

**AGENDA**

Board of Trustees  
Laird Stone, Chair

**CALL TO ORDER SPECIAL SESSION**

Chairman Stone

Jan Mittleider  
Scott McClure

**Board of Trustees Candidate Interviews**

- ◆ 1:00 – 1:30 Roger Morley
- ◆ 1:45 – 2:15 Joshua Kern
- ◆ 2:30 – 3:00 Benjamin Reed

**CSI Mission Statement:**  
To provide quality  
educational, social

**I. RECESS TO EXECUTIVE SESSION**

Chairman Stone

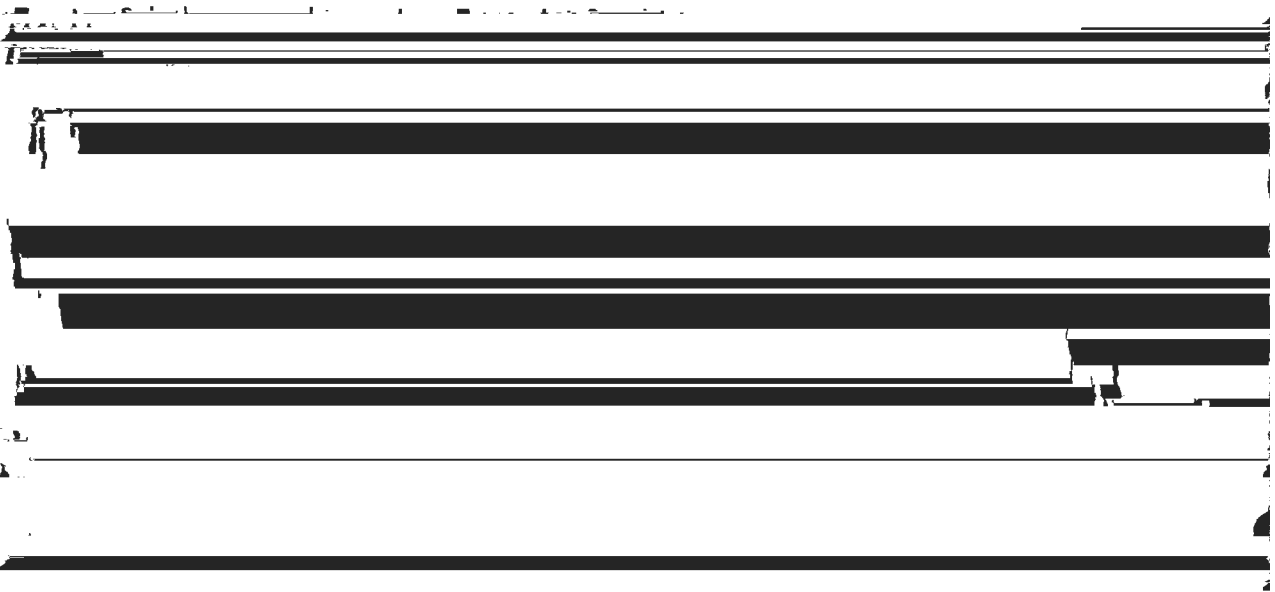
**Information Items**

- 1. Transportation Tech Building **President Fisher/Barry Pate**
- 2. Student Affairs Update **Jonathan Lord/Jason Ostrowski**
- 3. Workforce Development Update **Janet Pretti**

**IX. PRESIDENT'S REPORT President Fisher**

**Y. CSI STUDENT BODY PRESIDENT REPORT Amara Rowman, Chair**





The vote to do so by roll call:

- Laird Stone           Aye
- Anna Scholes        Aye
- Jan Mittleider       Aye
- Scott McClure       Aye

The Board returned to public session at 4:02 p.m.

**BOARD MEETING ATTENDEES:**

Trustees:

- Laird Stone, Chairman
- Anna Scholes, Clerk
- Jan Mittleider, Trustee
- Scott McClure, Trustee

College Administration:

- Dr. Dean Fisher, President
- Jeff Harmon, Vice President of Finance and Administration

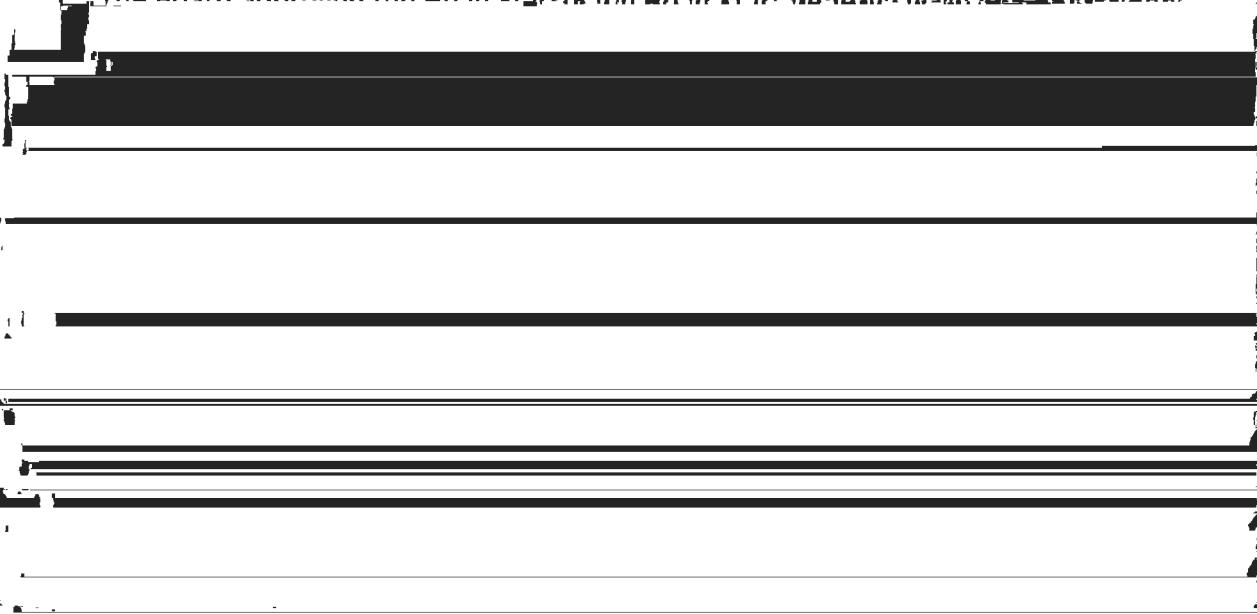
**APPROVAL OF AGENDA:** The agenda was amended to remove the action item regarding the appointment of a CSI Trustee and approved on MOTION by Chairman Stone. Affirmative vote was unanimous.

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**Action Items**

1. The Board approved the Head Start/Early Head Start monthly financial and operational



reports on MOTION by Trustee Mittleider. Affirmative vote was unanimous.


2. Dean of Institutional Effectiveness and Communication Chris Bragg presented the 2023-2027 draft of the CSI Strategic Plan. The Board approved the plan as presented on MOTION by Trustee Scholes. Affirmative vote was unanimous.
3. The replacement for Zone 3 Trustee position was tabled until the March Board meeting.

**Information Items**

1. In the absence of Dean of Career and Technical Education Barry Pate, President Fisher and Physical Plant Director Spencer Cutler presented information regarding the planned location for the Transportation Technology Building. Following recommendations from architects and engineers, that building will be located on the north side of North College Road, and to the west of the CSI Health Science and Human Services Building.

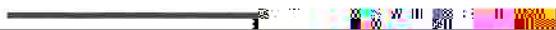
  
Jeff M. Harm, Secretary Treasurer

Approved: March 27, 2023

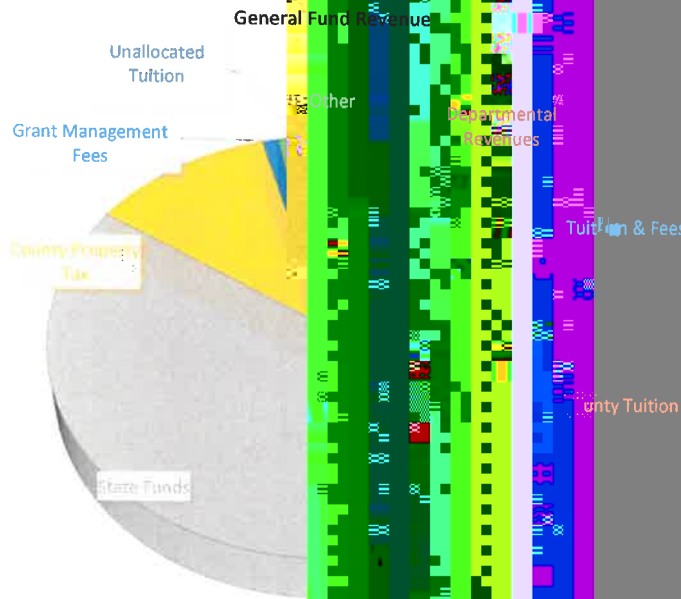
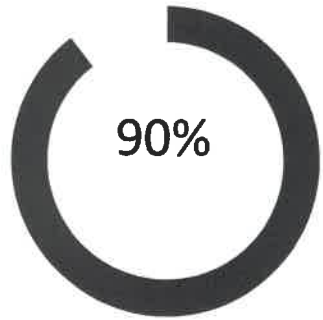
  
Laird Ston, Chairman



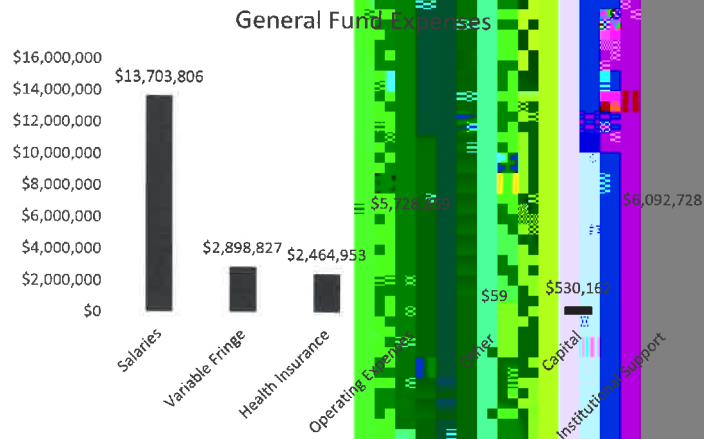
College of Southern Idaho  
1000 W. Main Street  
Pocatello, ID 83430



% Revenue Received



% Budget Spent



### GENERAL FUND REVENUE SUMMARY

**TOTAL ANNUAL BUDGET**  
\$ 50,650,000

**TOTAL ANNUAL REVENUE**  
\$ 45,356,806

**TOTAL REMAINING**  
\$ 5,293,194

### GENERAL FUND EXPENSE SUMMARY

**TOTAL YEARLY BUDGET**  
\$ 50,650,000

**TOTAL YTD EXPENSE:**  
\$ 31,419,194

**TOTAL AVAILABLE**  
\$ 19,230,806

College of Southern Idaho  
Head Start/Early Head Start



Program Summary for January 2023

Reported at February Board Meeting

Funded Enrollment		Current Enrollment	
Head Start ACF Federal Funded	457	341	
Head Start TANF	12	12	
Early Head Start ACF Federal Funded	92	66	
<b>Total</b>	<b>561</b>	<b>419</b>	<b>75%</b>

Program Options

Hansen has one Head Start classroom closed. They need a Lead Teacher and Classroom Assistant.

Shoshone needs an Assistant Teacher to be fully staffed.

Rupert needs a Head Start Lead Teacher and Early Head Start needs a Classroom Assistant. The Program Assistant and Family Service Worker will be retiring this summer both have over 30 years with the program



CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
SALARIES	\$ 3,841,024.00	\$ 153,837.91	\$ 153,837.91	\$ 3,687,186.09	96.0%
BFNEFITS	\$ 1,987,546.00	\$ 72,491.89	\$ 72,491.89	\$ 1,915,054.11	96.4%
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EQUIPMENT					
<hr/>					
CONTRACTUAL	<del>\$ 22,500.00</del>	\$ -	\$ -	\$ 22,500.00	100.0%
SUPPLIES	\$ 201,332.00	\$ 7,783.70	\$ 7,783.70	\$ 193,548.30	96.1%
FACILITIES/CONST.		\$ -	\$ -	\$ -	0.0%
OTHER	\$ 578,900.00	\$ 186,014.17	\$ 186,014.17	\$ 392,885.83	67.9%
TOTAL DIRECT COSTS	\$ 6,631,302.00	\$ 420,127.67	\$ 420,127.67	\$ 6,211,174.33	93.7%
ADMIN COSTS (0.0%)	\$ 524,571.00	\$ 20,360.68	\$ 20,360.68	\$ 504,210.32	96.1%
GRAND TOTAL	\$ 7,155,873.00	\$ 440,488.35	\$ 440,488.35	\$ 6,715,384.65	93.8%

HEAD START T/TA

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	REMAINING BUDGET %
OUT OF AREA TRAVEL	\$ 49,000.00	\$ 101.11	\$ 101.11	\$ 48,898.89	99.8%
SUPPLIES	\$ 5,324.00	\$ 25.81	\$ 25.81	\$ 5,298.19	99.5%
OTHER	\$ 12,250.00	\$ 2,244.22	\$ 2,244.22	\$ 10,005.78	81.7%
GRAND TOTAL	\$ 66,574.00	\$ 2,371.14	\$ 2,371.14	\$ 64,202.86	96.4%

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
SALARIES	\$ 952,868.00	\$ 61,623.95	\$ 61,623.95	\$ 891,244.05	93.5%
BENEFITS	\$ 451,648.00	\$ 30,056.18	\$ 30,056.18	\$ 421,591.82	93.3%
EQUIPMENT	\$ -	\$ -	\$ -	\$ -	
CONTRACTUAL	\$ 53,000.00	\$ -	\$ -	\$ 53,000.00	100.0%
SUPPLIES	\$ 38,539.00	\$ 1,292.65	\$ 1,292.65	\$ 37,246.35	96.6%
FACILITIES/CONST.		\$ -	\$ -	\$ -	
OTHER	\$ 157,609.00	\$ 10,313.29	\$ 10,313.29	\$ 147,295.71	93.5%
TOTAL DIRECT COSTS	\$ 1,653,664.00	\$ 103,286.07	\$ 103,286.07	\$ 1,550,377.93	93.8%
ADMIN COSTS (9.0%)	\$ 126,406.00	\$ 8,251.22	\$ 8,251.22	\$ 118,154.78	93.5%
GRAND TOTAL	\$ 1,780,070.00	\$ 111,537.29	\$ 111,537.29	\$ 1,668,532.71	93.7%
IN KIND NEEDED	\$ 452,250.00				
IN KIND GENERATED					
IN KIND (SHORT)/LONG	\$ (452,250.00)				

CACFP	Repair/Maint	Food	Non-Food	Total for Month	YTD Expense
Total All Centers	\$ 26.83	\$ 908.88	\$ 11.76	\$ 947.47	\$ 947.47

**EARLY HEAD START T/TA**




**OUR STRATEGIC PLAN—THE CSI C-O-D-E**

CODE (noun): a system of principles

Guided by the values of equity, quality, and innovation, the College of Southern Idaho pursues the following Strategic Goals as established by the College of Southern Idaho Board of Trustees and the President of the

**CULTIVATE**

College of Southern Idaho	FY20 (2019-2020)	FY21 (2020-2021)	FY22 (2021-2022)	Benchmark	
				FY 2024	FY 2028

**STRATEGIC GOAL 1: COMMUNITY ENGAGEMENT**


FY19 (2018-2019)	FY20 (2019-2020)	FY21 (2020-2021)	FY22 (2021-2022)	Benchmark	
				FY 2024	FY 2028
19,652	18,148	17,782	19,340	20,000	21,000
Benchmark: 20,000 (by 2024)					

**Objective 1.3: Collaborate with K-12 and employer partners to provide adaptive responses to community needs.**

Performance Measures:

**1.3.1 Dual-Credit Enrollment by Credit and Month (Source: OSBE and CSI)**

	FY19 (2018-2019)	FY20 (2019-2020)	FY21 (2020-2021)	FY22 (2021-2022)	Benchmark	
					FY 2024	FY 2028
Headcount	6,613	7,648	7,472	8,866	9,097	TBD#
Credits	36,904	42,805	42,793	51,879	53,228	TBD#
Benchmark: > or = 2.6% increase in headcount and credits (by 2024)						

**1.3.2 Region IV High School Immediate "Go On" Rate (Source: OSBE and CSI)**

Overall	43.4%	39.4%	41.2%	37.4%	46.9%	50.0%
Subset attending CSI	57.2%	60.0%	61.6%	52.2%	65.0%	65.0%
Benchmark: 46.9% overall and 65% attending CSI (by 2025)						

2.2. Placement of Career Technical Education Completers (Source: Idaho CTE Follow-Up Report)

FY19 (2018-2019)	FY20 (2019-2020)	FY21 (2020-2021)	FY22 (2021-2022)	Benchmark	
				FY 2024	FY 2028
98%	98%	99%	99%	99%	TBD#

Benchmark: 99% (by 2024)

FY20 (2019-2020)	FY21 (2020-2021)	FY22 (2021-2022)	FY23 (2022-2023)	Benchmark	
3,765	3,987	3,883	3,905	5,000	5,500

Benchmark: 5,000 (by 2025)

2.1.2 Institutional Full Time Equivalency (FTE) Enrollment for Credit-Bearing Students (Source: PSR 1 Fall Snapshot Report)

FY20 (2019-2020)	FY21 (2020-2021)	FY22 (2021-2022)	FY23 (2022-2023)	Benchmark	
				FY 2025	FY 2028
3,433	3,476			3,750	4,000

Benchmark: 3,750 (by 2025)

FY20 (2019-2020)	FY21 (2020-2021)	FY22 (2021-2022)	FY23 (2022-2023)	Benchmark	
58% (355/607) Fall 2018 Cohort	61% (358/591) Fall 2018 Cohort	66% (445/678) Fall 2018 Cohort	60% (412/686) Fall 2019 Cohort	67%	70%

Benchmark: 67% (by 2024)

Objective 2.2: Engage in a college-wide, systematic approach to developing and implementing training, certificate and degree programs that support existing and emerging industries and expand equitable enrollment

FY19 (2018-2019)	FY20 (2019-2020)	FY21 (2020-2021)	FY22 (2021-2022)	Benchmark	
				FY 2025	FY 2028

**2.2.2** Number of unduplicated graduates with associate degrees and/or certificates of one year or more produced annually (Source: IPEDS Completions) *Statewide Performance Measure*

FY19 (2018-2019)	FY20 (2019-2020)	FY21 (2020-2021)	FY22 (2021-2022)	Benchmark	
				FY 2025	FY 2028
146 Certificates 795 Degrees Benchmark: NA <sup>9</sup> (See 2.2.1)	129 Certificates 861 Degrees	147 Certificates 876 Degrees	134 Certificates 943 Degrees	NA	NA
<b>DRIVE</b>					

FY19 (2018-2019)	FY20 (2019-2020)	FY21 (2020-2021)	FY22 (2021-2022)	Benchmark	
				FY 2024	FY 2028
48%		48%	51%	52%	55%

FY19 (2018-2019)	FY20 (2019-2020)	FY21 (2020-2021)	FY22 (2021-2022)	Benchmark	
				FY 2024	FY 2028
78% (203/261) Benchmark: 75% <sup>11</sup> (by 2024)	73%	71% (151/214)	69% (115/168)	75%	75%

**3.1.3** Percentage of first-time degree seeking students completing a gateway math course within two years of enrollment (Source: CSI)

FY19 (2018-2019)	FY20 (2019-2020)	FY21 (2020-2021)	FY22 (2021-2022)	Benchmark	
				FY 2024	FY 2028
41% (485/1,187) Benchmark: 52% <sup>11</sup> (by 2024)	48% (499/1,044)	50% (517/1,030)	51% (597/1,183)	52%	55%



150% of Time Graduation	NA	NA	16.3% (195/1,194) (2013-14 through 2018-19 Cohorts)	22.3% (37/166) (2019-2020 Cohort)	Eliminate Gap	Eliminate Gap
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Benchmark: Eliminate Gap by 2025 <sup>16</sup>

**STRATEGIC GOAL 4: ENSURE INSTITUTIONAL STABILITY**

*Strategy #4: Create a sustainable model for long-term growth that enhances equity, quality, and innovation.*

**Objective 4.1: Promote an environment that recognizes and supports engagement, innovation, collaboration,**

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**4.1.1 Employee Satisfaction Survey Score (Source: Great Colleges to Work For Survey)**

FY19 (2018-2019)	FY20 (2019-2020)	FY21 (2020-2021)	FY22 (2021-2022)	Benchmark	
				FY 2025	FY 2028
64%	59%		NA	TBD	TBD

\*The has not administered the Great Colleges to Work For Survey since 2019. The survey will be administered in the spring of 2023.  
Benchmark: TBD <sup>17</sup>

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FY19 (2018-2020)	FY20 (2019-2020)	FY21 (2020-2021)	FY22 (2021-2022)	Benchmark	
4.39	4.41	5.09	6.70	4.0 or above	4.0 or above

Benchmark: 4.0 or above <sup>18</sup> (by 2024)

# FY 2028 benchmarks have not yet been set by the college for these metrics and/or cannot be set due to the benchmark being reliant on data from previous years.

**KEY EXTERNAL FACTORS:**

There are numerous external factors that could impact the execution of the College of Southern Idaho’s Strategic Plan. These include, but are not limited to:

- Changes in the unemployment rate which has been shown to significantly impact enrollment
- Changes in local, state, and/or federal funding levels
- Changes to accreditation requirements
- Circumstances of and strategies employed by our partners (e.g., K-12, higher education institutions, local industry)

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**NOTES:**

<sup>1</sup> CSI has consistently received scores averaging 96% on this metric. The college seeks to maintain this high level of satisfaction from year to year. Cohort colleges scored 94% on this metric in the most current assessment year. In the survey, students are asked, "Would you recommend this college to a friend or family member?" (Percentage reflects those marking "Yes.")

*community college students across the nation by the Center for Community College Student Engagement. CSI regularly participates in the survey during the spring semester. In this metric, "comparison schools" consist of all other schools participating in the CCSSE during that term. Approximately 260 schools participated in the CCSSE during the most recent assessment period. The college was unable to participate in the CCSSE during 2020 and 2021 due to the pandemic. The college will next administer this survey in the spring of 2023.*

<sup>2</sup>In an attempt to measure lives impacted, the college tracks the number of individuals the college has served across all areas of the college including adult basic education, enrichment activities, credit-bearing coursework, and workforce development.

<sup>13</sup> This benchmark has been established considering recent positive trends in this area and several initiatives the college has

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ment with Idaho State Board of Education 2024-2029 Strategic Plan

Idaho State Board of Education Goals

College of Southern Idaho Goals and Objectives

GOAL #1: CULTIVATE COMMUNITY ENGAGEMENT

Strategy #1: Enhance and expand community involvement and engagement.

- Objective 1.1: Foster a climate of inclusivity so students, employees, and communities are welcomed, supported, and valued for their contributions.
- Objective 1.2: Promote awareness of and participation in the innovative and high-educational, enrichment, and cultural opportunities the college provides.
- Objective 1.3: Collaborate with K-12 and employer partners to provide adaptive responses to community needs.

GOAL #2: OPTIMIZE STUDENT ACCESS

Strategy #2: Enhance and expand quality and innovative educational opportunities grounded in equity and inclusion.

- Objective 2.1: Establish robust support systems and processes that enhance and expand opportunities for entry, reentry, and retention.
- Objective 2.2: Engage in a college-wide, systemic approach to developing and offering training, certificate, and degree programs that support existing and emerging industries and equitable enrollment opportunities.

GOAL #3: DRIVE STUDENT SUCCESS

Strategy #3: Align quality innovative educational programs with student needs, workforce demands, and employment opportunities.

- Objective 3.1: Adapt learning environments, regardless of modality, to engage our student population and to enhance student attainment of educational goals while using innovative technologies and pedagogies.
- Objective 3.2: Increase the rate of college completion by removing barriers, targeted support measures, creating multiple pathways to completion, and increasing flexible schedule options.
- Objective 3.3: Develop student support services to ensure a supportive and equitable environment for all.

GOAL #4: ENSURE INSTITUTIONAL STABILITY

Strategy #4: Create a sustainable model for long-term growth that enhances equity, quality, and innovation.

- Objective 4.1: Promote an environment that recognizes and supports engagement, innovation, collaboration, accountability, and growth.
- Objective 4.2: Develop, enhance, and align resources and processes that support strategic goals and result in institutional optimization and sustainability.

Goal 1: FINANCIAL SYSTEMS

Goal 2: QUALITY

Goal 3: EDUCATIONAL ATTAINMENT

Objective 1.1	✓			
Objective 1.2				
Objective 1.3		✓		✓
Objective 2.1	✓	✓	✓	
Objective 2.2		✓	✓	✓
Objective 3.1	✓		✓	✓
Objective 3.2			✓	
Objective 3.3		✓	✓	
Objective 4.1				
Objective 4.2	✓			