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**COLLEGE OF SOUTHERN IDAHO  
BOARD OF TRUSTEES**

**FEBRUARY 26, 2001**

**5:30 p.m.  
TAYLOR BUILDING  
PINE ROOM #258**

**AGENDA**

**MINUTES: (A) *Mike Mason***

~~**TREASURER'S REPORT: (A) *Mike Mason***~~

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**ARTEC EQUIPMENT BID: (A) *Mike Mason***

**DORM RATES FOR FY2002: (A) *Mike Mason***

**INSURANCE: (I) *Mike Mason***

**PROPOSED SENIOR CITIZENS CENTER ON CSI CAMPUS: (A)**

**FORENSIC DEBATE TEAM SUCCESS: *Chris Bragg and Tiffany Case***

**REVIEW HEALTH SERVICES: (I) *Graydon Stanley and, Ellouise Gebauer-Atkins,  
Nurse Practitioner, Student Health Care Center***

**UPDATE STUDENT UNION BUILDING: *Graydon Stanley***

**LEGISLATIVE AND JFAC UPDATE: (I) *President Meyerhoeffer***

**OLD BUSINESS**

**NEW BUSINESS**

COLLEGE OF SOUTHERN IDAHO  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING

FEBRUARY 26, 2001

CALL TO ORDER: 5:30 p.m. PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Dr. Charles Lehrman,

College Administration: Gerald Reynolds, President

John M. Mason, Secretary/Treasurer

Dr. Jerry Beck, Vice President of Instruction

Dr. Joan Edwards, Vice President of Planning and  
Development

Dr. DeVon Buxton, Instructional Dean

Dr. Ken Campbell, Dean of Technology

Graydon Stanley, Director of Student Information

Ron Shopbell, Director of Dual Credit

Randy Dill, Physical Plant Director

Jeff Duggan, Assistant to the President/Athletic  
Director

Karen Baumert, Public Information Director

Doug Maughan, Herrett Center/Public Information  
Director

Visitors: Duane Ramseyer, Jeric Gonzales, Aubrey Stout  
and Ellouise Gebauer-Atkins

Faculty Representative: Nancy Jonsson-Byler

Times News: Jennifer Sandmann

Tower: Terry Dempsey

SESSION OF JANUARY 29, 2001 were approved as written on

TREASURER'S REPORT: The Treasurer's Report was approved on  
MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

CSI Trustees

February 26, 2001

Page 2

BIDS:

1. The Board accepted the low bid of P C Open of Boise, Idaho in the amount of \$32,007.50 for twenty-nine computers on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

The Board also authorized the purchase of up to ten more computers from this bid.

Funding for the purchase is from budgeted departmental funds.

2. The Board approved the lowest qualified bid of Automotive Services Equipment Incorporated of Boise, Idaho in the amount of \$31,046.50 for the specified automotive alignment equipment on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

Funding for this purchase is from the Albertson's ARTEC grant.

PRESIDENT'S REPORT:

1. The Board approved increases approved by the Dormitory Housing Commission of between 1.88% and 2.54% for room and board charges for fiscal year 2002 for the dormitory on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

Percentage increases varies for different room and meal plans. Most increases were in the 2% range.

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coverage from \$5,000,000 to \$2,000,000 and purchasing insurance from the State Insurance Fund to cover the \$400,000 gap between \$100,000 and \$500,000 in our workman's

approximately \$4,000 while increasing the workman's compensation coverage will cost approximately \$2,000.

3. Dr. Thad Scholes made a MOTION to locate the Twin Falls Senior Citizen's Center on the College of Southern Idaho main campus. The Board discussed the request at length.

Dr. Thad Scholes and Bill Babcock stated that they did not believe the request was tied closely enough to our

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3. (continued) Donna Brizee stated that it would be difficult to assist one center without assisting all of them.

Dr. Charles Lehrman stated that all of the comments he had received from patrons concerning locating the center on campus were negative.

LeRoy Craig stated that it was imperative for us to save our land for future college expansion.

President Meyerhoeffer stated that we had a fine

~~THE MOTION TO ALLOW THE TWIN FALLS SCHOOL DISTRICT~~  
~~TO DONATE LAND TO THE COLLEGE FAILED. Negative vote was~~

4. Chris Bragg and Tiffany Case discussed the College of Forensics program as being the best program in the nation and the sixth best program among all schools in the northwest.

Chris Bragg and Tiffany Case expressed their appreciation to the Board and the administration for their support of the Forensics program.

The President and Board thanked Mr. Bragg and Ms. Case for their hard work in building such a successful program and congratulated them on their success.

5. Graydon Stanley and Ellouise Gebauer-Atkins, nurse practitioner, gave a presentation concerning the Student Health Center. The Center is open from 11 am to 4 pm each day and serves approximately 15 students per day. The program has served students well but costs for tests appear to be a deterrent for some students. The Board asked the administration to look into ways of funding these tests so students would not have to pay for them.

Graydon Stanley and Ellouise Gebauer-Atkins were

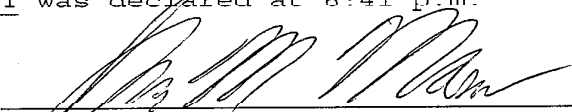
~~planning for a new student union building. The location and~~  
~~Student Body President~~  
supported construction of the building.

CSI Trustees  
February 26, 2001  
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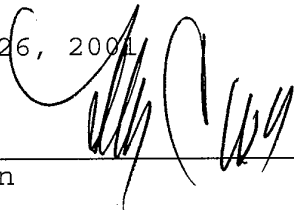
in the legislature. It appears that we will receive the  
[REDACTED] fund budget as the rest of  
[REDACTED]  
funding of \$1,500,000 to complete the fine arts addition.

The Board thanked the President for his outstanding work with the legislature.

ADJOURNMENT was declared at 6:41 p.m.

  
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John M. Mason Secretary-Treasurer

APPROVED March 26, 2001

  
\_\_\_\_\_  
Chairman



COLLEGE OF  
SOUTHERN

File # 001-0001

From: [Redacted] and the College of Southern  
Idaho Board of Trustees

From: Mike Mason

Re: Computer Bid

As the attached tabulation sheet indicates, we received six bids for the specified computers.

[Redacted]  
of the bid by [Redacted] and  
Boise, Idaho in the amount of \$32,007.50 for twenty-nine

We also request the Board approve additional purchases from this bid for up to ten more computers.

Sixteen computers are going to wireless labs in the autobody and diesel programs. The remaining 13 computers are going to various programs throughout the campus. The second attached list indicates to whom the computers are being assigned.

Funding for the computer purchases are from budgeted departmental funds.

## February 7, 2001 Computer Bid

		Connor Creek Computers	Dell Computer Co	Kingdom Inc	CompUSA	MicronPC
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Base System (CPU, Keyboard, Mouse)	\$735.50	\$750.00	\$000.00	\$770.00	\$935.00	\$1,020.00
<b>Base System (CPU Only)</b>	\$735.50	\$750.00	N/A	\$933.00	\$935.00	\$1,020.00
<b>Upgrades:</b>						
Microprocessor						
Pentium III - 866EB MHz	In Base	\$30.00	\$0.00	\$75.00	\$29.00	\$39.00

<b>Additional Memory</b>						
128 MB SDRAM PC-133	\$50.00	\$65.00	N/A	\$75.00	\$57.00	\$192.00
256 MB SDRAM PC-133	\$89.00	\$115.00	\$133.50	\$125.00	\$114.00	\$384.00

<b>Hard Disk Storage</b>						
40GB 5400 RPM	IBM - \$35.00	W/D - \$50.00	N/A	N/A	Sam - \$36.00	N/A
40GB 7200 RPM	IBM - \$61.00	W/D - \$75.00	\$44.00	Max - \$262.00	IBM - \$69.00	? - \$87.00
60GB 5400 RPM	Max - \$109.00	W/D - \$120.00	N/A	Max - \$300.00	N/A	N/A
68GD 7200 RPM	IBM - \$154.00	W/D - \$120.00	N/A	N/A	IBM - \$142.00	? - \$144.00
<b>Monitors</b>						
17" SVGA Color	* Acer - \$2.00	Opti - \$70.00	Dell \$60.00	View - \$235.00	View - \$75.26	Micrn - \$67.00
19" SVGA Color	Aopen - \$169.00	Opti - \$185.00	Dell \$130.00	Sampo - \$399.00	View - \$146.28	Micrn - \$229.00

<b>Keyboard</b>						
Microsoft Natural Elite	* \$9.00	\$25.00	\$29.00	\$29.00	N/A	24.00
<b>Chassis</b>						

10/100 32 Bit NIC - AT	AT - \$29.00	AT - \$22.00	AT - \$99.00	N/A	N/A	3COM - In Base
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Sound Card - 32 Bit	Aopen - \$16.00	SB - \$35.00	SBL - \$60.00	SBL - \$80.00	\$47.25	N/A
Sound Card - 64 Bit	Aopen - \$32.00	SB - \$40.00	N/A	No Bid	N/A	CLSB - \$In Base

Headphones	* - \$15.00	Labtec - \$19.00	N/A	? - \$6.00	N/A	N/A
<b>Removable Storage</b>						
100 MB Internal Drive	Pana - \$42.00	Pana - \$55.00	79.21	Iomega - \$105.00	N/A	Iomega - \$47.00
250 MB Internal Drive	Iomega - \$85.00	Iomega - \$95.00	\$132.61	Iomega - \$145.00	\$76.00	Iomega - \$95.00
<b>Modems</b>						

\* = Refer to bid for additional information

**February 7, 2001 Computer Bid - Phase 1**

Suppliers	P C Open	Qty	System 1	System 2	System 3	System 4	System 5	System 6
BaseSystem (CPU Kyb, Mse)	\$755.50							
BaseSystem (CPU Only)	\$735.50							
Upgrades:								
Microprocessor								

60.0 GB IDE Hard Disk Drive	\$109.00							
Monitor								

Graphics Adapter								
AGP 128-Bit w/16B RAM	\$22.00					\$22.00		
AGP 128-Bit w/ 32MB RAM	\$72.00						\$72.00	\$72.00

Chassis								
Full-Size Tower	\$47.50							

32-Bit AON-315 10/100 NIC	\$28.00							
Multi-Media								
Sound Card - 32 Bit	\$16.00		\$16.00	\$16.00	\$16.00	\$16.00		
Sound Card - 64 Bit	\$32.00						\$32.00	\$32.00
50X CD-ROM Drive	\$30.00		\$30.00	\$30.00	\$30.00			
Aopen CD-RW - 12/10/32	\$165.00					\$165.00		\$165.00
DVD 16x DVD / 40 X CD-ROM	\$120.00						\$120.00	
Basic Dual Speaker System	\$18.00		\$18.00	\$18.00	\$18.00	\$18.00		\$18.00

250MB Removable Drive	\$85.00					\$85.00		
Modem	\$29.00							
Case: D = Desktop, T = Tower			T	T	T	T	T	T
<b>TOTAL PER SYSTEM</b>			\$1,055.50	\$1,055.50	\$1,120.50	\$1,320.50	\$1,486.50	\$1,534.50

5. Pat Ferrell - 01-5200-5315	\$1,486.50	1					X	
6. Pat Ferrell - 01-5200-5315	\$1,534.50	1						X
<b>Total</b>	<b>\$12,850.50</b>	<b>11</b>						



**February 7, 2001 Computer Bid - Phase 1**

Suppliers	P C Open	Qty	System 7	System 8	System 9	System 10	System 11	System 12
System Drive (ATV)	\$881.50		\$881.50	\$881.50				

Pentium III - 933EB MHz Proc	\$44.00							
				Pentium III - 1GHz EB Proc			\$82.00	

256MB SDRAM PC-133	\$89.00							
<b>Hard Disk Storage</b>								
30.0 GB IDE Hard Disk Drive	\$15.00			\$15.00				
40.0 GB IDE Hard Disk Drive	\$35.00							
60.0 GB IDE Hard Disk Drive	\$109.00							
<b>Monitor</b>								
17" SVGA Color Monitor	\$39.00		\$39.00	\$39.00				
19" SVGA Color Monitor	\$169.00							
<b>Graphics Adapter</b>								
AGP 128-Bit w/16R RAM	\$22.00							

32-Bit AON-315 10/100 NIC	\$28.00							
<b>Multi-Media</b>								
Sound Card - 32 Bit	\$16.00		\$16.00	\$16.00				
Sound Card - 64 Bit	\$32.00							
50X CD-ROM Drive	\$30.00		\$30.00	\$30.00				
Aopen CD-RW - 12/10/32	\$165.00							
DVD 16x DVD / 40 X CD-ROM	\$120.00							
Basic Dual Speaker System	\$18.00		\$18.00	\$18.00				
3-Piece MM Speaker System	\$32.00							
Headphone w/Volume Control	\$15.00							
<b>Removable Drives</b>								
100MB Removable Drive	\$42.00			\$42.00				
250MB Removable Drive	\$85.00							
Modem	\$29.00		\$29.00					
Case: D = Desktop, T = Tower			T	T	T	T	T	T

<b>TOTAL PER SYSTEM</b>			\$1,063.50	\$1,070.50	\$0.00	\$0.00	\$0.00	\$0.00
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	\$0.00				X			
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COLLEGE OF SOUTHERN IDAHO					
PROPOSED 2001-2002 DORMITORY ROOM AND BOARD CHARGES					
FEBRUARY 12, 2001					
DOUBLE ROOM		940	SINGLE ROOM		1,070
100 MEAL PLAN	512.86		100 MEAL PLAN	542.86	
SALES TAX	27.14		SALES TAX	27.14	
TOTAL MEALS		570			570
TOTAL ROOM AND MEALS		1,510	TOTAL ROOM AND MEALS		1,640

DOUBLE ROOM		940	SINGLE ROOM		1,070
150 MEAL PLAN	709.52		150 MEAL PLAN	709.52	
SALES TAX	35.48		SALES TAX	35.48	

TOTAL ROOM AND MEALS		1,685	TOTAL ROOM AND MEALS		1,815
\$50 SCRIPT MONEY					
DOUBLE ROOM		940	SINGLE ROOM		1,070
200 MEAL PLAN	809.52		200 MEAL PLAN	809.52	
SALES TAX	40.48		SALES TAX	40.48	
TOTAL MEALS		850	TOTAL MEALS		850

\$75 SCRIPT MONEY					
DOUBLE ROOM		940	SINGLE ROOM		1,070
250 MEAL PLAN	914.29		250 MEAL PLAN	914.29	
SALES TAX	45.71		SALES TAX	45.71	
TOTAL MEALS		960	TOTAL MEALS		960
TOTAL ROOM AND MEALS		1,900	TOTAL ROOM AND MEALS		2,030
\$100 SCRIPT MONEY					

DOUBLE ROOM 100 MEAL PLAN	1,480	1,510	30	2.03%
DOUBLE ROOM 150 MEAL PLAN	1,650	1,685	35	2.12%

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COLLEGE OF  
SOUTHERN  
IDAHO

February 22, 2001

To: President Meyerhoeffer and the College of Southern  
~~Idaho Board of Trustees~~

From: Mike Mason

Re: Insurance Issues

Our insurance agent, Larry Stumpf, has advised us that we have a gap in our insurance coverage concerning employers' liability. The State Insurance Fund has our workmens compensation policy that covers claims by related parties for up to \$100,000. Our general liability policies exclude any claims by employees. Examples of the type of claims we could have are gross negligence, wrongful death or a suit by a related party.

Our umbrella policy does not take effect until claims

A second issue involves our \$5,000,000 umbrella policy. With increases in insurance rates and our claim history, it may be advisable to consider lowering this

liability.

The pricing structure for the umbrella policy is as follows:

First Million Dollars	\$12,100
Second Million Dollars	4,840
Third Million Dollars	1,936
Fourth Million Dollars	1,000
Fifth Million Dollars	1,000
Total Umbrella Charge	\$20,876

board/insuranceissue01.doc



February 26, 2001

To: President Meyerhoeffer and the College of Southern

FROM: KEN ROSS

Re: ARTEC Automotive Equipment and Educational Supply Bids

We received four complete bids for the specified automotive alignment equipment and related equipment and supplies. The bids are as follows:

Hunter Engineering	\$35,688.50
Les Schwab	31,978.15
Automotive Services Equipment	31,046.50
NAPA	29,606.00

Based upon an analysis of the bids by Justin Tate of the Buhl School District, I recommend we accept the lowest qualified bid of Automotive Services Equipment Incorporated

The low bid was rejected due to the equipment not fully meeting specifications. The vendor was contacted and understands the reason for the disqualification.

Funding for this purchase is from the ARTEC Albertson's grant. The equipment will be used in the Buhl automotive program.

## STUDENT UNION BUILDING

### Planning Results

Approximately 40,000 square feet

Building will be located directly north of the Taylor Building

Emphasis on patio/courtyard – easy access from all sides of campus

### 1<sup>st</sup> Floor

Information Desk

Directory Services

Ticketing

Events

ATM

Copy Shop

Bookstore

Convenience Store

Cyber Coffeeshop

Retail Foodservice

Name Brands

Quick Food

Student Lounge

Flexible seating

### 2<sup>nd</sup> Floor

Student Association Offices

Administration

Senate

Clubs/Organizations

Meeting/Conference Rooms

Tower

CSI Radio

### Basement

Recreation Room

Television Lounge

Results of Student Surveys yielded the following common themes:

Student Art Gallery

Comfortable, casual atmosphere and seating

Modems/Wireless network

Open weekends and 7:00am to 10:00pm

Strong recreation component

Large restrooms

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**COLLEGE OF SOUTHERN IDAHO  
BOARD OF TRUSTEES**

**AND**

**DORMITORY HOUSING COMMISSION**

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**REGULAR SESSION**

**MARCH 19, 2001**

**12 NOON**

**TAYLOR BUILDING  
PINE ROOM 258**

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THE BOARD OF TRUSTEES OF THE COLLEGE OF SOUTHERN IDAHO

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deliberations concerning real property.

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COLLEGE OF SOUTHERN IDAHO  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES AND  
DORMITORY HOUSING COMMISSION JOINT MEETING  
PRESIDENT'S OFFICE  
EXECUTIVE SESSION  
MARCH 19, 2001

CALL TO ORDER: 12:00 Noon PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Dr. Thad Scholes, Donna  
Brizee, Bill Babcock and Dr. Charles Lehrman  
Commissioners: Eldon Evans, Roy Prescott and  
Sondra McDermott-Anderson

College Administration: Gerald Meyerhoeffer, President  
John M. Mason, Secretary/Treasurer  
Robert Alexander, College Attorney


Visitors: Graydon Stanley and Wanda Luna

The Board of Trustees entered into Executive Session in  
accordance with Idaho Code 67-2345 (b) to conduct  
deliberations concerning personnel and (c) to conduct  
deliberations concerning real property on MOTION by Dr. Thad

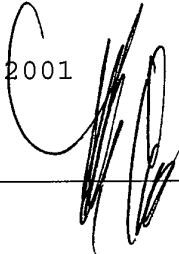
The Dormitory Housing Commission entered into Executive  
Session in accordance with Idaho Code 67-2345 (b) to conduct  
deliberations concerning personnel and (c) to conduct

DORMITORY HOUSING COMMISSION ADJOURNMENT was declared at  
12:45 p.m.

BOARD OF TRUSTEE ADJOURNMENT was declared at 1:18 p.m.

  
\_\_\_\_\_  
John M. Mason, Secretary/Treasurer

APPROVED MARCH 26, 2001

  
\_\_\_\_\_  
Chairman