

AGENDA

Board of Trustees
Jan Mittleider, Chair
Laird Stone
Jack Nelsen
Anna Scholes
Scott McClure

I. CALL TO ORDER

Chairwoman Mittleider
4:00PM/Taylor Bldg Room 276

II. APPROVAL OF MEETING AGENDA

Chairwoman Mittleider

III. BOARD REORGANIZATION

Board Members

1. Chairman
2. Vice Chairman
3. Clerk
4. Secretary / Treasurer

CSI Mission Statement:
To provide quality
educational, social,

cultural, economic, and
workforce development
opportunities that meet
the diverse needs of the
communities we serve.

IV. MINUTES & BUSINESS REPORTS

Approval of Minutes

Jeff Harmon

October 21, 2019 (Regular Meeting)

November 15, 2019 (Special Session)

Approval of Treasurer's Report

Jeff Harmon

Approval of Head Start/Early Head Start Report

Ruby Allen

Statement:
The mission of the Board
of Trustees of the
College of Southern
Idaho is to lead in the
constant definition

V. OPEN FORUM

Chairwoman Mittleider

VI. UNFINISHED BUSINESS

VII. NEW BUSINESS

CALL TO ORDER: 4:00 p.m.

BOARD MEETING ATTENDEES:

Trustees:

Jan Mittleider, Chairman
Laird Stone, Vice Chairman

APPROVAL OF AGENDA: The agenda was approved as written.

BOARD MINUTES: The following Board of Trustee meeting minutes were accepted as written on

MOTION by Jan Mittleider. Affirmative vote was unanimous.

October 21, 2019 – Regular Meeting
November 15, 2019 – Special Session

UNFINISHED BUSINESS: None

NEW BUSINESS:

Action Items

None

BOARD REORGANIZATION: The CSI Board of Trustees was reorganized as follows:

Jack Nelsen nominated Jan Mittleider for Board Chairman. Four in favor. One abstained.
Motion passed.

~~Jack Nelsen nominated Laid Stone for Board Vice Chairman. Affirmative vote was unanimous.~~

Laid Stone nominated Jack Nelsen for Board Clerk. Affirmative vote was unanimous.

ADJOURNMENT DECLARED: 5:24 p.m.

M

ffrey M. armon, Secretary Treasurer

Approved: December 16, 2019

Jon Mitchell

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING MINUTES
Monday, November 18, 2019 – 4:00p.m.
315 Falls Ave. – Twin Falls, ID 83301

Monthly Board Meeting List of Additional Attendees

Employees

Barry Pate, Dean of Instruction

Kristy Carpenter, Controller

Chris Bragg, Associate Dean of Institutional Effectiveness

Heidi Adams, Associate Dean of STEM

[REDACTED]

[REDACTED]

Michael McEnroe, Registrar

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

General Fund Board Report

As of October 31, 2019

~~Prior Year~~ ~~Current Year~~ ~~Budget~~ ~~Remaining~~ ~~Remaining %~~

Revenue

Tuition & Fees	(\$5,319,022)	(\$5,695,292)	(\$11,750,000)	(\$6,054,708)	51.53%
County Tuition	(\$907,150)	(\$854,750)	(\$1,910,000)	(\$1,055,250)	55.25%
State Funds	(\$21,307,965)	(\$21,484,534)	(\$22,013,000)	(\$528,466)	2.40%
County Property Tax	(\$219,697)	(\$245,700)	(\$7,883,000)	(\$7,637,300)	96.88%
Grant Management Fees	(\$184,507)	(\$178,600)	(\$500,000)	(\$212,393)	66.24%



Program Summary for October 2019

Enrollment

Head Start ACF Federal Funded	457
Head Start TANF	12
Early Head Start	92
Total	561

Program Options

Center Based (PD/PY; FD/PY), Early Head Start -Home Based, Early Head Start Toddler Combo.

Head Start Attendance

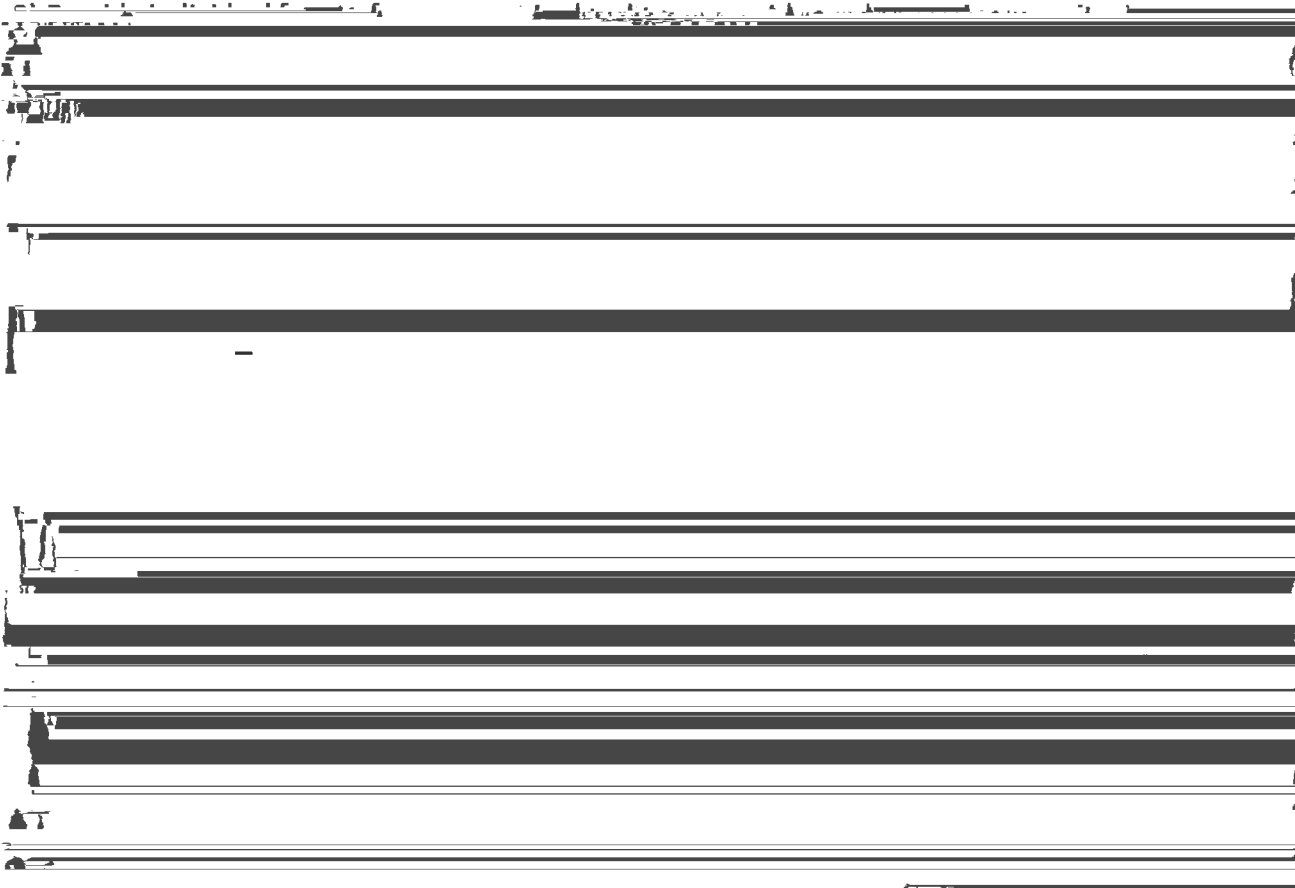
October Head Start Overall Attendance	83%
October Head Start Self Transport Attendance	84%
October EHS Toddler Combo Attendance	76%
October IESB/IESD Total	80%

Program Notes

Head Start 45 Day Screeners were complete, all centers were in compliance

Goals and Objectives

- 1) Provide additional training/follow up with Interactive Read A-Louds, Letter Links and Egg, Egg

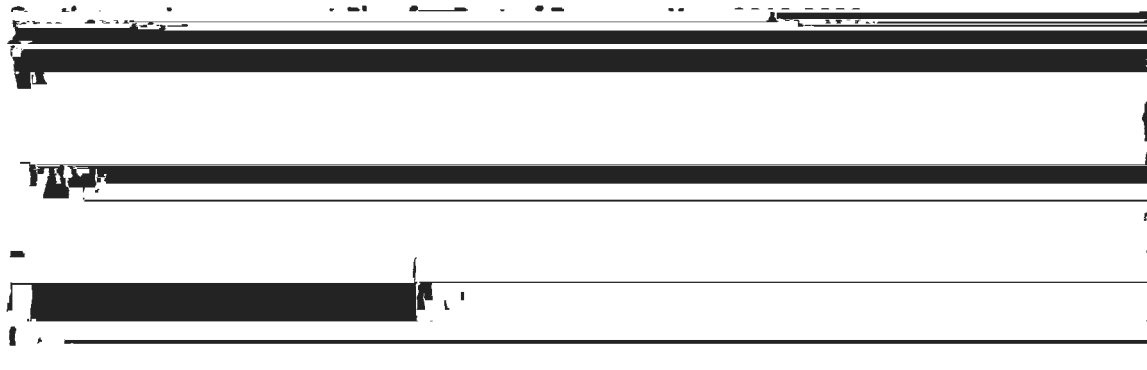


Language and Literacy.

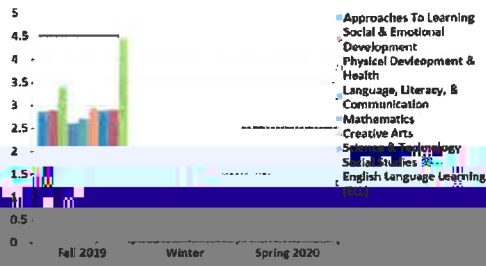
Head Start Child Development and Early Learning Framework



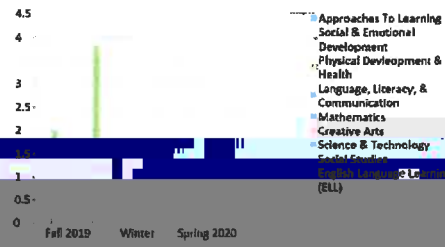
***Area of Need* – Cognition**



Program Baseline Summary for Head Start Children



Program Baseline Summary for Early Head Start Children



Documents for Board Review and Approval: Board Report and Financial Reports

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
SALARIES	\$ 2,960,213.00	\$ 224,621.39	\$ 2,043,172.28	\$ 917,040.72	31.0%
BENEFITS	\$ 2,087,485.00	\$ 126,468.14	\$ 1,140,567.46	\$ 946,917.54	45.4%
EQUIPMENT	\$ 56,026.00	\$ -	\$ -	\$ 56,026.00	
CONTRACTUAL	\$ 28,000.00	\$ 5,907.87	\$ 14,505.04	\$ 13,494.96	48.2%
SUPPLIES	\$ 131,405.00	\$ 11,135.91	\$ 97,530.38	\$ 33,874.62	25.8%
FACILITIES/CONST.					
OTHER	\$ 633,066.00	\$ 62,897.63	\$ 464,815.53	\$ 168,250.47	26.6%
TOTAL DIRECT COSTS	\$ 5,896,195.00	\$ 431,030.94	\$ 3,760,590.69	\$ 2,135,604.31	36.2%

HEAD START T/TA

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	REMAINING BUDGET %
OUT OF AREA TRAVEL	\$ 37,454.00	\$ 5,277.51	\$ 26,882.90	\$ 10,571.10	28.2%
SUPPLIES	\$ 2,903.00	\$ -	\$ 5,198.67	\$ (2,295.67)	-79.1%
OTHER	\$ 26,217.00	\$ 2,713.74	\$ 13,968.80	\$ 12,248.20	46.7%

HEAD START

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %

EARLY HEAD START

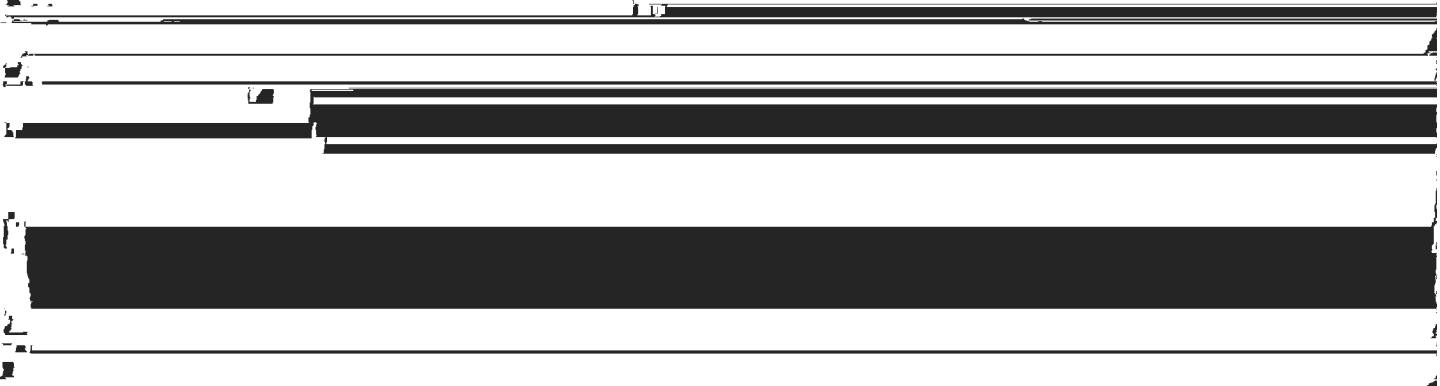
CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
EQUIPMENT	\$ 54,000.00	\$ -	\$ 45,454.00	\$ 8,546.00	15.8%
SUPPLIES	\$ 32,832.00	\$ -	\$ 244.64	\$ 32,587.36	99.3%
OTHER					
FACILITIES	\$ 73,893.00	\$ -	\$ -	\$ 73,893.00	100.0%
TRAVEL	\$ 2,125.00	\$ -	\$ 2,259.85	\$ (134.85)	-6.3%
STAFF TRAINING	\$ 925.00	\$ -	\$ 775.00	\$ 150.00	16.2%

COLLEGE OF
SOUTHERN IDAHO



November 10, 2019

Jeff Newton
Grants Management Officer
Administration for Children and Families
Office of Grants Management
701 Fifth Avenue, Suite 1600, MS-72
Seattle, WA 98104



To Whom It May Concern,

This letter is to inform you that the College of Southern Idaho Board of Trustees approved, at the regularly scheduled

A handwritten signature in dark ink, appearing to read "M. H.", is written over the printed name of Jeffrey M. Harmon.

Jeffrey M. Harmon
College of Southern Idaho
Vice President of Finance and Administration