

AGENDA

Board of Trustees

Laird Stone, Chair
Jan Mittleider
Jack Nelsen
Anna Scholes
Scott McClure

CSI Mission Statement:

To provide quality educational, social, cultural, economic, and workforce development opportunities that meet the diverse needs of the communities we serve.

- | | |
|---|--|
| I. CALL TO ORDER | Chairman Stone
3:00PM/President's Board Room |
| II. RECESS TO EXECUTIVE SESSION
<i>Motion to convene in Executive Session</i> | Chairman Stone |
| III. RECONVENE REGULAR MEETING | Chairman Stone
4:00PM/Taylor Bldg Room 276 |
| IV. APPROVAL OF MEETING AGENDA | Chairman Stone |
| V. STUDENT/FACULTY/STAFF ACHIEVEMENTS | President Fisher |
| VI. MINUTES & BUSINESS REPORTS
Approval of Minutes | Jeff Harmon |

June 21, 2022

~~Approval of Treasurer's Report~~

1. Head Start/Early Head Start Report

Ruby Allen

Information Items

1. Annual Enrollment Report Update

Chris Bragg

~~Admissions / Bridges to Success Update – Jennifer Land (Call to Order)~~



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| VI. | MINUTES & BUSINESS REPORTS | |
| | Approval of Minutes | Jeff Harmon |
| | June 21, 2022 | |
| | Approval of Treasurer's Report | Jeff Harmon |
| VII. | OPEN FORUM | Chairman Stone |
| <hr/> | | |
| VIII. | UNFINISHED BUSINESS | |
| | 1. Head Start/Early Head Start Report | Ruby Allen |
| IX. | NEW BUSINESS | |
| | Information Items | |
| | 1. Annual Enrollment Report Update | Chris Bragg |
| | 2. Admissions / Bridge to Success Update | Jonathan Lord/Polly Hulsey |
| | 3. DRAFT Board of Trustees Master Document Review | President Fisher |
| | 4. Trustee Election | Jeff Harmon |
| X. | PRESIDENT'S REPORT | President Fisher |

Board Missing

Statement:

The mission of the Board of Trustees of the College of Southern Idaho is to lead to the

AGENDA

Board of Trustees
Laird Stone, Chairman
Jack Nelsen
Anna Scholes
Jan Mittleider
Scott McClure

I. CALL TO ORDER

Chairman Stone
1:00 p.m. / President's Board Room

II. APPROVAL OF MEETING AGENDA

Chairman Stone

III. NEW BUSINESS

Information Items

[REDACTED]

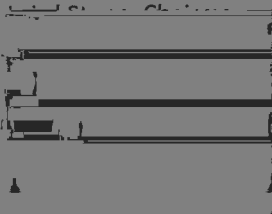
IV. ADJOURNMENT

Chairman Stone

[REDACTED]

AGENDA

Board of Trustees



Jack Nelsen
Anna Scholes
Jan Mittleider
Scott McClure

I. CALL TO ORDER

Chairman Stone

3:00p.m./President's Board Room

A. Pursuant to Idaho Code 74-206, the Board will convene to:

- ◆ Consider personnel matters
[Idaho Code §74-206(1)(a) & (b)]

- ◆ Deliberate regarding an acquisition of interest in real property
[Idaho Code § 74-206(1)(c)]

II. ADJOURNMENT

Chairman Stone

CSI Mission Statement:

To provide quality educational, social, cultural, economic, and workforce development opportunities that meet the diverse needs of the communities we serve.

Board Mission Statement:



CALL TO ORDER: 3:10 p.m.

EXECUTIVE SESSION: 3:10 p.m.

EXECUTIVE SESSION ATTENDEES:

Trustees:

Laird Stone, Chairman
Jack Nelsen, Vice-Chairman
Anna Scholes, Clerk
Jan Mittleider, Trustee
Scott McClure, Trustee

College Administration:

Dr. Dean Fisher, President
Dr. Todd Schwarz, Provost
Jeff Harmon, Vice President of Finance and Administration
Dr. Jonathan Lord, Vice President of Student Life and Enrollment Services

Pursuant to Idaho Code § 77-206 the Board agreed to convene in Executive Session to Consider

Consider personnel matters

Idaho Code 874-206(1)(a) & (b)

- Laird Stone Aye
- Jack Nelsen Aye
- Anna Scholes Aye
- Jan Mittleider Aye
- Scott McClure Aye

The Board returned to public session at 4:03 p.m.

BOARD MEETING ATTENDEES:

Trustees:

Laird Stone, Chairman

[REDACTED]

Anna Scholes, Clerk

Jan Mittleider, Trustee

Scott McClure, Trustee

College Administration:

Dr. Dean Fisher, President

Dr. Todd Schwarz, Provost

Jeff Harmon, Vice President of Finance and Administration

Dr. Jonathan Lord, Vice President of Student Life and Enrollment Services

APPROVAL OF AGENDA: The agenda was approved by MOTION by Trustee Mittleider.

[REDACTED]

OPEN FORUM: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Action Items

1. **HEAD START EARLY HEAD START REPORT:** The Board approved the Head Start/Early Head Start monthly fiscal and operational reports on MOTION by Trustee Mittleider. Affirmative vote was unanimous.

Information Items

1. Dean of Institutional Effectiveness and Communication Chris Bragg presented information relating to CSI's 2021-22 annual enrollment

[REDACTED]

2. Vice President for Student Life and Enrollment Services Dr. Jonathan Lead introduced

[REDACTED]



Jeffrey L. Harmon, Secretary Treasurer

Approved: August 15, 2022

Laird Stone, Chairman

As stated above the program hired a new Facility Maintenance Coordinator in March. He is finding it

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

College of Southern Idaho
Head Start/Early Head Start



Program Summary for June 2022

Reported at July Board Meeting

Enrollment

Head Start ACF Federal Funded	457
Head Start TANF	12
Early Head Start ACF Federal Funded	92

Total 561

Program Options

Center Based (PN/DV, EN/DV) Early Head Start Home Based Early Head Start Toddler Combo

Documents for Board Review and Approval:

Head Start Overall Attendance	Summer Break
EHS Toddler Combo Attendance	75%
IEP/IFSP Enrollment	4%
Over Income Enrollment	1%
100-130% Poverty Level	13%
Meals and Snacks	
Total meals served	849

Board and Financial Report

Summer is busy for administrative staff as we prepare for the next program year and complete the many items needed for the continuation grant due by October 1st. As we prepare to submit our...

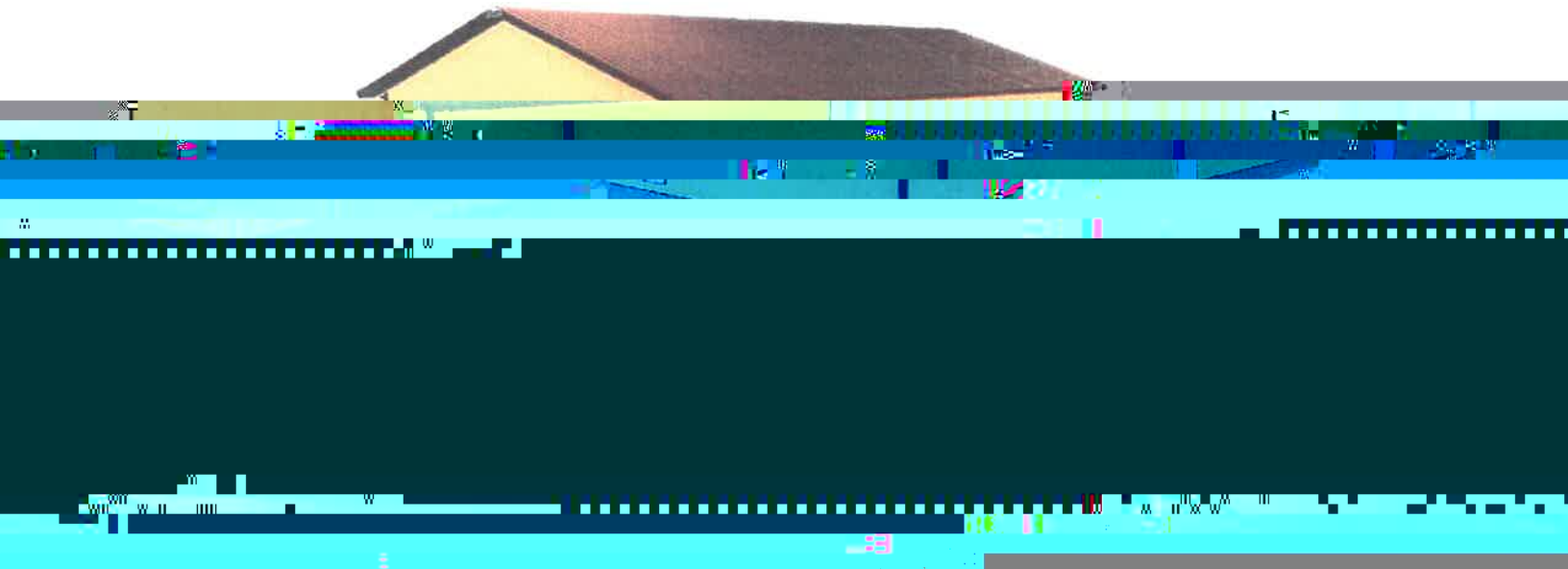


JOHN KNIGHT
Phone Number: (208) 829-5564
Email: JKNIGHT@Clearybuilding.com

6/24/2022
ALLEN, RUBY
Doc ID: 4813320220624115426

Cleary Buildings Project Estimate Client Proposal - Erected

Project Name: ALLEN, RUBY
Site Address: 315 FALLS AVE TWIN FALLS IDAHO 83301





JOHN KNIGHT
 Phone Number: (208) 829-5564

6/24/2022
 ALLEN, RUBY
 Doc ID: 4813320220624115426

Additional Building Components

Concrete Floor

foundation with excavation and backfill 3300 sq foot of 4" cement with 4" of gravel
 20x60x6 with rebar

Overhead Doors

762-10X10 * LINCOLN 2000 2 0 1,600.00 3,200.00

Lincoln 2000

Vinyl Back Insulated

Short Panel

White

Standard Lift

Photo

10.500

10.500

10.500

10.500

00108046 770-10X10 * Wood Frame Install 2 0 275.00 T- 550.00

Does Not Include Wood Framing For

Door Installation

00123880 OPE-8165W-WIFI-10 * 1/2 HP CHAIN DRIVE 10' OP 2 0 315.00 630.00

Premium Liftmaster

1/2 HP Chain Drive Operator

1 Remote Standard Per

00115709 OPE-INSTALL RESIDEN * INSTALL RESIDENTIAL 2 0 100.00 T- 200.00

Does Not Include Low Voltage Wiring

For Photo Eyes Or Wall Button

Phone Number: (208) 829-5564

Amount	Type	Percent	Description
\$26,185	Down Payment	20%	Upon the signing of the contract with CLEARY BUILDING CORP.
\$59,278			

Month	Information Items

February	Student Affairs Update
	Strategic Plan Approval
	Academic Placeholder
March	Enrollment Services (SEM)
	Commencement
	Instructional Program Plan
	Spring Enrollment Snapshot
April	Refugee Center Update
	Academic Placeholder
May	Facilities Update
	Grant Updates
	Academic Placeholder
June	Early College
	College Policies and Procedures
	Budget Hearing
	Athletics Report
	Administrative/Guidance to Counselors

July 18, 2022

To: President Fisher and the College of Southern Idaho Board of Trustees

From: Jeffrey M. Harmon

Re: Trustee Election

The Trustee positions held by Anna Scholes (Zone #1) and Scott McClure (Zone #5) are up for election this year. The following is general information concerning the election:

[REDACTED]

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
SALARIES	\$ 3,563,714.00	\$ 248,992.11	\$ 1,415,892.86	\$ 2,147,821.14	60.3%
BENEFITS	\$ 1,998,481.00	\$ 135,644.01	\$ 724,722.57	\$ 1,273,758.43	63.7%
EQUIPMENT	\$ -	\$ -	\$ -	\$ -	
CONTRACTS	\$ -	\$ -	\$ -	\$ -	



HEAD START T/TA

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	REMAINING BUDGET %
OUT OF AREA TRAVEL	\$ 32,200.00	\$ 2,292.97	\$ 15,583.18	\$ 16,616.82	51.6%
SUPPLIES	\$ 3,500.00	\$ -	\$ 370.69	\$ 3,129.31	89.4%
OTHER	\$ 30,874.00	\$ -	\$ 8,396.78	\$ 22,477.22	72.8%

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
SALARIES	\$ 892,762.00	\$ 71,424.70	\$ 403,034.75	\$ 489,727.25	54.9%
BENEFITS	\$ 490,732.00	\$ 32,883.91	\$ 192,502.80	\$ 298,229.20	60.8%
EQUIPMENT	\$ -	\$ -	\$ -	\$ -	
CONTRACTUAL	\$ 53,000.00	\$ 4,281.44	\$ 22,465.44	\$ 30,534.56	57.6%
SUPPLIES	\$ 34,039.00	\$ 1,765.43	\$ 11,475.08	\$ 22,563.92	66.3%
FACILITIES/CONST	\$ -	\$ -	\$ -	\$ -	
OTHER	\$ 138,190.00	\$ 6,479.47	\$ 41,991.54	\$ 96,198.46	69.6%
TOTAL DIRECT COSTS	\$ 1,608,723.00	\$ 116,834.95	\$ 671,469.61	\$ 937,253.39	58.3%

EARLY HEAD START T/TA

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	REMAINING BUDGET %
OUT OF AREA TRAVEL	\$ 24,200.00	\$ 832.90	\$ 4,814.88	\$ 19,385.12	80.1%
SUPPLIES	\$ 1,000.00	\$ -	\$ 113.21	\$ 886.79	88.7%
OTHER	\$ 3,727.00	\$ -	\$ 2,955.81	\$ 771.19	20.7%
GRAND TOTAL	\$ 28,927.00	\$ 832.90	\$ 7,883.90	\$ 21,043.10	72.7%

July 18, 2022

To: President Fisher and the College of Southern Idaho Board of Trustees

From: Jeffrey M. Harmon

Re: Trustee Election

The Trustee positions held by Anna Scholes (Zone #1) and Scott McClure (Zone #5) are up for election this year. The following is general information concerning the election:

1. Our election will be held on the first Tuesday after the first Monday in November (November 8, 2022) in conjunction with the general election. (*§34-1101, Idaho Code*)
2. Petitions for candidates turned in to me by 5:00 p.m. on or before Thursday September 1, 2022 (*§34-1406, Idaho Code*)

3. The notice of deadline for filing a declaration of candidacy will be published by each county in the local newspaper not more than 14 nor less than 7 days prior to the filing deadline. (*§34-1405, Idaho Code*)

4. The notice of election will be published by each county not less than 12 days prior to the election and the last publication must be not less than 5 days prior to the election.