



**AGENDA**

Board of Trustees

**I. CALL TO ORDER**

Chairman Stone

2:00PM, Taylor Building, Room 270-277

[REDACTED]

Jack Nelsen, Vice Chair  
Anna Scholes

**II. APPROVAL OF MEETING AGENDA**

Chairman Stone

[REDACTED]

**IV. RECESS TO EXECUTIVE SESSION**

Chairman Stone

*Motion to convene in Executive Session*



## AGENDA

### Board of Trustees

Laird Stone, Chair  
Jan Mittleider  
Jack Nelsen  
Anna Scholes  
Scott McClure

### I. CALL TO ORDER

Chairman Stone  
3:00 p.m. Taylor Bldg. Rm #276-277

#### A. Pursuant to Idaho Code 74-206, the Board will convene to:

- ◆ Consider personnel matters  
[Idaho Code §74-206(1)(a) & (b)]
- ◆ Deliberate regarding an acquisition of interest in real property  
[Idaho Code § 74-206(1)(c)]

### CSI Mission Statement:

To provide quality educational, social, cultural, economic, and workforce development opportunities that meet the diverse needs of the communities we serve.

### II. ADJOURNMENT

Chairman Stone

### Board Mission Statement:

The mission of the Board of Trustees of the College of Southern Idaho is to lead in the constant definition, interpretation, articulation.



**CALL TO ORDER:** 2:05 p.m.

**BOARD MEETING ATTENDEES:**

Trustees:

Laird Stone, Chairman

[REDACTED]

**APPROVAL OF AGENDA:** The agenda was approved on MOTION by Trustee Mittleider. Affirmative vote was unanimous.

**BOARD MINUTES:** The following Board of Trustees meeting minutes were accepted without

[REDACTED]

[REDACTED]

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

**Action Items**

1. Ruby Allen, Director of Head Start/Early Head Start, presented the monthly and operation

and operational financial reports on MOTION by Trustee Scott McClure. Affirmative vote was unanimous.

2. Jeff Harmon, Vice President of Finance and Administration presented two options for the 2021-2022 Board Meeting Schedule. The option which moved the traditional dates for the January and February meetings to avoid conflicts with Idaho Human Rights Day and President's Day, was approved on MOTION by Chairman Stone. Affirmative vote was

**EXECUTIVE SESSION:** 3:04 p.m.

**EXECUTIVE SESSION ATTENDEES:**

Trustees:

Laird Stone, Chairman  
Jack Nelsen, Vice-Chairman  
Anna Scholes, Clerk  
Jan Mittleider, Trustee  
Scott McClure, Trustee

College Administration:

Dr. Dean Fisher, President  
~~Jeff Harmon, Vice President of Finance and Administration~~

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Pursuant to Idaho Code § 77-206 the Board agreed to convene in Executive Session to Consider:

- ◆ Consider personnel matters  
[Idaho Code §74-206(1)(a) & (b)]
- ◆ Deliberate regarding an acquisition of interest in real property  
[Idaho Code § 74-206(1)(c)]

- Laird Stone           Aye
- Jack Nelsen         Aye
- Anna Scholes       Aye
- Jan Mittleider     Aye
- Scott McClure      Aye

The Board returned to public session at 3:56p.m.

  
Jeffrey M. Harmon, Secretary Treasurer

Approved: May 18, 2021

Laird Stone, Chairman

**COLLEGE OF SOUTHERN IDAHO  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING MINUTES**

Monday, April 19, 2021 – 3:00p.m.  
315 Falls Ave. – Twin Falls, ID 83301

**Monthly Board Meeting List of Additional Attendees**

**Employees**

Jerry Fattig

Rae Jean

Sharon Ince

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Suzanne McCampbell

Jentri King

Cesar Perez

Crystal Ayers

Shelly Wright

[REDACTED]

%

%









COLLEGE OF  
SOUTHERN IDAHO

## General Fund Board Report

As of March 31, 2021

	Prior Year	Current Year	Budget	Remaining	Remaining %
<b>Revenue</b>					
Tuition & Fees	(\$12,143,659)	(\$11,749,678)	(\$11,280,000)	\$469,678	(4.16)%
County Tuition	(\$1,907,925)	(\$1,834,275)	(\$1,883,000)	(\$48,725)	2.59%
State Funds	(\$21,721,267)	(\$20,809,200)	(\$20,859,200)	(\$50,000)	0.24%
County Property Tax	(\$4,994,794)	(\$5,975,454)	(\$9,383,300)	(\$3,407,846)	36.32%
Grant Management Fees	(\$387,268)	(\$430,280)	(\$520,000)	(\$89,720)	17.25%
Unallocated Tuition	(\$213,718)	(\$136,836)	\$0	\$136,836	-

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
SALARIES	\$ 3,236,933.00	\$ 253,006.68	\$ 637,516.87	\$ 2,599,416.13	80.3%

HEAD START T/TA

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	REMAINING BUDGET %
OUT OF AREA TRAVEL	\$ 46,824.00	\$	\$	\$ 46,824.00	100.0%
SUPPLIES	\$ 3,303.00	\$ -	\$ 1,370.41	\$ 1,932.59	58.5%
OTHER	\$ 16,447.00	\$ 1,542.64	\$ 4,503.15	\$ 11,943.85	72.6%





**COLLEGE OF SOUTHERN IDAHO  
HEAD START/ EARLY HEAD START**

998 Washington St. N.

Twin Falls, Idaho 83303-1238

(208) 736-0741

COLLEGE OF  
SOUTHERN IDAHO

Grants Management Officer

[Redacted content]

Sincerely,

Jeffrey M. Harmon CPA

Vice President of Finance & Administration

[Redacted content]



ADMINISTRATION FOR  
**CHILDREN & FAMILIES**

Office of Head Start | 330 C St., SW, 4th Floor, Washington DC 20201 | eclkc.ohs.acf.hhs.gov

March 15, 2021

**Grant No. 10CH010422**

**Dear Head Start Grantee:**

The Consolidated Appropriations Act, 2021, contains an increase of approximately \$123 million

for a cost of living adjustment (COLA) for all Head Start programs and for the 2021 fiscal year.

[REDACTED]

Please note, allocations are subject to change if adjustments are made to annual funding levels.

**Submission Requirements**

Program Instruction ACEP-10-01 informed grantees and delegate agencies of the intended

[REDACTED]

- An increase of no less than 1.22 percent of the current pay scale for Head Start/Early Head Start employees, including unfilled vacancies, subject to the provisions of Sections 653 and 640(j) of the Head Start Act;
- The rationale and documentation detailing agency policies and procedures if employees are receiving less than the 1.22 percent COLA or differential COLA increase;

[REDACTED]

*/Kathy Schuknecht/*

Kathy Schuknecht  
Regional Program Manager  
Office of Head Start



## Notice of Regular Meetings 2021-22

The Board of Trustees for the College of Southern Idaho has established the third Monday of each month as their regular meeting date. In the event the third Monday is a holiday or conflicting with other events, the regularly scheduled meeting will be held

[Redacted text]

[Redacted text] Option 1  
[Redacted text] Option 2

[Redacted text] August 16, 2021  
[Redacted text] Option 1  
[Redacted text] Option 2

[Redacted text]

[Redacted text]

[Redacted text]

[harmon@csi.edu](mailto:harmon@csi.edu)

The 2021-22 regular meeting schedule is as follows:

[Redacted text]



April 19, 2021

To: President Fisher and the College of Southern Idaho Board of Trustees  
From: Jeffrey M. Harmon

[REDACTED]

This project consists of upgrading conduits, conductors, transformers, and equipment related to the primary electrical power infrastructure on CSI Campus. This is the second phase of a two-year project.

[REDACTED]