

**COLLEGE OF SOUTHERN IDAHO  
BOARD OF TRUSTEES**

**JUNE 12, 2000**

**5:30 p.m.  
TAYLOR BUILDING  
PINE ROOM #258**

**AGENDA**

**MINUTES: (A) *Mike Mason***

**TREASURER'S REPORT: (A) *Mike Mason***

**~~ADTEC TELECOMMUNICATIONS SYSTEM: (A) *Mike Mason*~~**

**LAWNMOWER BID: (A) *Mike Mason***

**CANYON HVAC RENOVATION: (A) *Mike Mason***

**REPORT ON NATIONAL DEX CLUB: (I) *Past President, Owen Hamilton***

**REPORT ON CSI EQUESTRIAN TEAM: (I) *Eric Hubbard***

**UPDATE ON ACADEMIC DEVELOPMENT CENTER: (I) *Lynn Irons***

**OLD BUSINESS**

**NEW BUSINESS**

COLLEGE OF SOUTHERN IDAHO  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING  
JUNE 12, 2000

CALL TO ORDER: 5:30 p.m. PRESIDING: LeRoy Craig

College Administration: Gerald Meyerhoeffer, President

Dr. Jerry Beck, Vice President of Instruction

Dr. DeVere Burton, Dean of Instruction

Dr. Ron Campbell, Dean of Technology

Graydon Stanley, Director of Student Information

Ron Shopbell, Director of Dual Credit

Jeff Duggan, Assistant to the President

Karen Baumert, Public/Sports Information Director

Doug Maughan, Herrett Center/Public Information  
Officer

CSI Staff: Barbara Knudson, Louise Flowers, Lynn  
Irons, Curt Fuller and Henry Jones

Visitors: David Sass, Eric Steigers, Owen Hamilton and  
Eric Hubbard

Times News: Jennifer Sandmann

TREASURER'S REPORT: The Treasurer's Report was approved on  
MOTION by Donna Brizee. Affirmative vote was unanimous.

BIDS:

1. The Board approved the low bid of Micron Internet Services of Boise, Idaho in the amount of \$313,133.72 for the ARTEC telecommunications system on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.  
Funding for this project is from the ARTEC Albertson's grant.

2. The Board approved the low bid of Burks Tractor, Inc. in the amount of \$19,200.00 for the specified lawnmower on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.  
Funding for this purchase is from the Plant Facilities Fund.

3. The Board approved the low bid of [REDACTED] in the amount of [REDACTED] for the [REDACTED] on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.  
Funding for this project is from the Plant Facilities Fund.

4. The following three bids are to be opened on Wednesday, June 14, 2000:  
Two or more video conferencing systems  
Analog to Digital Microwave Upgrade  
50 or More Computers  
The Board agreed to allow the administration to accept [REDACTED] with the lowest purchase order price.

5. The Board approved the low bid of [REDACTED] in the amount of [REDACTED] for the [REDACTED] on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.  
Funding for this project is from the Plant Facilities Fund.

6. The Board approved the low bid of [REDACTED] in the amount of [REDACTED] for the [REDACTED] on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

7. The Board agreed to hold any bid that was received by the [REDACTED] at the regular July board meeting.

PRESIDENT'S REPORT:

1. Graydon Stanley introduced students Owen Hamilton and Eric Hubbard to the Board. Owen Hamilton reported on his year as the national DEX club president. He personally thanked the President and the Board for their support.

CSI Trustees

June 12, 2000

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1. (continued) Eric Hubbard reported on the College of Southern Idaho Equestrian Team trip to Conyers, Georgia. ~~Mr. Hubbard will be returning to Conyers with all four members~~

2. Cabinetmaking student Jacob Brobeck placed third at the Future Tech Bosch Challenge in Chicago, Illinois. He won \$2,000 in power tools for himself and \$2,000 in power tools for the college. Ken Triplett is his instructor.

~~3. Lynn Irons presented a comprehensive review of activities at the Academic Development Center. She advised the Board that~~

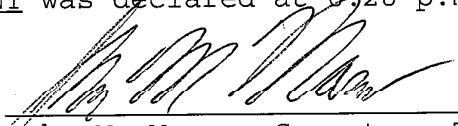
~~1. Lynn Irons presented a comprehensive review of activities at the Academic Development Center. She advised the Board that~~

The Board thanked Lynn Irons for her work.

4. The President discussed the three options for the North College Road entrance. A decision was not made but it was noted that the "mirrored" option was the lowest priority. The location of the road may depend on the placement of the University Center building.

5. The President reviewed the stairway drawings by ZGA Architects for the Fine Arts Addition with the Board.

ADJOURNMENT was declared at 6:28 p.m.



APPROVED July 17, 2000

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Chairman



**COLLEGE OF  
SOUTHERN  
IDAHO**

June 8, 2000

To: President Meyerhoeffer and the College of Southern  
Idaho Board of Trustees

From: Mike Mason

Re: ARTEC Telecommunications System

~~We have requested for proposals to purchase and~~

schools and a central site. The two bids had some variation in products and services offered. A committee evaluated the bids and took steps to equalize them based upon criteria in the request for proposal.

The adjusted total bid prices are as follows:

Micron Internet Services	\$450,004.00
U.S. West	\$457,585.50



~~The above prices include three years of maintenance, an~~

~~extra team leader and an educational component. The~~  
evaluation committee recommended the elimination of the team station and the educational component. It was also recommended that the maintenance agreement be purchased one year at a time.

The manufacturer also reduced equipment prices on one item after the bid. With these reductions, an initial

equipment purchases, installation and maintenance agreements. A second purchase order for an equipment co-location fee of \$12,000 per year and a management and maintenance fee of \$2,400 per year will be cut at a later date.

Based upon a review of the bids by the ARTEC Board of Directors, I recommend that we accept the proposal of Micron Internet Services of Boise, Idaho in the amount of \$313,133.72 for the specified project.



Funding for this purchase is from the ARTEC Albertson's grant.

**U S WEST**  
999 Main Street 8th Floor  
Boise, ID 83702

**U S WEST**

Board of Trustees  
College of Southern Idaho  
315 Falls Avenue, P O Box 1238  
Twin Falls, Idaho 83303-1238

Board of Trustees:

In discussions with Dave Sass and Mike Mason, I was advised that the College of Southern Idaho Board of Trustees will be considering a recommendation at their June 13, 2000 meeting from the ARTEC Board of Directors to award the ARTECnet Request for Proposal to Micron Internet Services. I was advised that the

The purpose of my letter is to appeal the intended award of the ARTECnet Request for Proposal to Micron

1. Micron's price did not include five Intel Team Stations as required in the RFP. Micron only included the price for four on the Bid Price Form they submitted. This resulted in an inaccurate comparison. Micron's price for a Team Station is \$10,211. Including the fifth team station in the evaluation would have resulted in a difference in U S WEST's favor for the one-year cost of \$2,629.96 and \$13,137.06 for the three-year cost comparison.
2. The educational assistance portion of this RFP was not considered in the award decision and had it been used, as stated in the RFP document, the award outcome would have been in U S WEST's favor.

The evaluation information below was provided to U S WEST by ARTEC:

System Criteria	540	530	1.85%
Education Criteria	218	295	26.1%
Total Points	758	825	8.12%
One Year Total Cost	\$450,004.00	\$457,585.80	1.68%

Following is a more detail explanation of the two issues:

1. Micron's Price did not include Five Intel Team Stations as required

Micron's proposal did not include five Intel Team Stations as required in the Bid Price Form of the RFP, because as Micron's response states: "Price is for 4 Intel Team Stations rather than five since Micron

On the surface it sounds like an additional Team Station isn't required. However, why is there a Team Station at Micron's site? Since this equipment is at Micron's site today, it is safe to assume ARTEC will contend with other users for this equipment. The RFP does not provide for this type sharing. Secondly, if


As the chart above shows, U S WEST's point total is 67 points or 8.12% greater than Micron's and Micron's price is \$7,581.80 or 1.68% less than U S WEST's.

The RFP states about the Education Assistance: "while not bid "requirements" per se, special consideration will be given to vendors who address the issues below and demonstrate a willingness to become a partner in education with ARTEC by providing industry experts and "real world" demonstrations of applications."

It is obvious from points awarded by the evaluators (295 for U S WEST and 218 for Micron) that

heat". If ARTEC wanted to select a winner based solely on price, they could have used a bid instead of a Request for Proposal, which allows for consideration of the additional value they are looking for in a

Thank you for taking the time to review this appeal. I would welcome the opportunity to meet with the board or individual members to review this and answer questions. I can be reached by phone at 208-364-3977 or by email at [pruebel@uswest.com](mailto:pruebel@uswest.com).

  
Phil Ruebel  
Sales and Service Manager  
Business and Government Solutions  
U S WEST

CC Dave Sass



CENTRAL



SOUTHERN  
IDAHO

May 30, 2000

To: President Meyerhoeffer and the College of Southern  
Idaho Board of Trustees

From: Mike Mason

Re: Lawnmower Bid

We received the following bids for the specified  
lawnmower:

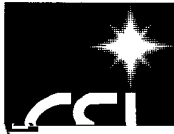
Burks Tractor Inc.	\$19,200.00
Twin Falls Tractor & Implement	\$22,250.00

the lawnmower and grass catcher

Fund.







COLLEGE OF  
SOUTHERN

May 30, 2000

To: President Meyerhoeffer and the College of Southern  
Idaho Board of Trustees

From: Mike Mason

Re: Canyon HVAC Renovation

We received the following bids to install an HVAC

~~system for the Canyon building remodel:~~

Magic Valley Refrigeration	\$49,862.00
Sawtooth Sheet Metal	\$68,446.00

~~Based upon a review of the bids by Don Buettner and~~

~~magic valley, a recommendation was made to award the contract to Magic Valley Refrigeration of Twin Falls, Idaho in the amount of \$49,862.00 for the specified project.~~

Included in this project are additional air conditioning for the Canyon computer lab, a separate air conditioning system for the telecommunications department and a new HVAC system for the remodeled REACH area. Air conditioning for the computer lab will also be improved. We

are using the old air handler from the Taylor addition for this project.

Funding for this purchase is from the Plant Facilities Fund.

**COLLEGE OF SOUTHERN IDAHO**

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**EXECUTIVE SESSION  
JULY 17, 2000**

**5 P.M.**

**PRESIDENT'S BOARD ROOM**

The Board will meet in accordance with Idaho Code 67-2345 (b) to conduct deliberations concerning personnel; (c) to conduct deliberations concerning real property.

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