

Monday, August 17, 2020 – 4:00p.m.

President's Boardroom, Taylor Bldg. Rm #276/277

Jan Mittleider, Chair  
Laird Stone  
Jack Nelsen  
Anna Scholes  
Scott McClure

4:00PM/Taylor Bldg. Room #276/277

- II. APPROVAL OF MEETING AGENDA
- III. MINUTES & BUSINESS REPORTS

Chairwoman Mittleider

**CSI Mission Statement:**  
To provide quality educational, social, cultural, economic, and workforce development opportunities that meet the diverse needs of the communities we serve

- July 20, 2020
- Approval of Treasurer's Report Jeff Harmon
- Approval of Head Start/Early Head Start Report Ruby Allen
- Approval of Head Start/Early Head Start Annual Report Ruby Allen
- Approval to Move Operation Funds to Equipment Ruby Allen

IV. OPEN FORUM

Chairwoman Mittleider

**AGENDA**

**Board of Trustees**

Jan Mittleider, Chair

**I. CALL TO ORDER**

**Chairwoman Mittleider**

5:00p.m./President's Board Room

Jack Nelsen

Anna Scholes

**II. ADJOURNMENT**

**Chairwoman Mittleider**

- ◆ Consider personnel matters  
[Idaho Code §74-206(1)(a) & (b)]

- ◆ Deliberate regarding an acquisition of interest in real property  
[Idaho Code § 74-206(1)(c)]

**CSI Mission Statement:**

To provide quality

**CALL TO ORDER:** 4:00p.m.

**EXECUTIVE SESSION:** 5:24p.m.

**EXECUTIVE SESSION ATTENDEES:**

Trustees:

Jan Middleider, Chairman  
[REDACTED]

[REDACTED]

[REDACTED]

Laird Stone, Vice Chairman  
Jack Nelsen, Clerk  
Anna Scholes, Trustee  
Scott McClure, Trustee

**College Administration:**

Dr. Dean Fisher, President  
Jeff Harmon, Vice President of Finance and Administration

Pursuant to Idaho Code § 77-206 the Board agreed to convene in Executive Session to Consider:

◆ Consider personnel matters  
(Idaho Code § 77-206(4)(A)(B)(C))

- Jan Middleider Aye
- Laird Stone Aye
- Jack Nelsen Aye

[REDACTED]

The Board returned to public session at 6:28p.m.

**BOARD MEETING ATTENDEES:**

Trustees:

Jan Middleider, Chairman  
Laird Stone, Vice Chairman

[REDACTED]

Anna Scholes, Trustee  
Scott McClure, Trustee

College Administration:

Dr. Dean Fisher, President  
Dr. Todd Schwarz, Executive Vice President and Chief Academic Officer  
Jeff Harmon, Vice President of Finance and Administration  
Dr. Michelle Schutt, Vice President of Student Services

Employees, visitors and media:

Attached List

**APPROVAL OF AGENDA:** The amended agenda was approved on MOTION by Trustee Scholes.

Affirmative motion by Trustee Scholes.

**BOARD MINUTES:** The following Board of Trustees meeting minutes were presented for approval.

**NEW BUSINESS:**

Information Items

1. CSI Athletic Director Joel DeBevoise presented information regarding the 2020-2021 athletic

[REDACTED]

For

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

sharp schedule changes. He noted that COVID-19 pandemic has forced athletics to

**PRESIDENT'S REPORT** – President Fisher gave his monthly report. Highlighted in the report:

[REDACTED]

*M*  
L. Jeffrey M. Harmon, Secretary/Treasurer

Approved: September 21, 2020

Jan Littleider, Chairwoman

**COLLEGE OF SOUTHERN IDAHO  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING MINUTES**

315 Falls Ave. – Twin Falls, ID 83301

**Monthly Board Meeting List of Additional Attendees**

**Employees**

Michelle Schutt, VP of Student Services

Dr. Barry Pate

Kevin Mark, Chief Technology Officer

Chris Bragg, Associate Dean of Institutional Effectiveness

## General Fund Board Report

As of July 31, 2020

	Prior Year	Current Year	Budget	Remaining	Remaining %
<b>Revenue</b>					
Tuition & Fees	(\$4,151)	(\$14,666)	\$0	\$14,666	-
State Funds	(\$1,184,504)	(\$1,210,000)	\$0	\$18,516	-
County Property Tax	\$165,045	\$171,924	\$0	(\$171,924)	-



**COLLEGE OF SOUTHERN IDAHO  
HEAD START/ EARLY HEAD START**

998 Washington St. N.  
Twin Falls, Idaho 83303-1238  
(208) 736-0741

August 17, 2020

Grants Management Officer  
Administration for Children and Families  
Office of Grants Management  
701 Fifth Avenue, Suite 1600, MS-72  
Seattle, WA 98104

**RE: Grant No. 10CH010422**

To whom it may concern:

The College of Southern Idaho Head Start/Early Head Start Board of Trustees reviewed and approved at the regularly scheduled Board Meeting on August 17, 2020, the request to modify the Head Start/Early Head Start 2020 budget to move Operation funds to equipment. These funds are then approved to purchase a new

[REDACTED]

*M*

Jeffrey M. Harmon CPA  
Vice President of Finance & Administration  
College of Southern Idaho  
Head Start/Early Head Start

**College of Southern Idaho  
Head Start/Early Head Start**

COLLEGE OF  
SOUTHERN IDAHO

Reported at August Board Meeting

**Enrollment**

Head Start ACF Federal Funded	457
Head Start TANF	10

Early Head Start	92
<b>Total</b>	<b>561</b>

**Program Options**

Center Based (PD/PY; FD/PY), Early Head Start -Home Based, Early Head Start Toddler Combo.

May Head Start Overall Attendance

May Head Start Self Transport Attendance

May EHS Toddler Combo Attendance

\* Home Visits Only





CATEGORY	HEAD START				
	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
EQUIPMENT	\$ 116,451.00	\$ -	\$ -	\$ 116,451.00	100.0%
SUPPLIES	\$ 83,581.00	\$ 3,841.40	\$ 3,841.40	\$ 79,739.60	95.4%
FACILITIES/CONSTRUCTIC	\$ 990,561.00	\$ -	\$ 85,432.00	\$ 905,129.00	91.4%
OTHER	\$ 1,215.00	\$ -	\$ -	\$ 1,215.00	100.0%

<b>GRAND TOTAL</b>					
	\$ 1,191,808.00	\$ 3,841.40	\$ 89,273.40	\$ 1,102,534.60	92.5%

CATEGORY	EARLY HEAD START				
	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
SUPPLIES	\$ 32,587.00	\$ -	\$ -	\$ 32,587.00	100.0%
FACILITIES/CONSTRUCTIC	\$ 73,893.00	\$ -	\$ 73,893.00	\$ -	0.0%
<b>GRAND TOTAL</b>	<b>\$ 106,480.00</b>	<b>\$ -</b>	<b>\$ 73,893.00</b>	<b>\$ 32,587.00</b>	<b>30.6%</b>
IN KIND NEEDED	\$ 26,620.00				
IN KIND GENERATED	\$ -				
IN KIND (SHORT)/LONG	\$ (26,620.00)				

**HEAD START**

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
SUPPLIES	\$ 132,530.00	\$ 27,053.37	\$ 88,611.55	\$ 12,985.15	22.10%
OTHER	\$ 269,085.00	\$ 14,861.00	\$ 20,243.00	\$ 248,842.00	92.5%

**EARLY HEAD START**

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
SUPPLIES	\$ 26,680.00	\$ 7,396.37	\$ 8,170.47	\$ 18,509.53	69.4%
OTHER	\$ 54,170.00	\$ -	\$ -	\$ 54,170.00	100.0%
GRAND TOTAL	\$ 80,850.00	\$ 7,396.37	\$ 8,170.47	\$ 72,679.53	90.0%