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**COLLEGE OF SOUTHERN IDAHO**

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**DECEMBER 21, 1998  
PINE ROOM, #258  
2<sup>ND</sup> FLOOR TAYLOR BUILDING  
5:30 p.m.**

**AGENDA**

**MINUTES**

**TREASURER'S REPORT**

**BID: EXPO SOUND SYSTEM**

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**CSI/BSU RADIO**

**REVIEW VAN TRAVEL RECOMMENDATIONS**

**HOPE SCHOLARSHIP**

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**COLLEGE POLICE DEPARTMENT CALENDAR MEETING**

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COLLEGE OF SOUTHERN IDAHO  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING  
DECEMBER 21, 1998

CALL TO ORDER: 5:30 p.m.      PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Dr. Charles Lehrman, Bill Babcock,  
Dr. Thad Scholes and Donna Brizee

Dr. Jerry Beck, Vice President of Instruction

Dr. Ken Campbell, Dean of Technology

Randy Dill, Physical Plant Director  
Karen Baumert, Public Information Director

CSI Staff: Doug Maughan, Henry Jones

Visitors: Dick Shotwell, Jim Poluzzi, Tom Lowther, Don Wimberly,  
and Art Brown

Faculty Representatives: Jim Tarter

MINUTES OF THE REGULAR SESSION AND THE EXECUTIVE SESSION OF NOVEMBER 10, 1998 were approved as written on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

BIDS:

1. The Board approved the bid of Life Safety Systems, Inc. of Twin Falls, Idaho for a fire alarm system for the Fine Arts Building.

PRESIDENT'S REPORT:

1. Dick Shotwell, a member of the Community Advisory Board for Boise State University Public Radio, made a presentation to the Board concerning the educational uses of the radio station. The radio station is owned by the College of Southern Idaho.

CSI Trustees

December 21, 1998

Page 2

1. (continued) He outlined the programming and funding for the Twin

The station will remain educational and will not be leased as a commercial operation.

2. Graydon Stanley reviewed the proposed vehicle policy with the Board. College attorney Robert Alexander recommended that students and staff provide a copy of their personal insurance to the college to be kept on file. He also noted that as long as the vehicles carried less than sixteen people, a Commercial Drivers License was not required and the College was not required to do drug testing on drivers.

Recommended insurance requirements, the van check and limiting the maximum number of passengers in the van to twelve on MOTION by Dr.

3. Dr. Joan Edwards and Art Brown of Jerome discussed the comprehensive planning process recently completed for Jerome County. The completed plan received a statewide award from the Idaho Planning Association. Art Brown presented the award to Chairman LeRoy Craig and President Meyerhoeffer.

The award will reside with each of the nine planning participants for one month.

4. The President advised the Board that the administration was continuing talks with the Twin Falls City Police concerning a contract for limited police services on campus. The proposed contract is being presented to the city council prior to presentation to the Board.

Information concerning the credit is being attached to all College of Southern Idaho Foundation checks distributed this semester.

6. Mike Mason advised the Board that the new software system that was suppose to come on line on January 1, 1999 would be delayed. Selected program and data conversion problems are the main areas of concern. The company is working with the College to get the software implemented by March 1, 1999.

7. Dr. Mike Glone discussed the new Emergency Medical Technician program with the Board. It is a nine month certificate program in the Health and Human Services department. The College of Southern Idaho is the first college in the state to offer college credit for the program.

Dr. Jerry Beck outlined the process of getting the course approved by the State Board of Education. This process is required to ensure that credits earned articulate to other schools.

8. The President spoke to the Board about the new Aspen addition. The

\$200,000 from the foundation and \$300,000 from institutional funds.

CSI Trustees

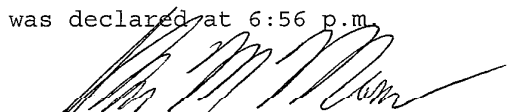
December 21, 1998

Page 3


9. The Board approved moving the January Board meeting from the previously scheduled date of Monday, January 25, 1999 to Tuesday, January 19, 1999. MOTION by Dr. Thad Scholes. Affirmative vote was

comments received from legislators. He thanked the college staff for their work.

ADJOURNMENT was declared at 6:56 p.m.

  
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John M. Mason, Secretary-Treasurer

APPROVED January 19, 1999

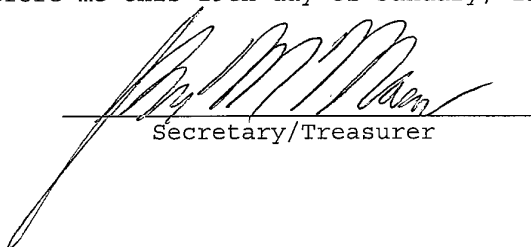
  
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Chairman

COLLEGE OF SOUTHERN IDAHO  
TRUSTEE'S OATH OF OFFICE

I do solemnly swear that I will support the Constitution of the  
Trustee of the College of Southern Idaho according to the best of my  
ability, so help me God.

  
Trustee Signature

SUBSCRIBED AND SWORN to before me this 19th day of January, 1999.

  
Secretary/Treasurer

College of Southern Idaho  
Proposed Vehicle Policy  
December 21, 1998

1. I hereby certify that I have seen the required defensive driving video at the library. I further certify that if I am driving a van, I have taken the CSI driving test administered by an authorized CDL licensed driver.

3. I certify that I have been shown the first aid kit, flares, fire extinguisher and cell phone (emergency use only).

4. I will ensure that all occupants are utilizing seat belts at all times.

6. I will obey all traffic rules and regulations and exercise prudent judgement at all times.

7. I understand that drivers are limited to four hours behind the wheel at one time. Drivers may drive a total of six hours per day but total van long distance travel may not exceed ten hours per day.

8. The college policy is to minimize driver fatigue in the interest of safety. Groups are encouraged to stay overnight if the return trip would result in arriving back at campus later than 1:00am.

9. I understand that student drivers must fulfill all of the above requirements and can be used for local and on site travel only.

10. I have provided Maintenance an approved travel itinerary and roster of vehicle

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Printed Name

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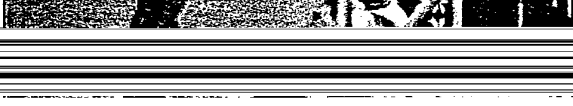
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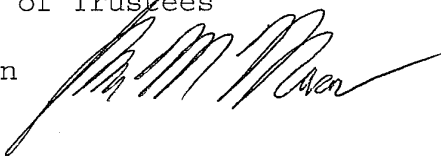


COLLEGE OF  
SOUTHERN  
IDAHO  
BUSINESS OFFICE

December 17, 1998

~~To: Board of Trustees, College of Southern~~

Idaho Board of Trustees

From: Mike Mason 

Re: Expo Sound System

~~From: Mike Mason, College of Southern~~

installation of the specified system:

Klay Anderson Audio Inc.	\$42,595.00
Atkinson Sound	36,435.11
Life Safety Systems Inc.	35,331.00

I have reviewed the bids and recommend we accept the low bid of Life Safety Systems Inc. of Twin Falls, Idaho in the amount of \$35,331.00

Funding for this purchase is from the Plant Facility Fund.