
**COLLEGE OF SOUTHERN IDAHO
BOARD OF TRUSTEES**

June 17, 2002

**5:30 p.m.
TAYLOR BUILDING
ROOM 250**

AGENDA

MINUTES: (A) *Mike Mason*

TREASURER'S REPORT: (A) *Mike Mason*

MICROSCOPE BIDS: (A) *Mike Mason*

LAWNMOWER BIDS: (A) *Mike Mason*

CONTINUING BUDGET RESOLUTION FOR JULY & AUGUST: (A) *Mike Mason*

SUMMER SCHOOL FIGURES: (A) *Ron Shanbalt*

ISDB CAMPUS HOUSING PROPOSAL: (I) *President Meyerhoeffer*

CAMPUS CONSTRUCTION SCHEDULE: (I) *Randy Dill*

2002-03 BUDGET UPDATE: (I) *President Meyerhoeffer*

PRESIDENT'S REPORT: (I) *President Meyerhoeffer*

OLD BUSINESS

NEW BUSINESS

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
JUNE 17, 2002

CALL TO ORDER: 5:30 p.m. PRESIDING: LeRoy Craig
ATTENDING: Trustees: LeRoy Craig, Donna Brizee, Bill Babcock and Dr. Thad Scholes

College Administration: Gerald Meyerhoeffer, President

Development
Dr. DeVere Burton, Dean of Instruction
Dr. Barbara Knudson, Dean of Human Resources
Dr. Ken Campbell, Dean of Technology
Jeff Harmon, Assistant Vice President of Finance
Graydon Stanley, Director of Student Information
Ron Shopbell, Director of Dual Credit
Randy Dill, Physical Plant Director
Jeff Duggan, Assistant to the President
Doug Maughan, Herrett Center/Public Information Director

Faculty Representatives: Jim Dawson and Russ Tremayne

Times News: Robert Mayer

MINUTES OF THE REGULAR SESSION OF MAY 20, 2002, were approved as written on MOTION by Bill Babcock. Affirmative vote was unanimous.

TREASURER'S REPORT: The Treasurer's Report was approved on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

BIDS:

The Board approved the low bid of Scientific Instrument Company of Aurora, Colorado in the amount of \$59,857.50 for forty-one of the specified microscopes on MOTION by Bill Babcock. Affirmative vote was unanimous.

Funding for this purchase is from a one-time grant from the Division of Professional Technical Education.

CSI Trustees
June 17, 2002
Page 2

2. The Board accepted the sole bid of Rocky Mountain Turf of Salt Lake City, Utah in the amount of \$55,700 for the specified wide area lawnmower on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

Funding for this purchase is from the Maintenance Department budget.

PRESIDENT'S REPORT:

1. The Board authorized the continuing budget resolution allowing the college to operate for the months of July and August 2002 based upon the fiscal year 2002 budget on MOTION by Donna Brizee. Affirmative vote was unanimous.

2. Don Shephard advised the Board that summer school

10.5%.

Several policies were discussed to assist in bringing this rate down. The President stated that the college was looking at a policy to lower the default rate by limiting the number of degrees a student can earn for financial aid awarding purposes.

4. The proposal for a property donation from the Idaho School for the Deaf and Blind to build a twelve unit housing complex on campus was tabled. Upon extensive research of the Housing and Urban Development grant restrictions, it was

5. Randy Dill discussed summer campus maintenance projects. These include moving and resurfacing Frontier Road, parking lot sealcoating and sidewalk construction.

CSI Trustees
June 17, 2002
Page 3

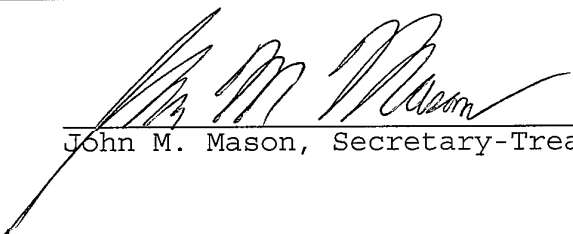
6. The President advised the Board that the Fine Arts Addition project funding was lost for this year. He noted that we still maintained our position as the number two project when funds were restored. He also said that the elimination of the building projects lowered the probability of a holdback in fiscal year 2003. There is still concern

building project in August if we have increases in enrollment this fall.

7. Jim Dauson advised the Board that twenty three College

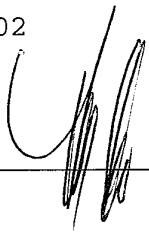
were named last spring.

ADJOURNMENT was declared at 6:15 p.m.



John M. Mason, Secretary-Treasurer

APPROVED July 15, 2002



Chairman



COLLEGE OF
SOUTHERN
IDAHO

June 13, 2002

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason

Re: Microscope Bid

We received following bids for the specified

Bartels and Stout	
Leica DME Microscope System	\$62,812.23

Based upon a review of the bids by Associate Professor Kathy Clark and Sarah Harris, I recommend we accept the low bid of Scientific Instrument Company of Aurora, Colorado in the amount of \$59,857.30 for 41 of the specified microscopes.

Twenty-five of the new microscopes will be used in microbiology lab. The existing microbiology microscopes and 16 of the new ones will be utilized by the vet tech, allied health, dental assisting, EMT, paramedic, medical assisting, practical nursing, surgical tech, radiology technology and registered nursing programs.

Funding for this purchase is from a one-time grant from the Division of Professional Technical Education



COLLEGE OF
SOUTHERN
IDAHO

June 7, 2002

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason

Re: Lawnmower Bid

We received only one bid for the specified lawnmower.
The bid was from Rocky Mountain Turf for \$55,700.

Based upon a review of the bid by Randy Dill, I
recommend that we accept the sole bid of Rocky Mountain Turf
~~of Salt Lake City, Utah in the amount of \$55,700.~~

Funding for this project is from the Maintenance
Department operating budget.

This year the maintenance department did not replace a

crew. In addition to this, next year an electrician will
not be replaced. These reductions amount to approximately
~~\$127,000 in personnel costs in FY 02 and \$187,000 for FY 03.~~

While limiting some larger projects and having existing
staff cover some of the shortfalls, we feel we have to work
more efficiently with the staff we have to maintain the
campus. The proposed mower has a 16-foot swath and can mow
up to 8.5 acres per hour. This is an increase in efficiency
of over 25% over existing mowers. With approximately 100
acres to mow weekly, this is significant.

Additionally, our primary mower is on its second diesel
motor and is used for both mowing and snow removal. If this
mower were to quit, it would be extremely difficult to
maintain the campus with existing staff and equipment.

Based upon the above, we respectfully request that the
Board approve the purchase of this mower.