

Board of Trustees

[REDACTED]

CALL TO ORDER Chairman Mitchell

[REDACTED]

Jack Nelsen 2:00PM/President's Board Room

[REDACTED]

Scott McClure RECESS TO EXECUTIVE SESSION Chairman Mitchell

[REDACTED]



Board of Trustees

Jan Mittleider, Chair

Laird Stone

Jack Nelsen

Anna Scholes

Scott McClure

I. CALL TO ORDER

Chairman Mittleider

3:00p.m./President's Board Room

A. Pursuant to Idaho Code 74-206, the Board will convene to:

- ◆ Consider personnel matters [Idaho Code §74-206(1)(a) & (b)]
- ◆ Deliberate regarding an acquisition of interest in real property

CSI Mission Statement:

to provide quality education

and to serve the needs of the

community through the

provision of quality education

Chairman Mittleider

CALL TO ORDER: 3:00p.m.

EXECUTIVE SESSION: 3:01p.m.

EXECUTIVE SESSION ATTENDEES:

Trustees:

Jan Mittleider, Chairwoman

Jack Nelsen, Clerk

[Redacted Name], Trustee

Scott McClure, Trustee

College Administration

Consider non-emergency matters

[Idaho Code §74-206(1)(a) & (b)]

- ◆ Deliberate regarding an acquisition of interest in real property
[Idaho Code § 74-206(1)(c)]

Jan Mittleider moved to go into Executive Session.

The Board returned to public session at 4:02p.m.

APPROVAL OF AGENDA: The agenda was approved as written.

BOARD MINUTES: The following Board of Trustee meeting minutes were accepted as written.

August 19, 2019 (Regular Meeting)

TREASURER'S REPORT: The Treasurer's report was accepted on MOTION by Anna Scholes. Affirmative vote was unanimous.

HEAD START EARLY HEAD START REPORT: The Board approved the Head Start/Early Head Start reports, financial and operational reports and the Head Start Annual Report on MOTION by Anna Scholes.

UNFINISHED BUSINESS: None

NEW BUSINESS:

PRESIDENT'S REPORT

ADJOURNMENT DECLARED: 4:59 p.m.



Jeffrey M. Harmon, Secretary Treasurer

Approved: October 21st 2019

Jeffrey M. Harmon, Secretary Treasurer



General Fund Board Report

As of August 31, 2019

	Prior Year	Current Year	Budget	Remaining	Remaining %
Revenue					
Tuition & Fees	(\$4,121,636)	(\$4,014,718)	\$0	\$4,014,718	-
County Tuition	(\$725,400)	(\$582,950)	\$0	\$582,950	-
State Funds	(\$21,235,633)	(\$21,434,534)	\$0	\$21,434,534	-
County Property Tax	(\$169,615)	(\$186,981)	\$0	\$186,981	-
			\$0		
Grant Management Fees	(\$87,329)	(\$81,451)	\$0	\$81,451	-
Other	(\$91,514)	(\$173,801)	\$0	\$173,801	-
Unallocated Tuition	(\$1,339,183)	(\$1,549,589)	\$0	\$1,549,589	-
Departmental Revenues	\$322,405	(\$328,081)		\$328,081	-
Total Departmental	(\$4,000,000)	(\$4,000,000)	\$0	\$4,000,000	-
Expenses					

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
SALARIES	\$ 2,960,213.00	\$ 207,070.19	\$ 1,597,780.09	\$ 1,362,432.91	46.0%
RENTS	\$ 7,027,125.00	\$ 121,752.72	\$ 226,043.00	\$ 1,700,541.10	57.5%
EQUIPMENT	\$ 56,026.00	\$ -	\$ -	\$ 56,026.00	
CONTRACTUAL	\$ 28,000.00	\$ 913.81	\$ 7,638.35	\$ 20,361.65	72.7%
SUPPLIES	\$ 131,405.00	\$ 18,220.35	\$ 75,720.28	\$ 55,684.72	42.4%
FACILITIES/CONST.			\$ -		
OTHER	\$ 633,066.00	\$ 77,671.29	\$ 322,478.61	\$ 310,587.39	49.1%
TOTAL DIRECT COSTS	\$ 5,806,195.00	\$ 425,124.37	\$ 2,800,561.72	\$ 3,005,633.27	51.0%

HEAD START T/TA

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	REMAINING BUDGET %
OUT OF AREA TRAVEL	\$ 37,454.00	\$ 8,096.01	\$ 19,911.99	\$ 17,542.01	46.8%

HEAD START

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %

EARLY HEAD START

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
EQUIPMENT	\$ 54,000.00	\$ -	\$ 22,727.00	\$ 31,273.00	57.9%
SUPPLIES	\$ 32,832.00	\$ 244.64	\$ 244.64	\$ 32,587.36	99.3%
OTHER					
FACILITIES	\$ 73,893.00	\$ -	\$ -	\$ 73,893.00	100.0%
TRAVEL	\$ 2,125.00	\$ -	\$ 2,259.85	\$ (134.85)	-6.3%
STAFF TRAINING	\$ 925.00	\$ -	\$ 775.00	\$ 150.00	16.2%
OTHER	\$ 540.00	\$ -	\$ -	\$ 540.00	100.0%
TOTAL DIRECT COSTS	\$ 164,315.00	\$ 244.64	\$ 26,006.49	\$ 138,308.51	84.2%
GRAND TOTAL	\$ 164,315.00	\$ 244.64	\$ 26,006.49	\$ 138,308.51	84.2%

DATE: 8/1/2019 10:00 AM



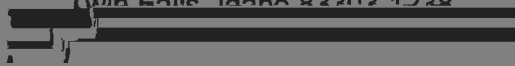
**COLLEGE OF SOUTHERN IDAHO
HEAD START/ EARLY HEAD START**



998 Washington St. N.

Twin Falls, Idaho 83303-1228

COLLEGE OF
SOUTHERN IDAHO



September 16, 2019

Jeff Newton
Grants Officer
Administration for Children and Families
Office of Grants Management
701 Fifth Avenue, Suite 1600, MS-72
Seattle, WA 98104

RE: Grant No. 10CH010422

To whom it may concern:

This letter is to inform you that the College of Southern Idaho Head Start/Early Head Start Board of Trustees reviewed and approved the non-competitive continuation grant for FY2020.

We are excited about the direction our program is taking, and the increased opportunities it allows families in our service area. We would like to thank you for your continued support from your organization.



Jeffrey M. Harmon CPA
Vice President of Finance & Administration

