

AGENDA

Board of Trustees

Laird Stone, Chair
Jack Nelsen
Anna Scholes



Scott McClure

CSI Mission Statement:

To provide quality educational, social, cultural, economic, and workforce development opportunities that meet the diverse needs of the communities we serve.

Board Mission



The Board of Trustees of the College of Southern Idaho is to lead in the constant definition, interpretation,

- I. **CALL TO ORDER** Chairman Stone
3:00 p.m. / President’s Board Room
- II. **RECESS TO EXECUTIVE SESSION** Chairman Stone
Motion to convene in Executive Session
- III. **RECONVENE REGULAR MEETING** Chairman Stone
4:00 p.m./Taylor Bldg Room 276
- IV. **APPROVAL OF MEETING AGENDA** Chairman Stone
- V. **STUDENT/FACULTY/STAFF ACHIEVEMENTS** President Fisher
- VI. **MINUTES & BUSINESS REPORTS**
 - Approval of Minutes** Kristy Carpenter
April 14, 2021
 - Approval of Treasurer’s Report** Kristy Carpenter
 - OPEN FORUM** Chairman Stone
- IX. **NEW BUSINESS**
 - Action Items**
 - 1. Head Start/Early Head Start Report, Financial Report, Approval of Salary Administrative Plan Effective July 1, 2021, Approval of Carry Over FY 2020 CARES Funds to FY 2021 Ruby Allen
 - Information Items**
 - 1. 3-Year Plan Update Todd Schwarz
 - 2. Facilities Update Spencer Cutler

AGENDA

Board of Trustees

Laird Stone, Chairman
Jack Nelsen, Vice
Chairman
Anna Scholes
Jan Mittleider
Scott McClure

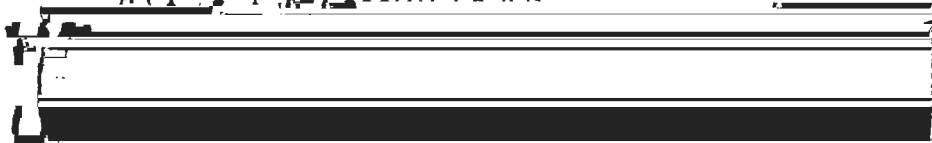
I. CALL TO ORDER

Chairman Stone

3:00p.m./President's Board Room

A. Pursuant to Idaho Code 74-206, the Board will convene to:

- ◆ Consider personnel matters



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Chairman Stone

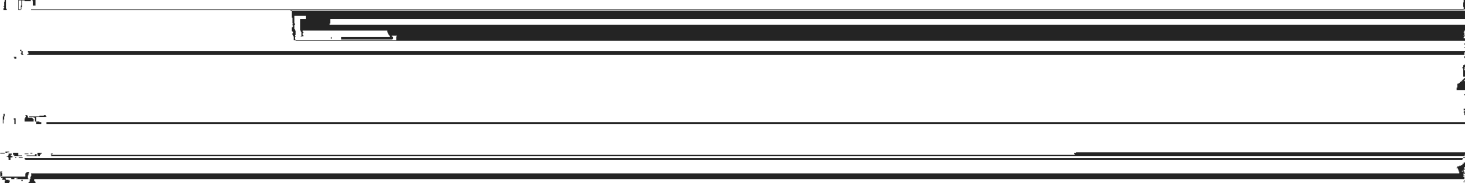
II. ADJOURNMENT

Board Mission

Statement:

The mission of the Board of Trustees of the

College of Southern



CALL TO ORDER: 3:00p.m.

EXECUTIVE SESSION: 3:01p.m.

EXECUTIVE SESSION ATTENDEES:

Trustees:

Laird Stone, Chairman
Jack Nelsen, Vice-Chairman
Anna Scholes, Clerk
Jan Mittleider, Trustee

College Administration:

Dr. Dean Fisher, President

Pursuant to Idaho Code § 77-206 the Board agreed to convene in Executive Session to Consider:

- ◆ Personnel matters
[Idaho Code §74-206(1)(a) & (b)]
- ◆ Deliberate regarding an acquisition of interest in real property

- Laird Stone Aye
- Jack Nelsen Aye
- Anna Scholes Aye

BOARD MEETING ATTENDEES:

Trustees:

[REDACTED]

Jan Mittleider, Trustee

College Administration:

Dr. Dean Fisher, President
Dr. Todd Schwarz, Provost

Dr. Michelle Schutt, Vice President of Student Services
Dr. Barry Pate, Dean
Jason Lloyd, Dean

[REDACTED]

APPROVAL OF AGENDA: The agenda was approved on MOTION by Trustee Mittleider

Affirmative vote was unanimous.

STUDENT FACULTY STAFF ACHIEVEMENTS: President Fisher recognized Distinguished Professor Ben Hamlett and Professor Serena Jenkins Clark as well as students Katie Hansen, Darby Kozel

TREASURER'S REPORT: The Treasurer's report was accepted on MOTION by Trustee Scholes. Affirmative vote was unanimous.

OPEN FORUM: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Action Items

1. Ruby Allen, Director of Head Start/Early Head Start presented the monthly and operational financial reports to the Board. The Board approved the Head Start/Early Head Start monthly fiscal and operational reports on MOTION by Trustee Mittleider. Affirmative vote was unanimous.

2. Ruby Allen presented a request for the Salary Administrative Plan to be effective 8/1/21

Information Items

1. Todd Schwartz, Provost gave an update on CSI's 3-year plan. New programs under consideration: Community Emergency Medical Services, Engineering Technology, Chemical
- [Redacted content]

Jeffrey Harmon, Secretary Treasurer

Approved: June 21, 2021

Laird Stone, Chairman

General Fund Board Report

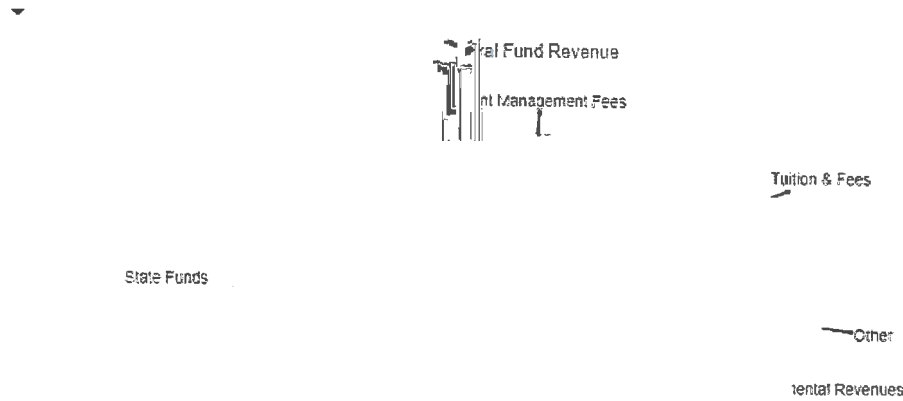
As of April 30, 2021

| | Prior Year | Current Year | Budget | Remaining | Remaining % |
|-----------------------|-----------------------|-----------------------|-----------------------|----------------------|--------------|
| Revenue | | | | | |
| Tuition & Fees | (\$11,786,461) | (\$11,743,380) | (\$11,280,000) | \$463,380 | (4.11)% |
| County Tuition | (\$1,889,875) | (\$1,811,375) | (\$1,883,000) | (\$71,625) | 3.80% |
| State Funds | (\$21,483,234) | (\$20,809,200) | (\$20,859,200) | (\$50,000) | 0.24% |
| County Property Tax | (\$5,046,979) | (\$6,053,598) | (\$9,383,300) | (\$3,329,702) | 35.49% |
| Grant Management Fees | (\$431,998) | (\$480,931) | (\$520,000) | (\$39,069) | 7.51% |
| Other | (\$404,852) | (\$257,860) | (\$350,000) | (\$92,140) | 26.33% |
| Unallocated Tuition | (\$587,825) | (\$131,363) | \$0 | \$131,363 | |
| Departmental Revenues | \$723,886 | \$579,072 | \$630,000 | \$50,928 | 8.08% |
| Total Revenue | (\$42,355,109) | (\$41,866,780) | (\$44,905,500) | (\$2,038,720) | 6.77% |

Expenses

% Revenue Received

97%



GENERAL FUND REVENUE SUMMARY

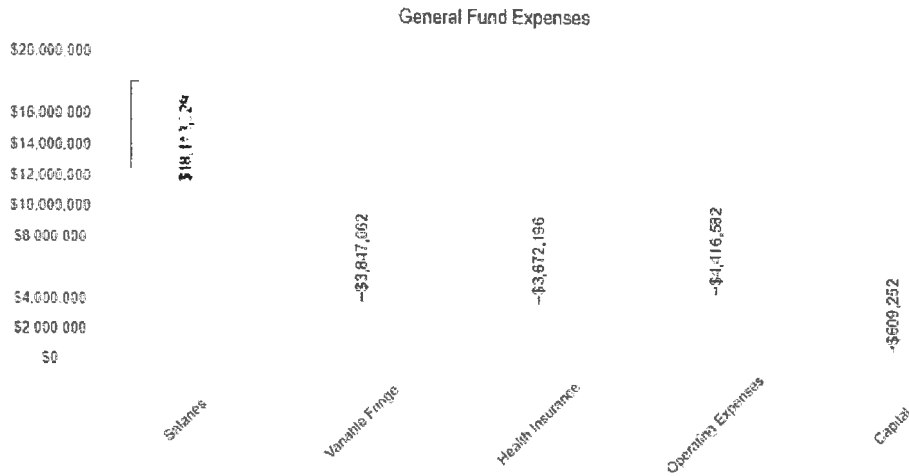
TOTAL ANNUAL BUDGET
\$44,905,500

TOTAL ANNUAL REVENUE
\$41,866,780

TOTAL REMAINING
\$3,038,720

Budget Spent

%



GENERAL FUND EXPENSE SUMMARY

TOTAL YEARLY BUDGET
\$44,905,500

TOTAL FUND EXPENSES
\$35,726,674

TOTAL AVAILABLE
\$9,178,826



College of Southern Idaho
Head Start/Early Head Start



Program Summary for April 2021

Reported at May Board Meeting

Enrollment

Modified Enrollment Number

| | | |
|-------------------------------------|------------|----------------|
| Head Start ACF Federal Funded | 487 | 323 |
| Head Start JAN | 12 | 6 |
| Early Head Start ACF Federal Funded | 92 | 92 |
| Total | 561 | 421 75% |

Program Options

Center Based (PD/PY; FD/PY), Early Head Start -Home Based, Early Head Start Toddler Combo.

Head Start Attendance (Based on Modified Enrollment)

| | |
|-------------------------------|-----|
| Head Start Overall Attendance | 82% |
| EHS Toddler Combo Attendance | 82% |
| 100-130% Poverty Level | 12% |



| | |
|---------------------|------|
| Total meals served | 2759 |
| Total snacks served | 414 |

TOTAL TOTAL THIS CASH OUTLAY BALANCE REMAINING

CATEGORY APPROVED MONTH TO DATE OF BUDGET BUDGET %

EARLY HEAD START T/TA

| CATEGORY | TOTAL APPROVED | TOTAL THIS MONTH | CASH OUTLAY TO DATE | BALANCE | REMAINING BUDGET % |
|--------------------|----------------|------------------|---------------------|--------------|--------------------|
| OUT OF AREA TRAVEL | \$ 16,176.00 | \$ - | \$ - | \$ 16,176.00 | 100.0% |
| SUPPLIES | \$ 1,428.00 | \$ - | \$ 166.50 | \$ 1,261.50 | 88.3% |
| OTHER | \$ 11,323.00 | \$ 1,313.89 | \$ 2,403.29 | \$ 8,919.71 | 78.8% |

| | | | | |
|-------|-------|-------|-------|----------|
| | 10 | | | |
| 67 \$ | | | | |
| 06 \$ | | | | |
| 46 \$ | | | | |
| 87 \$ | | | | |
| 29 \$ | | | | |
| 73 \$ | 16.70 | | | |
| 17 \$ | 17.12 | | | |
| 62 \$ | | | | |
| 09 \$ | | | | |
| 57 \$ | 18.43 | | | |
| 05 \$ | | | | |
| 56 \$ | | | | |
| 07 \$ | | | | |
| 30 \$ | | | | |
| 14 \$ | 20.86 | | | |
| 59 | | | | |
| 26 \$ | | | | |
| 34 \$ | | | | |
| 13 | | | | |
| 05 \$ | | | | |
| 07 \$ | | | | |
| 11 \$ | | | | |
| 17 | | | | |
| 05 \$ | | | | |
| 14 \$ | | | | |
| 14 | 26.96 | | | |
| 17 | | | | |
| 02 \$ | | | | |
| 08 | | | | |
| 16 \$ | | | | |
| 16 | | | | |
| 08 \$ | | | | |
| 03 \$ | | | | |
| 09 \$ | | | | |
| 07 \$ | | | | |
| 08 | | | | |
| 01 \$ | | | | |
| 16 | | | | |
| 14 \$ | | | | |
| 07 \$ | 29.63 | 39.25 | 39.84 | \$ 40.43 |
| 00 \$ | | 41.23 | 41.85 | 42.48 |

\$ 17.98

\$ 23.60

30.06

| | | | | |
|-------|--|--|--|--|
| 15 | | | | |
| 15.90 | | | | |
| 16.30 | | | | |
| 16.71 | | | | |
| 17.12 | | | | |
| 17.55 | | | | |
| 17.99 | | | | |
| 18.44 | | | | |
| 18.90 | | | | |
| 19.37 | | | | |
| 19.86 | | | | |
| 20.36 | | | | |
| 20.86 | | | | |
| 21.39 | | | | |
| 21.92 | | | | |
| 22.47 | | | | |
| 23.03 | | | | |
| 23.61 | | | | |
| 24.20 | | | | |
| 24.80 | | | | |
| 25.42 | | | | |
| 26.06 | | | | |
| 26.71 | | | | |
| 27.38 | | | | |
| 28.06 | | | | |
| 28.76 | | | | |
| 29.48 | | | | |
| 30.22 | | | | |
| 30.97 | | | | |
| 31.75 | | | | |
| 32.54 | | | | |
| 33.35 | | | | |
| 34.19 | | | | |
| 35.04 | | | | |
| 35.82 | | | | |
| 36.74 | | | | |
| 37.68 | | | | |
| 38.65 | | | | |
| 39.64 | | | | |
| 40.66 | | | | |
| 41.70 | | | | |
| 42.76 | | | | |
| 43.86 | | | | |

B
B+
B++
C
C+
C++
D
D+
D++
E
E+
F
F+
F++
G
(UF-H)
ELMC/LT
ELMC/LT+
H
H+
(UF-I)
I
I+
J
J+
K
K+
L+

\$ 3.12

Case Justification

| | 2021 | 2022 |
|------|-----------------|------------------|
| Net | Program Budget | Projected Budget |
| 1.00 | \$ 4,033,414.00 | \$ 4,536,148.00 |
| 7.00 | \$ 2,497,104.00 | \$ 2,554,873.76 |
| 0.00 | \$ 125,110.00 | 60,000.00 |
| 0.00 | \$ 65,659.00 | 57,759.00 |
| 0.00 | \$ 34,600.00 | 27,600.00 |
| 0.00 | \$ 103,500.00 | 65,000.00 |
| 0.00 | \$ 5,800.00 | 4,800.00 |
| 0.00 | \$ 54,000.00 | 19,000.00 |
| 0.00 | \$ 49,100.00 | 35,000.00 |
| 0.00 | \$ 114,600.00 | 55,000.00 |
| 0.00 | \$ 18,500.00 | |
| 0.00 | \$ 67,800.00 | 61,800.00 |
| 0.00 | \$ 37,600.00 | 30,600.00 |
| 0.00 | \$ 312,658.00 | 215,000.00 |
| 0.00 | \$ 117,400.00 | 70,000.00 |
| 0.00 | \$ 14,100.00 | 15,000.00 |
| 0.00 | \$ 28,000.00 | 6,000.00 |
| 0.00 | \$ 171,260.00 | 135,000.00 |
| 0.00 | \$ 7,850,205.00 | \$ 7,948,580.76 |

which is covered by the Cost of Living Increase of \$104,937

CARES Act funding of \$482,465 was awarded to the program July of 2021 which gave a five-month spending period. This was not significant time to complete

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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