

COLLEGE OF SOUTHERN IDAHO
BOARD OF TRUSTEES

APRIL 17, 2000

5:30 p.m.
TAYLOR BUILDING
PINE ROOM #258

AGENDA

MINUTES: (A) *Mike Mason*

BID: HVAC SYSTEM FOR ASPEN: (A) *Mike Mason*

TUITION AND FEE INCREASE

APRIL 17, 2000

2000-2001 SALARY RECOMMENDATIONS: *President Meyerhoeffer*

FY2002 BUDGET RECOMMENDATIONS: *President Meyerhoeffer*

OLD BUSINESS

NEW BUSINESS

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT

APRIL 17, 2000

CALL TO ORDER: 5:34 p.m. PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Donna Brizee, Dr. Thad Scholes, Bill Babcock and Dr. Charles Lehrman

Dr. Jerry Beck, Vice President of Instruction
Dr. Joan Edwards, Vice President of Planning and Development
Dr. DeVere Burton, Dean of Instruction
Dr. Ken Campbell, Dean of Technology
Crayden Stanley, Director of Student Information
Ron Shopbell, Director of Dual Credit
Randy Dill, Physical Plant Director

Karen Baumert, Public/Sports Information Director
Doug Maughan, Herrett Center/Public Information Officer

CSI Staff: Claudeen Buettner, Marilyn Blackburn,
Louise Flowers, Henry Jones and Barbara Knudson

Visitors: None

Faculty Representative: Nancy Jonsson

Times News: Jennifer Sandmann

MINUTES OF THE REGULAR AND EXECUTIVE SESSION OF MARCH 27, 2000 were approved as written on MOTION by Bill Babcock. Affirmative vote was unanimous.

TREASURER'S REPORT: The Treasurer's Report was approved on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

CSI Trustees

April 17, 2000

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Bids:

1. The Board approved the low bid of Magic Valley Refrigeration of Twin Falls, Idaho in the amount of \$379,251.00 for the Aspen Building HVAC project on MOTION by

2. The Board approved the bid of Quality Tile of Boise, Idaho in the amount of \$100,013.00 for the Aspen Building roofing project on MOTION by Bill Babcock. Affirmative vote was unanimous.

Funding for this purchase is from the Plant Facility Fund and the Economic Development Grant.

3. The Board approved the bid of Acoustic Specialties of Pocatello, Idaho in the amount of \$186,500.00 for the Aspen Building project on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

Funding for this purchase is from the Plant Facility Fund and the Economic Development Grant.

PRESIDENT'S REPORT:

1. The Board approved the increasing of the employe mileage reimbursement rate from 26 cents per mile to 30 cents per mile on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

2. Graydon Stanley reviewed his discussion with the Student Senate concerning fees. The Senate approved the a \$10 tuition increase, a \$5 increase for athletics and a \$10 increase in student association fees. Graduation fees of \$2 and existing Outdoor Club fees of \$5 will be moved the Student Association budget. Included in the overall Student Association fee will be funding for the Outdoor Club, Cheerleaders, Dance Team, graduation and the student newspaper.

The Board approved the tuition and fee increase on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

CSI Trustees

April 17, 2000

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3. Dr. Claudeen Buettner and Marilyn Blackburn gave a presentation to the Board on the Health and Human Services department. They reviewed the increase on programs and student numbers over the last six years.

The Board thanked Dr. Buettner and Marilyn Blackburn for their hard work and the development of new programs.

4. The President advised the Board that the legislature had approved a 3.5% baseline pay adjustment for faculty and staff. We also received funding to increase our part time faculty pay rates from \$475 per credit to \$600 per credit. Increases were also given to address rank and salary compression issues.

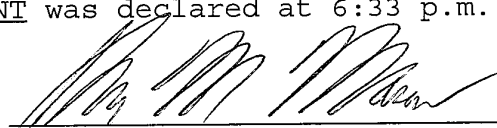
The Board approved the salary increases on MOTION by Bill Babcock. Affirmative vote was unanimous.

5. The President reviewed the fiscal year 2002 budget request with the Board. The request includes funds for salary equity, replacement telecommunications equipment, classroom equipment and a special request for the upgrade of our campus network hardware.

6. The President advised the Board of a request for the use of campus property for a bicycle racetrack. The Board had

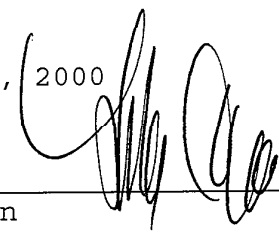
educational mission.

ADJOURNMENT was declared at 6:33 p.m.



John M. Mason, Secretary-Treasurer

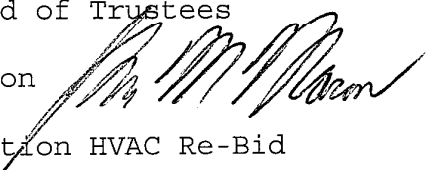
APPROVED May 15, 2000



Chairman

April 10, 2000

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason 

Re: Aspen Addition HVAC Re-Bid

Some minor specification changes and bid clarifications were made in an attempt to reduce the price on the Aspen HVAC system. We rebid the project and received four bids for the HVAC system on the Aspen Addition.

corporation, I recommend we accept the low bid of Valley Refrigeration of Twin Falls, Idaho in the amount of \$379,251.00. This is reduction of approximately \$28,000.00 from our previous low bid.

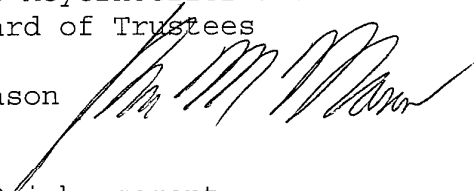
Development Grant and the Plant Facility Fund.



COLLEGE OF
SOUTHERN
IDAHO

April 5, 2000

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason 

Re: Mileage Reimbursement

The current college reimbursement rate for employees
is 26 cents per mile. This reimbursement rate has been the
same for approximately five years.

Recent fuel and vehicle operating cost increases have
prompted us to review our reimbursement rate. The State of
Idaho raised their reimbursement rate from 31 cents to 32.5
cents per mile on February 13th of this year. The State

Based upon increased costs and industry practices, it
is recommended that we increase our vehicle
reimbursement rate from 26 cents per mile to 30 cents per



COLLEGE OF
SOUTHERN
IDAHO

April 17, 2000

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason

Re: Aspen Gypsum Board Systems Bid

Quality Drywall of Twin Falls, Idaho in the amount of
\$127,786.00 REK Quality Drywall has withdrawn their bid.

Funding for this purchase is from the Economic
Development Grant and the Plant Facility Fund





COLLEGE OF
SOUTHERN
IDAHO

April 17, 2000

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason

Re: Aspen Roofing System Re-Bid

Some minor specification changes and bid clarifications
were made in an attempt to reduce the price on the Aspen
~~building roofing system.~~ We rebid the project and received

~~at 11111 Wilson Drive of Postville, Idaho~~



Based upon a review of the bids by Bob Beer of Starr
Corporation, I recommend we accept the next lowest bid of
Quality Tile of Boise, Idaho in the amount of \$100,013.00.
This is reduction of approximately \$8,000.00 from our
previous lowest responsive bid.

~~at 11111 Wilson Drive of Postville, Idaho~~

~~Development Grant and the Trade Center, Boise.~~



**Report to the Board of Trustees
April 17, 2000**

Associate Degree Nursing program (RN)

Will graduate its 28th class, bringing the total of RN graduates to 881. Most graduates remain in the Media Valley. This is the largest class in the history of the

selected from 121 applications. 81 of the 121 were qualified, leaving 40 on the

entry to the fourth semester, bring the student population to close to 59 eligible for graduation.

National League for Nursing Accreditation visit was March 7-9. Visitor's preliminary report indicates 7 areas of commendation, 0 recommendations, and one piece of advice.

SBON approval visit is scheduled for June 6-7. All faculty are MSN prepared.

program) to be implemented.

Claudeen is seeking reappointment to the Board of Nursing

Practical Nursing program (LPN)

Full time day and part time evening options. Presently there are 25 students in the

applicants, 35 qualified for 20 seats. The department is working on an arrangement with Minico High School to offer a section of the practical nursing program in the Mini-Cassia area beginning January 2001.

Mary DeTienne left at Christmas time, leaving two very new instructors. We have

Uof I. Pam has taught in both the PN and the ADNP. She begins her appointment in July.

SBON approval visit will be in conjunction with the ADNP in June.

Marilyn is retiring.

Allied Health

The Multi-skilled Allied Health program has 264 students in a dual credit track. Nineteen high schools across the state are teamed with CSI. We are planning to add a second section of Micro-managed Health Occupations Year 1 to the system.

This will include Castleford, Buhl and Filer. Already on line are FHHS, Jerome, and Coalinga. Woodell is a stand alone program. Minico HS and Duryea high

Child Development

This program has increased enrollment drastically in the last two years. Current enrollment is 24 FT and 14 PT students. We have added a learning lab section for pre-school age, and are in a partnership with Adult and Child Development Center on Harrison street. Even with opening a third section, there is a waiting list for the lab school participation. The lab will have an accreditation visit in Fall 2000.

Court ordered parenting classes in the TWINCREEK area may come to us through the Adult Evening program. Parent as First Teacher concepts are being introduced into the program. A state wide curriculum committee is meeting to address the transfer of courses and credits from CSI to the universities. We are introducing an Apprenticeship program beginning in the Fall to a limited number of students, as part of a statewide project.

Dental Assisting

Third class of 16 students was admitted to Fall 2000 class. First male student. Last year's class was 100% employed and all students passed the State and National certification. Reports from the area dental offices, supports the program without exception. Applications for coming year were due April 1, and number over 40. The new addition will have a dental assisting lab, with patient education areas.

Emergency Medical Technician (and Paramedic)

We are in our fourth semester of the EMT program. There have been 21 students complete the courses to become certified as EMT-Intermediate level. Fewer have completed the core courses to achieve the Technical certificate. Continuing

offered by the department. Over 135 people have received First Aid and CPR certification.

The Paramedic program received approval from the SBOE in March. We are in the process of meeting with the WDV EMS council and have advertised for an

state.

Human Services

The newest fully operationalized program in the department. Jim Palmer moved from counseling to the educational program. Human Services offers opportunities

Rehabilitation, Developmental Disability areas, Refugee Centers, OOA, Juvenile Detention centers, and Criminal justice situations. To date the program manager has 20 practicum sites available to students in the program. We are in the process of developing a course in Human Relations in Leadership. All employers in the area appreciate and appreciate the leadership qualities in their employees. We will be requesting General Education core status for the course. Students will be attending the regional conference for HIMS programs in Cd'A next month.

and not geriatrics), and perhaps the Alcohol and Chemical Addiction Counseling classes. (Already offering HIV/Aids counseling for certification)

Medical Assisting

Accepted 16 students into the full time day program. Seven are bilingual. Last years graduating class scored in the 92 percentile on the national certification exam. The program received National Accreditation 3 years ago, with 8 areas of commendation and 0 recommendations. An evening Adult class in Medical coding

transcription classes are being expanded to include students outside the Medical Assisting program.

NURA (Adult Evening courses)

During the current academic year, over 1200 students have been trained in the Adult Evening courses that are listed in the over view of the department. The newest offering is the Health Unit Coordinator, in a partnership with MVRMC.

Surgical Technology

16 students were admitted to the Fall semester. The certification requirements now include that the student must graduate from an accredited program. The CSI program hosted an accreditation team in November. Results will be final after the commission meeting on April 26. The preliminary findings by the accreditors included 4 areas of commendation and strengths, with 1 area of concern. This was dealing with the consistency between the program brochure and the college catalog. The inconsistencies have been cleaned up, and have been submitted to the Accrediting Board.

Continuing education programs such as Auto-transfuser, and Wound closure will be offered this summer for graduates and those working in the field. Last year's graduates, who applied for certification, have all passed the examination.

Some of our successes:

- Accreditation body approval
- Community support
- Graduates in all programs 100% employed, with high pass rates on the

expansion of the Aspen building

• A very positive reputation in the community and state

Our greatest challenges:

- Rapid growth
- Qualified instructors
- Energy
 - Maintain the quality
 - Meet expectations of community
 - Follow through with the high school groups to have college

•

“Talk the talk, Walk the walk to Quality, Commitment, and Caring”

- **Base decisions on reality**
- **Communicate clearly**
- **Include all possible players**
- **Produce a quality graduate who is in great demand**