	2,336,380
VOCATIONAL CONTRACT SALARIES, OVERLOAD & IRREG.	2,389,500

COLLEGE OF SOUTHERN IDAHO  
GENERAL FUND BUDGET NARRATIVE  
JULY 1, 1993 - JUNE 30, 1994

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EXPENDITURES

SALARIES

Salaries were increased across the board by approximately 5%. Some salary adjustments were also made.

FRINGE BENEFITS

This budget reflects the \$2,795 in the budget base for health insurance. In Fy 93, the annual premium for health insurance was \$1,895. The Fy 94 rate increased by \$900 or approximately 47.5% per employee.

The new retirement system program increased our benefit costs by .0023 times gross salaries for Fy 94.

OTHER PERSONNEL COSTS

The Academic instructional salary budget reflects the salary

Operating expense and miscellaneous adjustments have been made

- Personnel Benefits	52,550
- Operating Expenditures	24,750
Telephone	(29,700)
Utility Inflation Increase 5%	15,300
Financial Aid/Workstudy Contribution	30,000
Planning Incentive Money	25,000
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Total	<u>\$205,800</u>

Other Miscellaneous Changes:

moving of Real Estate and some Office Education classes to Continuing Ed. The revenue for these classes goes into the regular Tuition and Fee category while expenses are charged to Continuing Education. The sharp increase in benefits has also adversely affected their budget.

The Museum, General Motors, Fish Hatchery, Snake River Sturgeon, Wellness and Vocational Food departments have been moved to Fund 91 from the General Fund. This will allow them to carry fund balances forward and operate more like enterprise funds.

COLLEGE OF SOUTHERN IDAHO  
GENERAL FUND BUDGET NARRATIVE  
JULY 1, 1993 - JUNE 30, 1994

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Vocational funding at the state level will not allow us to maintain our current programs. Based upon the needs of the Vocational division, the College has had to appropriate \$53,120 ~~from regular general fund~~  
~~personnel costs. \$50,000 of the \$53,120 is for anticipated~~  
vocational overload pay which will generate additional tuition dollars for the College.