

AGENDA

Board of Trustees

I. CALL TO ORDER

Chairman Stone

3:00PM/President's Board Room

Jan Mittleider
Jack Nelsen
Anna Scholes
Scott McClure

II. RECESS TO EXECUTIVE SESSION

Chairman Stone

Motion to convene in Executive Session

III. RECONVENE REGULAR MEETING

Chairman Stone

4:00PM/Taylor Bldg Room 276

IV. APPROVAL OF MEETING AGENDA

Chairman Stone

CSI Mission Statement:
To provide quality
educational, social.

V. STUDENT/FACULTY/STAFF ACHIEVEMENTS

President Fisher

workforce development
opportunities that meet
the diverse needs of the
communities we serve.

Approval of Minutes

Jeff Harmon

September 20, 2021

Approval of Treasurer's Report

Jeff Harmon

VII. OPEN FORUM

Chairman Stone



AGENDA

Board of Trustees

Laird Stone, Chair
Jack Nelsen
Anna Scholes
Jan Mittleider
Scott McClure

I. CALL TO ORDER

Chairman Stone
3:00p.m./President’s Board Room

A. Pursuant to Idaho Code 74-206, the Board will convene to:

- ◆ Consider personnel matters
[Idaho Code §74-206(1)(a) & (b)]
- ◆ Deliberate regarding an acquisition of interest in real property
[Idaho Code § 74-206(1)(c)]

II. ADJOURNMENT

Chairman Stone

CSI Mission Statement:

To provide quality
educational, social,
cultural, economic, and
workforce development

opportunities that meet
the diverse needs of the
communities we serve.

Board Mission

Statement:

The mission of the
Board of Trustees of the

CALL TO ORDER: 3:00p.m.

EXECUTIVE SESSION: 3:01p.m.

EXECUTIVE SESSION ATTENDEES:

Trustees:

Laird Stone, Chairman
Jack Nelsen, Vice-Chairman
Anna Scholes, Clerk
Jan Mittleider, Trustee
Scott McClure, Trustee

College Administration:

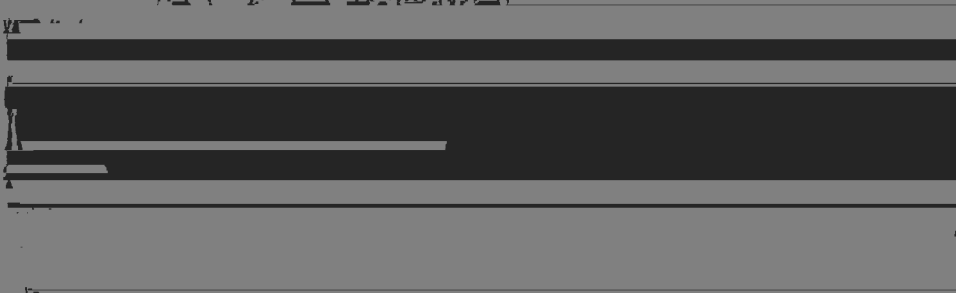
Dr. Dean Fisher, President
Dr. Todd Schwarz, Provost
Jeff Harmon, Vice President of Finance and Administration
Eric Nielson, Director of Human Resources

Others:

Joan Callahan, Naylor and Hales Attorneys at Law

Pursuant to Idaho Code § 77-206 the Board agreed to convene in Executive Session to Consider:

- ◆ Consider personnel matters
[Idaho Code §74-206(1)(a) & (b)]
- ◆ Deliberate regarding an acquisition of interest in real property



Jan Mittleider moved to go into Executive Session.
The vote to do so by roll call:

BOARD MEETING ATTENDEES:

Trustees:

Laird Stone, Chairman

Jack Nelsen, Vice-Chairman



Jan Mittleider, Trustee

APPROVAL OF AGENDA: The agenda was approved on MOTION by Trustee Scholes. Affirmative vote was unanimous.

BOARD MINUTES: The following Board of Trustee meeting minutes were accepted as written on MOTION by Trustee Mittleider.

September 29, 2021 - Regular Meeting

[REDACTED]

TREASURER'S REPORT: [REDACTED]

NEW BUSINESS:


Action Items

[REDACTED]

4. Vice President of Administration, Jeff Herman presented a bid from Hess Factors

[REDACTED]

ADJOURNMENT DECLARED: 5:20 p.m.


Jeffrey Herman, Secretary Treasurer

Approved: November 15, 2021

Laird Stone, Chairman

General Fund Board Report

As of September 30, 2021

	Prior Year	Current Year	Budget	Remaining	Remaining %
Revenue					
Tuition & Fees	(\$5,092,071)	(\$5,260,013)	(\$10,941,600)	(\$5,681,587)	51.93%
County Tuition	(\$818,100)	(\$923,250)	(\$1,826,500)	(\$903,250)	49.45%
State Funds	(\$20,318,100)	(\$22,292,434)	(\$22,817,900)	(\$525,466)	2.30%
County Property Tax	(\$200,983)	(\$201,704)	(\$966,000)	(\$574,080)	0.54%



GENERAL FUND REVENUE SUMMARY

TOTAL ANNUAL BUDGET	\$46,442,000
TOTAL ANNUAL REVENUE	\$30,173,577
	\$16,268,423

GENERAL FUND EXPENSE SUMMARY

TOTAL YEARLY BUDGET	\$42,000
TOTAL YEARLY EXPENSES	\$64,612
	\$22,612

\$ 217,400

Health Insurance

College of Southern Idaho
Head Start/Early Head Start



Program Summary for September 2021

Reported at September Board Meeting

Enrollment

Head Start ACF Federal Funded	457
Head Start TANF	12
Early Head Start ACF Federal Funded	92
Total	561

Modified Enrollment

246
12
92
350

Program Options

Center Based (PD/PY; FD/PY), Early Head Start -Home Based, Early Head Start Toddler Combo.

Head Start Overall Attendance	81%
EHS Toddler Combo Attendance	76%
IEP/IFSP Enrollment	5%
Over Income Enrollment	1%
100-130% Poverty Level	15%

Meals and Snacks

Total meals served	4690
Total snacks served	143

Documents for Board Review and Approval: Board / Financial Reports

Program Notes

As you will see from the equipment line of the financial report the E new 2021 Ford Escape that was ordered

[REDACTED]

HEAD START T/TA

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	REMAINING BUDGET %
OUT OF AREA TRAVEL	16,000.00	0.00	0.00	16,000.00	100%

[REDACTED]

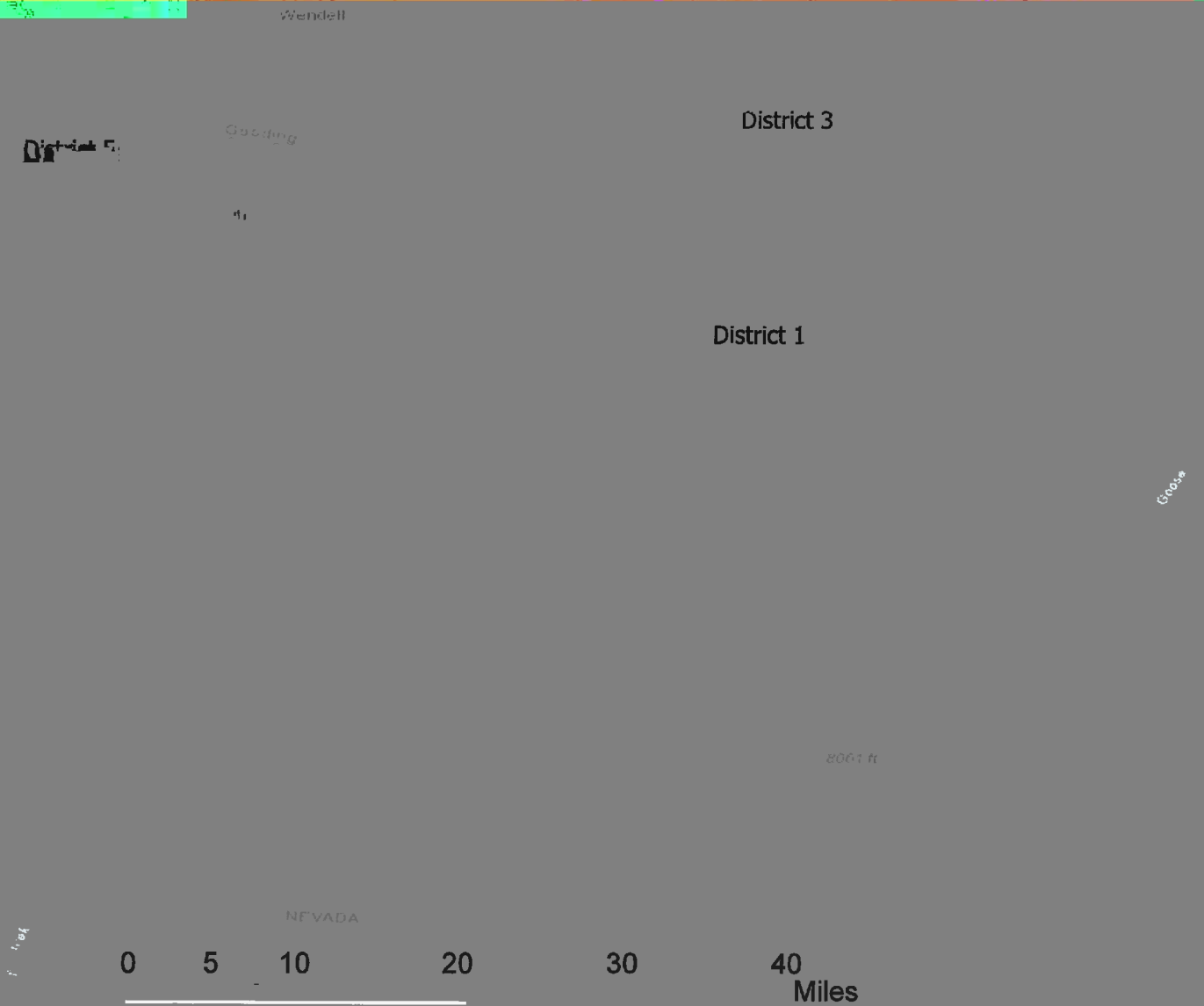
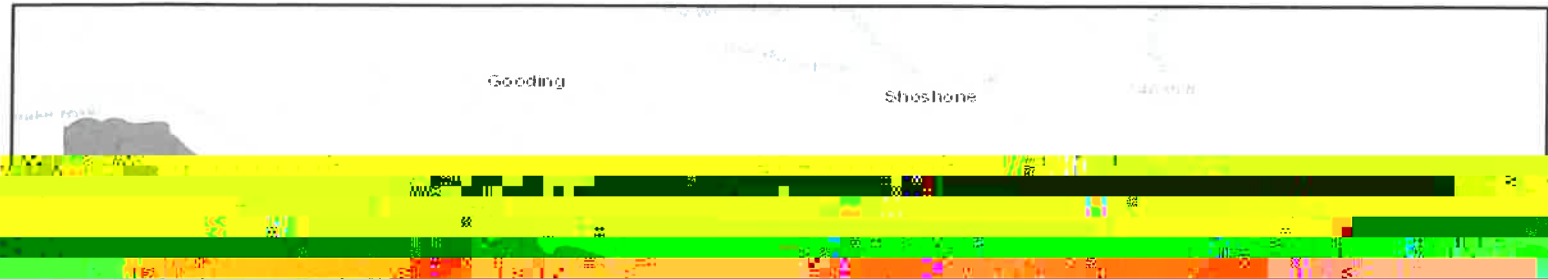
January 1, 2021-December 31, 2021

COLLEGE OF SOUTHERN IDAHO

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
SALARIES	\$ 806,547.00	\$ 64,589.78	\$ 551,698.02	\$ 254,848.98	31.6%
BENEFITS	\$ 472,807.00	\$ 32,341.00	\$ 281,770.93	\$ 191,036.07	40.4%
EQUIPMENT	\$ 75,000.00	\$ 69,942.00	\$ 69,942.00	\$ 5,058.00	
CONTRACTUAL	\$ 65,110.00	\$ 2,583.08	\$ 17,301.10	\$ 47,808.90	73.4%
SUPPLIES	\$ 37,200.00	\$ 2,905.58	\$ 32,207.53	\$ 4,992.47	13.4%
FACILITIES/CONST.	\$ -	\$ -	\$ -	\$ -	
OTHER	\$ 161,431.00	\$ 8,732.23	\$ 79,893.07	\$ 81,537.93	50.5%
TOTAL DIRECT COSTS	\$ 1,618,095.00	\$ 181,002.67	\$ 1,023,812.65	\$ 594,282.35	36.8%

EARLY HEAD START T/TA

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	REMAINING BUDGET %
OUT OF AREA TRAVEL	\$ 16,176.00	\$ -	\$ -	\$ 16,176.00	100.0%
SUPPLIES	\$ 1,428.00	\$ 271.50	\$ 1,928.64	\$ (500.64)	-35.1%
OTHER	\$ 11,323.00	\$ 5,225.42	\$ 15,897.94	\$ (4,574.94)	-40.4%
GRAND TOTAL	\$ 28,927.00	\$ 5,496.92	\$ 17,826.58	\$ 11,100.42	38.4%



DRAFT

Proposal for Revised Trustee Boundaries

District	2019 Population	2020 Population	Change	Change %
<i>District 1</i>	22,863	22,857	6	0.0%
<i>District 2</i>	22,848	22,857	-9	0.0%
<i>District 3</i>	22,827	22,857	-30	-0.1%
<i>District 4</i>	22,984	22,857	127	0.6%
<i>District 5</i>	22,761	22,857	-96	-0.4%

Gooding

Pa

Shoshone

ft

Wendell

District

Gooding

District 3

District 1

0 5 10 20 30 40 Miles

2020 Population Analysis Utilizing Previous Trustee Zone Boundaries

<i>District 1</i>	23,586	22,857	729	3.2%
<i>District 2</i>	21,606	22,857	-1,251	-5.5%
<i>District 3</i>	21,217	22,857	-1,640	-7.2%
<i>District 4</i>	26,330	22,857	2,526	11.1%
<i>District 5</i>	22,491	22,857	-366	-1.6%

October 18, 2021

To the Board of Trustees
College of Southern Idaho
Twin Falls, Idaho

We have audited the financial statements of College of Southern Idaho (the "College") as of and for the year ended June 30, 2021, and the related financial statements of the following

presented component unit of the College as of and for the year ended June 30, 2021 and have issued our

presented component unit of the College as of and for the year ended June 30, 2021 and have issued our

We are also responsible for communicating significant matters related to the audit that are not otherwise

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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[REDACTED]

[REDACTED]

judgment relevant to your responsibilities in overseeing the financial reporting process. However, we are not

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

- Management's estimate of the other post-employment benefit (OPEB) asset for sick leave insurance and the deferred inflow/outflow of resources related to the asset is based on actuarial estimates provided

by Milliman to PERSI. We evaluated the key factors and assumptions used to develop the OPEB liability and determined it is reasonable in relation to the basic financial statements taken as a whole.

- Management's estimate of the employer pension assumption is based on actuarial estimates provided

The following summarizes uncorrected financial statement misstatements whose effects in the current and

Boise, Idaho

October 18, 2021

To: President Fisher and the College of Southern Idaho Board of Trustees

From: Jeffrey M. Harmon



~~_____~~

We advertised for the purchase of a 5th axis milling machine to be used in CSI's Manufacturing
Technology program. We received one bid as follows:

~~_____~~
~~_____~~
~~_____~~

Based on the review of the proposal by Jim Kellis, I recommend that we accept this bid from
Haas Factory Outlet of Meridian, Idaho in the amount of \$123,370.00.

Funding for this project comes from our annual Perkins funding from the Carl D. Perkins Career
and Technical Education Act of 2006. This funding is pass through to us from Idaho Career Technical
Education and is used to expand and enhance Career and Technical Education programs.

October 18, 2021

To: President Fisher and the College of Southern Idaho Board of Trustees

From: Jeffrey M. Harmon



Re: Lathe with Live Tooling

We advertised for the purchase of a Lathe with Live Tooling to be used in CSI's Manufacturing Technology program. We received one bids as follows:

Haas Factory Outlet	Meridian, Idaho	\$ 124,078.00
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Based on the review of the proposal by Jim Kellis, I recommend that we accept this bid from Haas Factory Outlet of Meridian, Idaho in the amount of \$124,078.00.

Funding for this project comes from our annual Perkins funding from the Carl D. Perkins Career and Technical Education Act of 2006. This funding is pass through to us from Idaho Career Technical Education and is used to expand and enhance Career and Technical Education programs.