

Board of Trustees
Laird Stone, Chair
Jan Mittleider
Jack Nelsen
Anna Scholes
Scott McClure

I. CALL TO ORDER **Chairman Stone**
3:00PM/President's Board Room

II. RECESS TO EXECUTIVE SESSION **Chairman Stone**
Motion to convene in Executive Session

III. RECONVENE REGULAR MEETING **Chairman Stone**

4:00PM/Taylor Bldg Room 276

To provide quality educational, social, cultural, economic, and workforce development opportunities that meet the diverse needs of the communities we serve.

V. STUDENT/FACULTY/STAFF ACHIEVEMENTS **President Fisher**

VI. MINUTES & BUSINESS REPORTS
Approval of Minutes **Jeff Harmon**

May 16, 2022

Approval of Treasurer's Report **Jeff Harmon**



Board of Trustees

I. CALL TO ORDER

Chairman Stone
3:00 p.m.

Laird Stone, Chair
Jack Nelsen
Anna Scholes
Jan Mittleider
Scott McClure

A. Pursuant to Idaho Code 74-206, the Board will convene to:

- ◆ Consider personnel matters
[Idaho Code §74-206(1)(a) & (b)]

[REDACTED]

Chairman Stone

CALL TO ORDER: [REDACTED]

EXECUTIVE SESSION: 3:01p.m.

EXECUTIVE SESSION ATTENDEES:

Trustees:

Laird Stone, Chairman
Jack Nelsen, Vice-Chairman
Anna Scholes, Clerk
Jan Mittleider, Trustee
Scott McClure, Trustee

College Administration

Dr. Dean Fisher, President
Jeff Harmon, Vice President of Finance and Administration

Pursuant to Idaho Code § 77-206 the Board agreed to convene in Executive Session to Consider:

- ◆ Consider personnel matters
[Idaho Code §74-206(1)(a) & (b)]

APPROVAL OF AGENDA: The agenda was approved on MOTION by Trustee Scholes. Affirmative vote was unanimous.

BOARD MINUTES: The following Board of Trustee meeting minutes were accepted as written on MOTION by Jan Mittleider.

May 16th, 2022 – Regular Meeting

TREASURER’S REPORT: The Treasurer’s report was accepted on MOTION by Trustee McClure. Affirmative vote was unanimous.

STUDENT FACULTY STAFF ACHIEVEMENTS: President Fisher recognized Dr. Elizabeth Johnson, CSI Library Director, for her recent publication in the journal *Journal of Management Education*.

NEW BUSINESS:

Action Items

1. **HEAD START EARLY HEAD START REPORT:** The Board approved the Head Start/Early Head Start monthly fiscal and operational reports on MOTION by Trustee Mittleider. Affirmative vote was unanimous.
2. Vice President of Administration Jeff Harmon presented the FY23 budget. The Board approved the FY23 Budget of \$50,550,000 on Motion by Trustee Scholes. Affirmative vote was unanimous.

President Fisher asked for authorization for the College to terminate its long term lease

[REDACTED]

of facilities in Hailey, Idaho. He also asked for authorization for CSI Administration to engage in formal discussions with Blaine County and/or the Blaine County School District

[REDACTED]

Alison M. [REDACTED] Secretary/Treasurer

Approved: July 18, 2022

Laird Stone, Chairman



COLLEGE OF SOUTHERN IDAHO

General Fund Board Report

As of Month 11 2022

	Prior Year	Current Year	Budget	Remaining	Remaining %
Revenue					
Tuition & Fees	(\$12,010,411)	(\$12,615,938)	(\$10,941,600)	\$1,674,338	(15.30)%
County Tuition	(\$1,811,525)	(\$2,152,650)	(\$1,826,500)	\$326,150	(17.86)%
State Funds	(\$20,809,200)	(\$22,767,900)	(\$22,817,900)	(\$50,000)	0.22%
County Property Tax	(\$6,363,283)	(\$6,775,536)	(\$9,866,000)	(\$3,090,464)	31.32%

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
OUT OF AREA TRAVEL	\$ 32,200.00	\$ 6,871.04	\$ 13,290.21	\$ 18,909.79	58.7%
SUPPLIES	\$ 3,500.00	\$ -	\$ 370.69	\$ 3,129.31	89.4%
OTHER	\$ 30,874.00	\$ 537.77	\$ 8,396.78	\$ 22,477.22	72.8%
GRAND TOTAL	\$ 66,574.00	\$ 7,408.81	\$ 22,057.68	\$ 44,516.32	66.9%

HEAD START T/TA

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	REMAINING BUDGET %
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GRAND TOTAL	\$ 66,574.00	\$ 7,408.81	\$ 22,057.68	\$ 44,516.32	66.9%

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
SALARIES	\$ 892,762.00	\$ 66,689.89	\$ 331,610.05	\$ 561,151.95	62.9%

EARLY HEAD START T/TA

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	REMAINING BUDGET %
OUT OF AREA TRAVEL	\$ 24,200.00	\$ 1,958.66	\$ 3,981.98	\$ 20,218.02	83.5%
SUPPLIES	\$ 1,000.00	\$	\$ 113.21	\$ 886.79	88.7%
OTHER	\$ 3,727.00	\$ 273.39	\$ 2,955.81	\$ 771.19	20.7%
GRAND TOTAL	\$ 28,927.00	\$ 2,232.05	\$ 7,051.00	\$ 21,876.00	75.6%

GENERAL FUND REVENUE SUMMARY

TOTAL ANNUAL BUDGET

\$46,442,000

TOTAL ANNUAL REVENUE

\$46,717,065

(\$275,065)

TOTAL YEARLY BUDGET

College of Southern Idaho

Head Start/Early Head Start

Program Summary for May 2022



Reported at June Board Meeting

Enrollment

Modified Enrollment

Head Start ACF Federal Funded	457	245
Head Start TANF	12	12
Early Head Start ACF Federal Funded	92	92
Total	561	350

Program Options

Center Based (DD/PV, ED/PV), Early Head Start Home-Based, Early Head Start Toddler Combo

Responsibility for Board Minutes and Accounts

Head Start Overall Attendance	84%
EHS Toddler Combo Attendance	80%
IEP/IFSP Enrollment	4%
Over Income Enrollment	1%
100-130% Poverty Level	13%
Meals and Snacks	
Total meals served	4534

Board and Financial Report

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is entered into this 21st day of June, 2000, by and between the City of Jerome, Idaho, and the Idaho Municipal Association ("IMA").

[Redacted text block]

[Redacted text block]

Witness my hand and the seal of the City of Jerome, Idaho, on this 21st day of June, 2000.

By: _____

[Redacted text block]

CSI is interested in acquiring a portion of the Real Property for the purpose of constructing

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

and operating a facility for higher education (hereinafter referred to as the "CSI Site")

this MOU.

IT IS THEREFORE UNDERSTOOD AS FOLLOWS:

1. By conveyance of the CSI Site to the Agency, the Agency will convey the CSI

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

process, CSI shall provide information to the City and Agency relative to the size of parcel needed to accomplish its designs. Agency shall immediately pursue an amendment to the Disposition and Development Agreement with Lincoln Commons to achieve the objectives of this MOU.

3. Following execution of this MOU, CSI agrees to retain professional services for the purpose of designing the facility of higher education intended to be constructed and maintained on the CSI Site to be conveyed by the Agency. CSI will pursue a design that is harmonious and compatible with surrounding, existing neighboring land uses, including the proposed development of the rest of the Real Property, and that is consistent with City's design review guidelines.

4. Upon completion of the land division, and completion of the facility design, the Agency shall convey the CSI Site upon satisfaction of the following additional conditions:

[REDACTED]

Site;

B. The City, Agency and CSI shall agree upon a time frame for completion of the construction of the proposed facility;

C. The City, Agency and CSI shall agree to terms and conditions relative to maintenance of parking, common areas and infrastructure; and

D. All of the foregoing and all other reasonable and prudent terms and conditions are reduced to a DDA executed by all parties

5. The term of this MOU shall be for a period of six (6) months from the effective

8. All Parties hereto are or have been afforded the opportunity to be represented by counsel in the course of the negotiations for and the preparation of this MOU; accordingly, in all

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

IN WITNESS WHEREOF the Parties hereto cause this agreement to be duly executed on this ____ day of _____, 2022, in Jerome, Idaho.

By: [Signature] Date: 6-21-2022

[Signature]
Agency Chair
Shonna Fraser, Vice-Chair

ATTEST

Bernadette Coderniz, Secretary

By: [Signature]
DAVID M. DAVIS, Mayor, City of Jerome

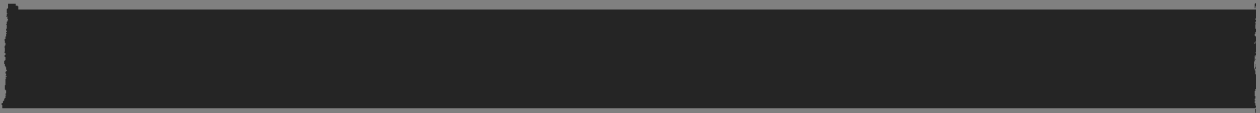
Date: June 21 2022

ATTEST

BERNADETTE CODERNIZ, City Clerk

**Termination of Lease Resolution
With Blaine County School District, NO 61**

I move to direct the College Administration to notify in writing our intent to terminate the lease dated 6/22/2015 with the Blaine County School District No. 61 effective the date of this notice.



Laird Stone Chairman
College of Southern Idaho
Board of Trustees

6/21
DATE

M
Jeremy M. Harmon
College of Southern Idaho
Vice President of Finance & Administration

6-21-22
DATE



ISSUES:

The current CSI Personnel Policies and separate procedures have historically been located online in a format that has allowed for inconsistencies, difficult to document amendments, and unintended consequences. When defending personnel claims, it has proven difficult to accurately identify what changes were

~~made and when, and which policies specifically applied to claims asserted.~~

[REDACTED]

This documentation has also been difficult to amend as needed, because amending one section has, on occasion, resulted in an inconsistency elsewhere. An example of this was the continuing contract language in one place, and "at-will" language found elsewhere.

PROPOSED SOLUTION:

~~LID and I, in consultation with Administration, determined that a central~~

[REDACTED]

will employment status for non-faculty employees previously authorized by the Board.

5. Your attention is also drawn to Sections I and II, which address the at-will employment status for non-faculty employees.

6. The intent is that all policies already authorized by the Board will be

[REDACTED]

incorporated into this new manual, but with the added benefit that a model handbook will be easily accessible and current to those affected.

7. Future amendments to the manual will be accomplished by a redlined [REDACTED]

stand-alone manual approved by the Board, as necessary. This method will

make it clear to all employees and administrators what policies [REDACTED]

CLASS (Classroom Assessment Scoring System) is an instrument used to assess preschool classroom quality in the areas of Emotional Support, Classroom Organization, and Instructional Support. Toddler classrooms are assessed in the areas of Emotional & Behavioral Support and Engaged Support for Learning. Assessments are

[REDACTED]

(high evidence of occurrence).

PQA (Preschool Quality Assessment) is a tool for program assessment based on principles of the HighScope curriculum. Both preschool and toddler classrooms are assessed in the areas of Learning Environment, Daily Routine, Adult-Child Interaction, and Curriculum Planning. Assessment takes place every 5 years. Evidence is provided for

[REDACTED]

Early Head Start's Five Essential Domains of Child Development and Early Learning

Item Level Report

[REDACTED]

[REDACTED]

 a

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[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

items), Social Studies (3 items), and English Language Learning ELL (2 items).

Strengths – English Language Learning, Physical Development & Health, Approaches to Learning

Areas Need: Mathematics, Language, Literacy, Communication

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Program Mid-Year Summary for Early Head Start Children

