

Virtual Webinar -

Board of Trustees  
Jan Mittleider, Chair  
Laird Stone  
Jack Nelsen  
Anna Scholes  
Scott McClure

**I. CALL TO ORDER**

Chairwoman Mittleider  
3:00PM/President's Board Room

**II. RECESS TO EXECUTIVE SESSION**

*Motion to convene in Executive Session*

Chairwoman Mittleider

**III. RECONVENE REGULAR MEETING**

[REDACTED]

Virtual Webinar

**CSI Mission Statement:**  
To provide quality  
educational, social,  
cultural, economic, and  
workforce development

**IV. APPROVAL OF MEETING AGENDA**

Chairwoman Mittleider

**V. STUDENT/FACULTY/STAFF ACHIEVEMENTS**

President Fisher

**VI. CERTIFIED ELECTRONIC RESULTS**

[REDACTED]



**XIV. REMARKS FOR THE GOOD OF THE ORDER**



**XV. ADJOURNMENT**

## AGENDA

### Board of Trustees

Jan Mittleider, Chair  
Laird Stone  
Jack Nelsen  
Anna Scholes  
Scott McClure

### I. CALL TO ORDER

Chairman Mittleider

#### A. Pursuant to Idaho Code 74-206, the Board will convene to:

- ◆ Consider personnel matters  
[Idaho Code §74-206(1)(a) & (b)]

### II. ADJOURNMENT

Chairman Mittleider

### CSI Vision Statement

To provide quality educational, social, cultural, economic, and workforce development opportunities that meet the diverse needs of the communities we serve.

### Board Mission

#### Statement:

The mission of the Board of Trustees of the College of Southern Idaho is to lead in the constant definition, interpretation, articulation,

\_\_\_\_\_  
15 2020

To: President Fisher and the College of Southern Idaho Board of Trustees

From: Jeffrey M. Harmon

Re: 2020 Trustee Election

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<b>Trustee Zone 2</b>	<b>Laird Stone</b>
Twin Falls County	27,142
Jerome County	<u>6,535</u>
Totals	33,677

<b>Trustee Zone 3</b>	<b>Jack Nelsen</b>
Twin Falls County	26,416
Jerome County	<u>6,569</u>
Totals	32,985

<b>Trustee Zone 4</b>	<b>Jan Mittleider</b>	<b>Doug Howard</b>
Twin Falls County	15,095	12,163

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CALL TO ORDER: 4:05 p.m.

BOARD MEETING ATTENDEES:

Trustees:

Laird Stone, Chairman

[REDACTED]

Anna Scholes, Clerk

Jan Mittlender, Trustee

Scott McClure, Trustee

College Administration:

Dr. Doug Fisher, President

Dr. Todd Schwarz, Provost

Jeff Harman, Vice President of Finance and Administration

CSI Trustees

November 16, 2020

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**BOARD MINUTES:** The following Board of Trustee meeting minutes were accepted as written on MOTION by Trustee Mittleider.

October 19, 2020 – Regular Meeting

October 21, 2020 – Special Session

**TREASURER'S REPORT:** The Treasurer's report was accepted on MOTION by Chairwoman Mittleider. Affirmative vote was unanimous.

**OPEN FORUM:** None

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COLLEGE OF SOUTHERN IDAHO  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING MINUTES  
Monday, November 16, 2020 – 4:00p.m.  
315 Falls Ave. – Twin Falls, ID 83301

Monthly Board Meeting List of Additional Attendees

Employees

Chris Bragg, Dean of Institutional Effectiveness

[REDACTED]

[REDACTED]

[REDACTED]

Ruby Allen, Director Head Start  
Amy Christopherson, Director Mini-Cassia Center

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Eric Nielson, Director of Human Resources

[REDACTED]

## General Fund Board Report

As of October 31, 2020

	Prior Year	Current Year	Budget	Remaining	Remaining %
<b>Revenue</b>					
Tuition & Fees	(\$5,695,292)	(\$5,185,973)	(\$11,280,000)	(\$6,094,027)	54.03%
County Tuition	(\$854,750)	(\$817,350)	(\$1,883,000)	(\$1,065,650)	56.59%
State Funds	(\$21,484,534)	(\$20,368,100)	(\$20,859,200)	(\$491,100)	2.35%
County Property Tax	(\$245,700)	(\$216,047)	(\$9,383,300)	(\$9,167,253)	97.70%
City Management Fee	(\$170,000)	(\$100,000)	(\$500,000)	(\$300,000)	60.00%





CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
SALARIES	\$ 3,186,946.00	\$ 234,655.72	\$ 2,383,834.25	\$ 803,111.75	25.2%
REIMBURSEMENTS	\$ 1,875,000.00	\$ 133,873.06	\$ 1,850,555.00	\$ 24,444.00	1.3%
EQUIPMENT		\$	\$ -	\$ -	
CONTRACTUAL	\$ 43,000.00	\$ 774.66	\$ 7,684.47	\$ 35,315.53	82.1%
SUPPLIES	\$ 199,359.00	\$ 13,284.14	\$ 111,590.00	\$ 87,769.00	44.0%
FACILITIES/CONST.	\$ 1,066,417.00	\$ 7,483.35	\$ 1,583,798.71	\$ (517,381.71)	-48.5%
OTHER	\$ 764,940.00	\$ 5,336.40	\$ 579,723.28	\$ 185,216.72	24.2%
TOTAL DIRECT COSTS	\$ 7,236,559.00	\$ 395,407.33	\$ 6,026,185.71	\$ 1,210,373.29	16.7%

HEAD START T/TA

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
SALARIES	\$ 865,879.00	\$ 53,557.76	\$ 548,192.94	\$ 317,686.06	36.7%
BENEFITS	\$ 471,404.00	\$ 27,615.70	\$ 278,994.42	\$ 192,409.58	40.8%
EQUIPMENT		\$ -	\$ -	\$ -	
CONTRACTUAL	\$ 58,400.00	\$ -	\$ 17,208.59	\$ 41,191.41	70.5%
SUPPLIES	\$ 27,200.00	\$ -	\$ 17,243.48	\$ 9,956.52	36.6%
FACILITIES/CONST.	\$ 246,908.00	\$ 320.09	\$ 134,733.74	\$ 112,174.26	45.4%
OTHER	\$ 102,520.00	\$ 391.52	\$ 45,123.28	\$ 57,396.72	56.0%
<b>TOTAL DIRECT COSTS</b>	<b>\$ 1,772,311.00</b>	<b>\$ 81,885.07</b>	<b>\$ 1,041,496.45</b>	<b>\$ 730,814.55</b>	<b>41.2%</b>

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
ADMIN COSTS (2020)	\$ 100,000.00	\$ 5,000.00	\$ 1,000.00	\$ 95,000.00	95.0%

**EARLY HEAD START T/TA**

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	REMAINING BUDGET %
OUT OF AREA TRAVEL	\$ 16,176.00	\$ -	\$ 2,974.87	\$ 13,201.13	18.4%
SUPPLIES	\$ 1,428.00	\$ -	\$ 383.40	\$ 1,044.60	26.8%
OTHER	\$ 11,323.00	\$ (2,038.15)	\$ 7,889.25	\$ 3,433.75	69.7%
<b>GRAND TOTAL</b>	<b>\$ 28,927.00</b>	<b>\$ (2,038.15)</b>	<b>\$ 11,247.52</b>	<b>\$ 17,679.48</b>	<b>61.1%</b>



**HEAD START**

	TOTAL	TOTAL THIS	CASH OUTLAY	BALANCE	REMAINING

[REDACTED]

<b>EARLY HEAD START</b>					
CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
SUPPLIES	\$ 26,680.00	\$ 2,651.25	\$ 149,223.64	\$ 11,756.36	44.1%
OTHER	\$ 54,170.00	\$ 424.96	\$ 1,887.05	\$ 52,282.95	96.5%

[REDACTED]