

COLLEGE OF SOUTHERN IDAHO BOARD OF TRUSTEES

July 28, 2003

5:30 p.m.

~~TAYLOR BUILDING ROOM 256~~

(Please note change in meeting room.)

AGENDA

MINUTES: (A) *Mike Mason*

MINUTES/SPECIAL MEETING: (A) *Mike Mason*

TREASURER'S REPORT: (A) *Mike Mason*

DIGITAL MICROWAVE RADIO AND EQUIPMENT BID: (A) *Mike Mason*

BOOKSTORE SHELVING AND FIXTURES BID: (A) *Mike Mason*

~~REQUIREMENTS FOR LAW ENFORCEMENT PROGRAM : (A) *DeVere Burton & Brett Reid*~~

FINE ARTS BIDS & TIMELINES: (I) *Mike Mason*

SCHD EMERGENCY DISASTER PLAN PROPOSAL: (I) *Barbara Knudson & South Central District
Health Department*

PRESIDENT'S REPORT: (I) *President Meyerhoeffer*

OLD BUSINESS

NEW BUSINESS

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
July 28, 2003

CALL TO ORDER: 5:30 p.m. Presiding: LeRoy Craig

Attending: Trustees: LeRoy Craig, Dr. Charles Lehrman,
Dennis Bridges, Bill Babcock and Dr. Thad Scholes

College Administration: Gerald Meyerhoeffer, President
John M. Mason, Secretary/Treasurer
Dr. Jerry Beck, Executive Vice President and Chief
Academic Officer

Development

Dr. DeVere Burton, Instructional Dean
Dr. Ken Campbell, Dean of Technology
Dr. Barbara Knudson, Dean of Human Resources
Randy Dill, Physical Plant Director
Jeff Duggan, Assistant to the President

CSI Employees: Kathy Deahl, Brett Reid and Jim Palmer

Visitors: Cheryl Juntunen, Michael Johnson and Tom McCullough

Faculty Representative: Jim Dawson

Times News: Robert Mayer

MINUTES OF THE SPECIAL SESSION OF JUNE 16 AND THE REGULAR
SESSION OF JUNE 26, 2003, were approved as written on MOTION
by Bill Babcock. Affirmative vote was unanimous.

TREASURER'S REPORT: The Treasurer's report was approved on
MOTION by Dr. Charles Lehrman. Affirmative vote was
unanimous.

BIDS:

1. The Board approved the sole bid of Telcom Brokers of
Denton, Texas in the amount of \$11,600 for the specified
digital radio equipment on MOTION by Dr. Thad Scholes.
Affirmative vote was unanimous.

1. (continued) Funding for this purchase is from the

2. The Board approved the low bid of Intermountain Design of Boise, Idaho in the amount of \$38,289.00 for the specified bookstore shelving on MOTION by Bill Babcock. Affirmative vote was unanimous.

Funding for this purchase is from the Student Union Plant Facilities furniture and equipment account.

1. Dr. Barbara Knudson introduced Cheryl Juntunen, Michael Johnson and Tom McCullough of the South Central Health District. Michael Johnson gave a brief overview of the need for community participation in disaster planning. A master disaster plan is being developed through funds from the federal Homeland Security Department. Major threats are seen as smallpox and anthrax outbreaks.

certain campus buildings and personnel in the event of a disaster. The question was asked concerning who paid for the ~~the cost of the~~ ~~rehabilitated buildings.~~ Cheryl Juntunen advised the Board that her group would research this issue.

2. President Meyerhoeffer and DeVere Burton introduced Brett Reid as our new Law Enforcement Program Director. A recent accreditation agreement pointed out problems in the program. Brett Reid has taken the steps necessary to address these problems.

With the support of Dr. Burton, Brett Reid asked the Board to approve new program entry requirements that include a urinalysis drug screening, criminal background check and psychological stress test/mental health evaluation. The Board approved the adoption of all three requirements on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

Brett Reid pointed out that these tests were common pre-employment tests for police departments hiring new staff.

3. Mike Mason reviewed estimated completion dates on campus building projects with the Board. He advised the Board of the following:

a. The Herrett Center Rick Allen Hall is expected to be complete by November 1st. The Archives/Observatory should be complete by November 21st. The telescope for the Observatory is scheduled to arrive in late February or early March.

b. The Eagle's Nest/Matrix Remodel is scheduled for completion on August 15th. The remainder of the student union should be completed by November 21st. The new carpet for the existing dining area will not be done until Christmas break due to some asbestos issues in the tile.

c. The final four bids for the Fine Arts Addition will be opened on July 31st. The State of Idaho Division of Public Works estimates that if the bids come in at budget, we could start construction around August 25th. The estimated completion date is December of 2004.

college at a community forum. Mr. Eaton indicated the public should continue to do what it does.

The Board was given a brochure developed by Curtis Eaton

decisions already made.

5. The President reported the following:

a. President Meyerhoeffler will attend a President's retreat with other Idaho institution presidents this fall.

b. President Meyerhoeffler will meet with the incoming Boise State University president on Tuesday, July 29, 2003.

c. The Veteran's Administration can now hire registered nurses with an associate's degree to work in their hospitals. A bachelor's degree is no longer required.

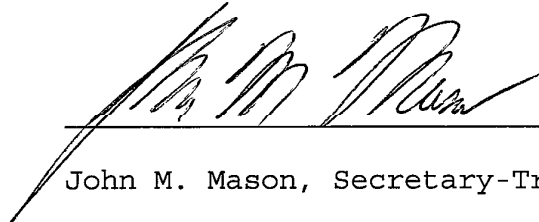
d. Jim Palmer was honored for his work in the human services department.

e. The President and Board thanked Brett Reid for his excellent presentation and outstanding work.

f. President Meyerhoeffler completed his twentieth year

CSI Trustees
July 28, 2003
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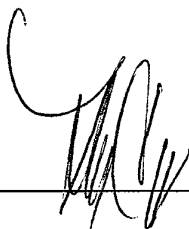
ADJOURNMENT was declared at 6:49 p.m.



A handwritten signature in cursive script, appearing to read 'John M. Mason', is written above a horizontal line.

John M. Mason, Secretary-Treasurer

Approved: August 18, 2003



A handwritten signature in cursive script is written above a horizontal line.

Chairman



COLLEGE OF
SOUTHERN
IDAHO

July 22, 2003

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason

A handwritten signature in black ink, appearing to read 'Mike Mason', is written over the printed name.

We received only one bid for the specified digital
radio and related equipment. Telecom Brokers of Denton,
Texas bid \$11,600 which includes a credit of \$2,000 for a

Based upon a review of the bid by Dr. Ken Campbell, I
recommend we accept the sole bid of Telecom Brokers in the
amount of \$11,600 for the specified digital radio and
equipment.

Funding for this purchase is from our federal
telecommunications upgrade grant.



COLLEGE OF
SOUTHERN
IDAHO

July 22, 2003

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason

A handwritten signature in black ink, appearing to read 'Mike Mason', is written over the typed name and extends into the subject line.

Re: Bookstore Shelving and Fixtures Bid

We received three bids for the specified shelving and
fixtures. The bids are as follows:

Intermountain Design	\$38,289
Pan American Fixtures	\$48,212
Corman & Associates	\$73,309

Based upon a review of the bid by Jeff Harmon, I
recommend that we accept the low bid of Intermountain Design
of Boise, Idaho in the amount of \$38,289 for the bookstore
shelving and fixtures.

Facilities furniture and equipment account.

PROPOSAL OUTLINING REQUEST FOR ADDITIONAL

SUBJECT: Urinalysis Testing for Law Enforcement Students

The Police Officers Standards and Training Academy (POST) have requested that the students entering the Law Enforcement program at the College submit to a urinalysis for the detection of any illegal substances. This sentiment has also been echoed in the past on numerous occasions by the College Law Enforcement Advisory Board. The Advisory Board is now composed of the Chiefs of Police, State Police representatives, and the Sheriffs in our region.

The various agencies mentioned above feel that in order for the program to maintain and gain credibility within the law enforcement community that this requirement is necessary. It is felt

Individual departments allow students to "ride-along" with patrol officers and in the interest of public safety and the officer's safety the student must be drug free while completing this practicum that is required for graduation from the program.

The student is also required to qualify with a firearm and is given instruction on the range facility in the proper use of a firearm in deadly force situations. The need for clear thinking and good decision making is obvious. Urinalysis testing reduces the liability of the College and individual departments during the students program.

Finally, the program reputation itself is at stake when we field students that do not meet the moral and ethical standards that we teach in our law enforcement classes. We hope that this requirement would attract those students who not only wish to enforce the law fairly and justly, but also live by those laws which they will be enforcing.

I have researched the cost of urinalysis testing and feel that a test could be conducted for as little

SUBJECT: Voice Stress Analysis for Law Enforcement Students

Students are required to submit to a background check conducted by POST staff when entering

there is still the need to investigate any possibility of past behavior by students that may result in

seriously compromising the public safety and the credibility of the program itself. This procedure is routinely done by most law enforcement departments when someone is hired and students at

We are proposing that new students be required to submit to a Voice Stress Analysis that would

at no cost to the students, avoiding a sometimes expensive polygraph examination. The VSA results have been proven to be very accurate and this is the assessment tool used now by many police departments prior to hiring a new officer. The experience itself is a valuable one to the student as it normally eases any fears of such a test being conducted in the future when they become employed.

This examination would allow the student to pursue their goal of becoming a police officer or it would allow them to reassess their future plans and educational goals. Completing the LE program and then failing a VSA that may prevent the student from being hired by a department, or prevent the student from becoming POST certified, would be a waste of the student's time and

SUBJECT: Psychological Evaluations for Law Enforcement Students

The POST Academy and the Law Enforcement Advisory Board have requested that the College require students to submit to a psychological evaluation upon entering the LE program. Many departments require that new employees submit to this examination to determine suitability for employment as a police officer.

I spoke with Dr. Burk here in Twin falls and he stated that the cost for such an examination

the class.

I contacted Mike Waite at Mental Health here in Twin Falls. He is currently employed by Health and Welfare. I asked for alternative suggestions. He stated that staff at the College could provide at least a basic mental health screening to students. This is not the in- depth evaluation that some departments require before employment, but it would likely point out any obvious problems with

I would propose that a student be evaluated and then placed in one of three categories by the evaluator: 1. Suitable for employment in the law enforcement field 2. Not suitable for employment in the law enforcement field 3. Noted concerns about employment in the law enforcement field.

Summary

Le High 04-11-01 D-1-POST requested that I submit a

regarding a student's failure to meet the program's criteria should be based on a case by case basis depending on the circumstances.

In order to enhance the credibility of the program and to promote the attraction of quality students in the future, we should continue to strive for a standard that is in the best interest of the student, fellow stakeholders and the College itself.

Respectfully Submitted,

Brett Reid
College of Southern Idaho
Law Enforcement Program Coordinator/Instructor

College of Southern Idaho

Community Forum Agenda

July 28, 2003

~~# Welcome (Curtis Eaton)~~

Introductions and Affiliations (Forum Participants)

Overview of the College (Curtis Eaton and Char Sutton)

Stay Near; Go Far (Seth Collins, CSI Student Body President)

Small Group Discussions

Reports from Small Groups

Closing Comments



College of Southern Idaho Community Forum July 28, 2003

Introduction

The purpose of this Community Forum is to seek input from community representatives for the CSI strategic planning process. At the meeting, small groups of participants will be asked to discuss various topics and report their conclusions. The resulting information will be valuable to the College as it prepares to meet its future needs.

Discussion Section I

We ask your help in assessing the community, state and national context in which CSI operates. "External" refers to those things that are outside of the usual decision making of the College and over which it may have little or no control.

"...external opportunities and external threats refer to economic, social, cultural, demographic, environmental, legal, governmental, technological, and competitive trends

Discussion Section II

Please review the following items and comment on whether you think they are important to CSI. If so, what additional action should CSI take?

- Economic development
- Diverse workforce and student body
- Four year degrees
- Agricultural programs
- Health Science (nursing and related)
- Programs for teacher education
- Use of CSI facilities
- Technology in the community
- Others



Discussion Section III

Share your group observation about

1. What CSI should do more of?
2. What CSI should do less of?
