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**COLLEGE OF SOUTHERN IDAHO  
BOARD OF TRUSTEES**

**MARCH 22, 1999  
PINE ROOM, #258  
2<sup>ND</sup> FLOOR TAYLOR BUILDING  
5:30 p.m.**

**AGENDA**

**MINUTES: *Mike Mason* (A)**

**TREASURER'S REPORT: *Mike Mason* (A)**

**BID: ROPES COURSE (I/A)**

**BID: COMPUTER (A)**

**BID: EXPO BLEACHER SALE (A)**

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**(Federal Headstart Funds)**

**PRESENTATION REGARDING FOUNTAIN ON CAMPUS: (I)**  
*Jared Cox, Student Body President, and Mike Sites, Student Ambassador*

**CSI/TF LAW ENFORCEMENT CONTRACT (A)**

**ALBERTSON'S GRANT (I)**

**CAPITAL FACILITIES APPROPRIATION (I)**

**TUITION AND FEES INCREASE (A)**

**YOUTH NET (I)**

**OLD BUSINESS**

**NEW BUSINESS**

COLLEGE OF SOUTHERN IDAHO  
COMMUNITY COLLEGE DISTRICT

MARCH 22, 1999

ATTENDING: Trustees: LeRoy Craig, Dr. Charles Lehrman.

College Administration: Gerald Meyerhoeffer, President  
John M. Mason, Secretary/Treasurer  
Robert Alexander, College Attorney  
Donna Prisco, Vice President of Instruction

Dr. John Martin, Registrar  
Cynthia Stewart, Director of Student Information

Randy Dill, Physical Plant Director  
Jeff Duggan, Assistant to the President  
Karen Baumert, Public Information Director  
Doug Maughan, Public/Herrett Center Information  
Officer

CST Staff: Karen Christopherson

Visitors: Lee Devore, Bob Hodge, Don Hall, Jared Cox  
and Mike Site

Faculty Representatives: Marge Fluegal

MINUTES OF REGULAR AND EXECUTIVE SESSIONS OF FEBRUARY 22,  
1999 were approved as written on MOTION by Donna Prisco

TREASURER'S REPORT: Acceptance of the Treasurer's report  
was approved on MOTION by Bill Babcock. Affirmative vote  
was unanimous.

CSI Trustees  
March 22, 1999  
Page 2

BIDS:

1. The Board approved the purchase of a ropes course from Project Adventure of Portland, Oregon in the amount of \$27,497 contingent upon \$20,000 of additional funds being raised on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

The entire ropes course project, including poles is expected to cost \$42,000. \$12,000 is from the Plant

2. The Board approved the purchase of twenty-eight computers in various configurations from Greener Valley Computer Store of Burley, Idaho in the amount of \$30,916.00  
~~MOTION by Dr. Chad Scholes. Affirmative vote was~~

The Board also approved the purchase of additional computers at the bid price from Greener Valley Computer Store.

Funding for this purchase is from various departmental budgets.

3. The Board approved the sale of the Expo surplus bleachers in the total amount of \$6,021 on Motion by Dr. Charles Lehrman. Affirmative vote was unanimous.

The Board also authorized the administration to negotiate the sale of the remaining three bleacher sets that

EQUIPMENT REPORT

funds from 1998 on Motion by Bill Babcock. Affirmative vote was unanimous.

It was also noted that in the event that Headstart wanted to dispose of the building, the federal government would retain the reversionary interest in the building and the property would not revert to the college.

2. The President briefed the Board on the law enforcement services contract with the City of Twin Falls Police Department. Chief Devore, Lieutenant Hodge and Sargent Hall made comments concerning contract. It was agreed that the contract would be for a one year trial basis and would start on July 1, 1999.

The Board approved the contract on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

3. College of Southern Idaho Student Body President Jared Cox and Mike Sites made a presentation to the Board concerning the construction of a fountain south of the flagpoles. The cost of the project was estimated at \$40,000.

The Board agreed to review the project and discuss it at the April board meeting.

4. Dr. Joan Edwards gave a presentation on the Albertson's grant. The purpose of the grant is to improve teacher education. The \$500,000 grant is spread over a three-year period.

Public works preventive maintenance projects to be completed this summer. The Shields building will be re-roofed as a

be re-roofed and the seal coating and dormitory parking lot addition will be completed as this year's projects.

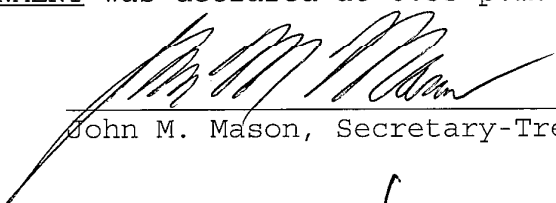
6. The Board approved a tuition and fee increase of \$25 per semester for the 1999-2000 school year on MOTION by Bill Babcock. Affirmative vote was unanimous.

It was noted that all other state institutions in Idaho were increasing tuition and fees by at least 8%.

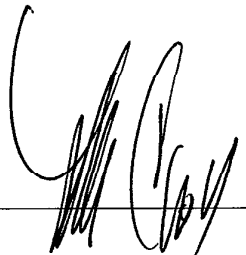
7. Dr. Joan Edwards advised the Board that the College of Southern Idaho Foundation had agreed to become the fiscal

CSI Trustees  
March 22, 1999  
Page 4

ADJOURNMENT was declared at 6:35 p.m.

  
\_\_\_\_\_  
John M. Mason, Secretary-Treasurer

APPROVED April 19, 1999

  
\_\_\_\_\_  
Chairman



COLLEGE OF  
SOUTHERN  
IDAHO  
BUSINESS OFFICE

March 18, 1999

To: President Meyerhoeffer and the College of Southern  
Idaho Board of Trustees

From: Mike Mason

A handwritten signature in black ink, appearing to read 'Mike Mason', is written over the printed name.

Re: Ropes Course Bid

We received one bid for the specified ropes course.  
Graydon Stanley and Karen Christopherson reviewed the

Details concerning the bid and the project are listed on the  
attached page.

The total project cost is estimated to be approximately

Funding for this purchase is as follows:

\$12,000	Plant Facility Fund
5,000	Student Senate
5,000	Outdoor Program
20,000	Donations - Pending
\$42,000	Total

... the bid by Graydon Stanley and  
Karen Christopherson, I recommend that we accept the bid of  
Project Adventure of Portland, Oregon in the amount of  
\$42,000.  
Luis.

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**Project Adventure**

**P.O. 14171**

~~Estimated~~ ~~Cost~~ ~~\$5000~~

Low Elements \$4,950.00

15 Stations

Donated Labor

High Elements \$13,070.00

11 Stations

Climbing Tower \$9,477.00

Donated Labor

Total \$27,497.00

Additional Costs

Poles and Delivery \$10,110.00

Lumber \$2,436.00

Pole Anchors \$2,100.00

Total \$14,646.00

Grand Total \$42,143.00

\*Pole Installation \$13,000.00

(Donated by Idaho Power?)

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Funding Sources

CSI \$10,000.00

Senate \$5,000.00

Outdoor Program \$5,000.00

Donations \$20,000.00

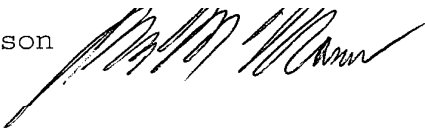
Total \$40,000.00



COLLEGE OF  
SOUTHERN  
IDAHO  
BUSINESS OFFICE

March 18, 1999

From: ~~President~~ Memberboffer and the College of Southern

From: Mike Mason 

Re: Computer Bid

We received seven bids for the specified computers. The bid details are attached on the following two pages. It has become a very complex issue analyzing components, configurations and prices.

Based upon a review of the bids by Dr. Ken Campbell and Gary Baum, I recommend we accept the low bid of Green Valley Computer Store of Burley, Idaho in the amount of \$30,916.00 for twenty eight computers in ten different configurations.

We also request permission to add up to ten additional computers to this bid upon further discussion with program managers.

Funding for this purchase is from various departmental budgets.



March 12, 1999 Computer Bid

Pentium II - 400 MHz	\$125.00	\$125.00	\$148.00	\$149.00	\$120.00

Additional Memory					
32 MB SDRAM PC-100	\$55.00	\$45.00	\$55.00	\$41.00	\$43.00
96 MB SDRAM PC-100	\$140.00	\$135.00	\$165.00	\$125.00	\$165.00

Monitor					
17" SVGA Color	KDS,VS7 \$95.00	M720V2 - \$75.00	KDS,VS7 \$115.00	Delta - \$83.00	M720V2 \$220.00
Chassis					
Mid-Size Tower	In Base	\$25.00	In Base	N / A	\$0.00
Full-Size Tower	\$59.00	\$75.00	\$15.00	\$30.00	N / A
Keyboard					

Graphics Adapter					
AGP 128 Bit with 8 MB	DS G460 - \$40.00	DS - \$89.00	Intel - \$54.00	DS G400 - \$45.00	DS G400 - \$75.00

Multi-Media					
Sound Card - 16 Bit	SB 16awe - \$30.00	N / A	Yamaha - \$21.00	SB 16 - \$20.00	CL - \$25.00
Sound Card - 32 Bit	N / A	* In Base ?	CL - \$34.00	SB 128 - \$42.50	CL - \$40.00

CD-ROM - 40X	CL - \$55.00	Pioneer - \$55.00	SB - \$55.00		
Dual Speaker System	MM lc693 - \$11.00	Juster - \$15.00	CLSBS10 - \$20.00	MLI - \$5.50	Juster - \$12.00
Headphones	LabTec - \$15.00	Labtec - \$7.50	Koss - \$20.00	Benwin - \$4.50	Labtec - \$12.00
Applications (Pre-Loaded)					
MS NT 4.0 Workstation	\$93.00	* \$19.00 no manl	\$49.00	\$119.00	* - \$10.00

MS Office 97 - License	\$70.00	* \$79.00 no manl	\$48.00	\$45.00	\$59.00
Modems					
Internal 56K	USR - \$80.00	USR - \$72.00	D,SnrMax - \$59.00	USR - \$99.00	USR - \$79.00

## March 12, 1999 Computer Bid

Orders	Micron Electronics	Gateway Companies, Inc.
Base System Price	\$998.00	\$1,064.00
Base System (CPU Only)	\$998.00	\$1,064.00

Pentium II - 400 MHz	* \$1,198.00	* \$1199.00
Pentium II - 450 MHz	* \$1,298.00	* \$1424.00
<b>Additional Memory</b>		
32 MB SDRAM PC-100	\$79.00	\$48.00
96 MB SDRAM PC-100	\$175.00	\$144.00
<b>Monitor</b>		
17" SVGA Color	Mc700VX - \$50.00	VX700 - \$130.00
<b>Chassis</b>		
Mid-Size Tower	N / A	In Base
Full-Size Tower	\$50.00	\$50.00
<b>Keyboard</b>		
Microsoft Natural Elite	\$25.00	\$32.00
<b>Graphics Adapter</b>		

<b>Network Card</b>		
32 Bit	3C905 - \$35.00	3COM - \$ 64.00

<b>Multi-Media</b>		
Sound Card - 16 Bit	CL - \$52.00	SB - \$30.00
Sound Card - 32 Bit	In Base	* - ???
Sound Card - 64 Bit	N / A	SC64D - \$30.00
CD-ROM - 36X	N / A	13/32 - In Base
CD-ROM - 40X	NEC - In Base	N / A
Dual Speaker System	Adren - \$19.00	GCS100 - \$30.00
Headphones	Qksht - \$10.00	* Koss - \$30.00
<b>Applications (Pre-Loaded)</b>		
MS NT 4.0 Workstation	\$99.00	\$99.00
MS Office 97 - Full	\$349.00	N / A
MS Office 97 - License	N / A	\$49.00

<b>Modems</b>		
Internal 56K	USR - \$79.00	USR - \$64.00
<b>Hard Disk Storage</b>		
6.0 GB	N / A	* W/D - \$55.00
8.0 GB	* \$59.00	* W/D - \$55.00
Refer to bid for additional information		

### March 12, 1999 Computer Bid - Phase 1, #1

Items	Greener Valley Computer Store	Qty	System 1	System 2	System 3	System 4	System 5	System 6
Base System Price	Intel - \$799.00		\$799.00	\$799.00	\$799.00	\$799.00	\$799.00	\$799.00
Base System (CPU Only)	Intel - \$635.00							

**Upgrades:**

Additional Memory			\$55.00	\$55.00			\$55.00	\$55.00
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**Monitor**

Keyboard								
MS Natural Elite Keyboard	\$25.00							

**Network Card**

Sound Card - 32 Bit	N/A							
SR64AWF - \$42.00			\$42.00	\$42.00			\$42.00	

CD-ROM - 40X	CL - \$53.00				\$53.00	\$53.00		
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Applications (Pre-Loaded)		\$93.00						
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Modem	USR 56.0 - \$80.00							
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8.0 GB	W/D - \$39.00				\$39.00	\$39.00		
Case: D = Desktop, T = Tower			D	D	T	T	D	T
Q/C W/D-05 or 08			98	98	98	98	98	98

5 - Jere Mason - 01-5650-5315	\$1,189.00	1						
6 - Jason Rose	\$12,564.00	12						X

## March 12, 1999 Computer Bid - Phase 1, #2

Items	Computer Store	Qty	System 1	System 6	System 7	System 10
System Price	Intel - \$799.00		\$799.00	\$799.00	\$799.00	\$799.00
Base System (CPU Only)	Intel - \$635.00					
<b>Upgrades:</b>						
Microprocessor						
Pentium II - 400 MHz	Intel - \$125.00					
Pentium II - 450 MHz	Intel - \$335.00					
Additional Memory						
32MB SDRAM PC-100	\$55.00		\$55.00	\$55.00	\$55.00	
96MB SDRAM PC-100	\$140.00		\$140.00			

Monitor						
17" SVGA Color	KDS, VS7 - \$95.00		\$95.00		\$95.00	\$95.00
Chassis						
	\$59.00					

Keyboard						
PCI 64 Bit with 4 MB	In Base					
AGP 128-Bit with 4 MB	DV 330 - \$30.00					
	\$40.00		\$40.00			

Applications (170 Licenses)						
MS NT 4.0 Workstation - Full	\$93.00					

Modem	USR 56.0 - \$80.00					
Hard Disk Storage						
6.0 GB	W/D - \$15.00		\$15.00	\$15.00	\$15.00	\$15.00
8.0 GB	W/D - \$39.00					
Case: D = Desktop, T = Tower						
O/S - Win95 or 98			98	98	98	98
<b>TOTAL PER SYSTEM</b>						
			\$1,296	\$1,064	\$1,196	\$1,271
7 - K. Triplett - 01-3584-5420	\$1,296.00	1	X			
8 - B. Bessieho - Math Dent	\$1,064.00	1		X		

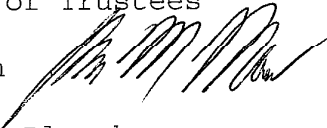
<b>TOTAL</b>	<b>\$4,827.00</b>	<b>4</b>				
Total Page 1	\$26,089.00	24				
<b>Grand Total</b>	<b>\$30,916.00</b>	<b>28</b>				



COLLEGE OF  
SOUTHERN  
IDAHO  
BUSINESS OFFICE

March 18, 1999

To: President Meyerhoeffer and the College of Southern  
Idaho Board of Trustees

From: Mike Mason 

Re: Sale of Expo Bleachers

~~I received the following bids for six large bleacher  
sets and ten small bleacher sets.~~

Large Sets

Item Number	Buyer	Price
11, 12 & 13	Not Bid	
14	Jim Schaeffer	\$ 221
15 & 16	City of Richfield	1,200

Small Bleachers

1 & 9	Bud Prescott	\$1,200 Note 1
10	CSI Rodeo Club	500
2,4,6 & 8	Twin Falls County Fair	2,000
3,5 & 7	Twin Falls County Fair	900
Total of All Bids		\$ 6,021

Note 1: Bud Prescott is giving the college two bucking  
chutes in exchange for the bleachers. Shawn Davis valued  
the bucking chutes at \$600 each.

I recommend we accept the above bids for the bleachers.  
I also request that we be allowed to negotiate prices for  
the remaining three large bleacher sets.

Facility fund.

# COLLEGE OF SOUTHERN IDAHO LAW ENFORCEMENT SERVICES AGREEMENT

WHEREAS, the City of Twin Falls, hereinafter referred to as "City," desires to provide supplemental law enforcement services at the College of Southern Idaho, hereinafter referred to as "CSI"; and

WHEREAS, the parties to this Agreement wish to state more fully their rights and responsibilities regarding such supplemental law enforcement services; and

WHEREAS, the parties recognize their mutual interest in the protection of persons and property on the CSI campus;

the parties agree as follows:

1. The City of Twin Falls will provide supplemental law enforcement services on the CSI campus, including, but not limited to, the investigation and, where possible, prevention of crimes against persons and property, identification and arrest of violators of state laws, filing investigative and other required reports or documents, patrolling and maintaining building security, traffic control and enforcement (but not parking control), accident investigation and assistance to other law enforcement agencies as appropriate. The CSI

CSI has carefully considered its law enforcement needs. Among these factors was the incidence of crime on campus, the campus population, the crime rate of the City of Twin Falls, the proximity of city and county law enforcement facilities, the need for additional police protection in emergency situations, the proximity of fire and rescue services, budgetary constraints imposed on CSI and the distances to city and county law enforcement facilities. Based on these considerations, the parties agree that CSI has exercised its best judgment in determining the law enforcement services to be provided under the terms of this

circumstances which may exist from time to time on the CSI campus.

2. **Provision of Services.** The City reserves the right to determine how the officer performing the duties under this Agreement will be deployed and the manner in which the services will be provided. However, the City agrees to consult with CSI on these issues. During special events on campus, the City shall coordinate its efforts under this Agreement with CSI security personnel.

3. **Controlling Procedures.** The Twin Falls Police Department Policy and Procedure Manual (hereinafter "manual") will govern the procedures used by the City in

performing its obligations under this Agreement. Where CSI procedures conflict with the procedures set forth in the manual, the provisions of the manual shall prevail.

The City encourages an open dialogue with CSI and the exchange of certain information in areas regarding scheduling needs; public safety concerns; and matters of mutual interest, provided however, that no special relationship or duty is created or contemplated by this reference. CSI and the City shall each designate a liaison for purposes of such communication.

training, or on vacation, he/she will not be replaced at the expense of the City. Notwithstanding the foregoing, if the designated officer's sick leave exceeds ten (10) consecutive working days, a replacement officer will be provided at City expense. The City shall be responsible for the designation and scheduling of personnel under this agreement. Input from CSI representatives as to designation and scheduling shall be solicited by the City, with the City making the final decision. The parties agree that every effort shall be made to schedule the designated officer's vacation time during periods when CSI is not in session.

5. **Uniforms.** The officer providing law enforcement services under the terms of this Agreement will wear a Twin Falls Police Department uniform at all times when performing his/her duties hereunder, unless otherwise directed by the City.

6. **Law Enforcement Services Hours.** The hours of service under this agreement will be configured to provide one hundred sixty-eight (168) hours per twenty-eight (28) day pay period, including sick leave and vacation. The officer's duty will be scheduled in conjunction with CSI and the City, with the City setting the officer's schedule. The officer is

7. **CSI Policies.** The College of Southern Idaho may from time to time adopt policies affecting the conduct of persons present on the CSI campus. To the extent that violation of those policies constitutes a violation of law, including a breach of the peace, or a threat to public health or safety, the City officer will enforce those policies. To the extent that violation of

Agreement, CSI will pay the City for the purpose of this agreement. the City. This consideration represents wages and benefits for one police officer for thirteen (13) 28-day pay periods of 168 hours per pay period, plus 200 hours of overtime per year.

9. **Office Space and Equipment.** CSI shall provide office space, furniture and deemed sufficient by the City for the purpose of this agreement. The Department as determined by the City

Upon execution of this agreement, CSI agrees to pay the City \$2,500.00 to purchase

uniforms, firearms and radio communication equipment. In addition, CSI agrees to pay the City approximately \$2,300.00 for a radio, \$300.00 for a light bar, \$200.00 for a Ruger 9mm camp rifle, a hand-held radar unit for a price not to exceed \$1,000.00 and \$100.00 for a flashlight holder for the patrol vehicle. This equipment shall be considered the property of CSI.

The City agrees to provide a patrol car and accessories to perform the services under this agreement. The maintenance, including tires, lubricants and fuel for the vehicle shall be provided by CSI, at its cost and expense.

**10. Employment.** City personnel acting pursuant to this Agreement are not the employees of The College of Southern Idaho, but remain the employees of the City.

**11. Term.** This Agreement is for a period of one (1) year commencing July 1, 1999, 1999, and may be renewed on an annual basis by mutual agreement in writing between the parties.

**12. Entire Agreement.** This Agreement constitutes the entire agreement of the parties and all other agreements, oral or written, are merged herein.

**13. Cancellation.** This Agreement may be canceled by either party for nonperformance or poor performance on thirty (30) days written notice. Any cancellation of this Agreement shall be effective on the date of notice of termination.

writing and mailed or hand delivered to the respective parties at the following addresses, or such other addresses as the parties hereto may, by notice, designate in writing to each other:

The College of Southern Idaho:

Twin Falls Police Department.  
P.O.Box 3027  
Twin Falls, ID 83303-3027

**15. No Waiver of Future Breach.** The failure of a party hereto to insist upon strict performance or observation of this Agreement shall not be a waiver of any breach or of any terms or conditions of this Agreement by any other party.

**16. Severability.** In the event any provision or section of this Agreement conflicts with applicable law, or is otherwise held to be unenforceable, the remaining provisions shall nevertheless be enforceable and carried into effect.

**17. Attorney Fees.** In the event of any litigation arising under, or as a result of, this Agreement or arising from any of the acts to be hereunder or the alleged breach of this Agreement, the prevailing party shall recover its costs and reasonable attorney fees.

This Agreement shall be governed and interpreted by the laws of the State of Idaho.



of the State of Idaho.

**19. Amendment.** No amendment, alteration or modification of this Agreement shall be effective unless made in writing and duly executed by the parties hereto.

each counterpart shall be deemed an original for all purposes.

Dated this 5<sup>TH</sup> day of APRIL, 1999.

“CSI”

COLLEGE OF SOUTHERN IDAHO, JUNIOR  
COLLEGE DISTRICT

By: Gerald Meyerhoeffer  
Gerald Meyerhoeffer – President

“CITY”

CITY OF TWIN FALLS, IDAHO

By: Gale Kleinkopf  
Gale Kleinkopf – Mayor

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**COLLEGE OF SOUTHERN IDAHO  
BOARD OF TRUSTEES**

**EXECUTIVE SESSION**

**APRIL 19, 1999**

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**PRESIDENT'S OFFICE**

**The Board will meet in accordance with Idaho Code 67-2345 [c] to  
conduct deliberations concerning acquiring an interest in real property.**

COLLEGE OF SOUTHERN IDAHO  
COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES MEETING  
PRESIDENT'S OFFICE  
EXECUTIVE SESSION  
April 19, 1999

CALL TO ORDER: 4:30 p.m.      PRESIDING: LeRoy Craig

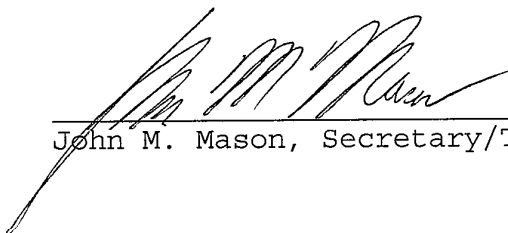
ATTENDING: Trustees: Leroy Craig, Dr. Charles Lehrman, Dr.  
Thad Scholes, Bill Babcock and Donna Brizee

College Administration: Gerald Meyerhoeffer, President  
John M. Mason, Secretary/Treasurer  
Robert Alexander, College Attorney

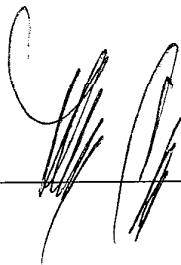
Visitors: None

The Board of Trustees entered into Executive Session in accordance with Idaho Code 67-2345 (c) to conduct deliberations involving real property on MOTION by Bill Babcock. Affirmative vote was unanimous.

ADJOURNMENT was declared at 5:25 p.m.

  
\_\_\_\_\_  
John M. Mason, Secretary/Treasurer

APPROVED May 7, 1999

  
\_\_\_\_\_  
Chairman