

### BOARD OF TRUSTEES REGULAR MEETING

Monday, July 17, 2023 – 3:00 p.m. President's Boardroom – Taylor Building Rm# 112

#### **AGENDA**

Board of Trustees Laird Stone, Chair	I.	CALL TO ORDER	Chairman Stone 3:00 p.m./President's Board Room
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Scott McClure Joshua Kern	-	Motion to convene in Executive Sessi	on
	III.	RECONVENE REGULAR MEETING	Chairman Stone 4:00 p.m./Taylor Bldg Room 276
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### BOARD OF TRUSTEES EXECUTIVE SESSION

Monday, July 17, 2023 – 3:00p.m.

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# Board of Trustees Laird Stone, Chairman Anna Scholes Jan Mittleider Scott McClure Joshua Kern

#### **CSI Mission Statement:**

To provide quality educational, social,



workforce development opportunities that meet the diverse needs of the communities we serve.



#### A. Pursuant to Idaho Code 74-206, the Board will convene to:

◆ Consider personnel matters [Idaho Code §74-206(1)(a) & (b)]



II. ADJOURNMENT

**Chairman Stone** 

CALL TO ORDER: 3:00 p.m.

**EXECUTIVE SESSION:** 3:01 p.m.

#### **EXECUTIVE SESSION ATTENDEES:**

Trustees:

Laird Stone, Chairman

Anna Scholes, Vice Chairwoman

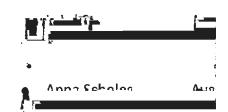
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Scott McClure, Trustee Joshua Kern, Trustee

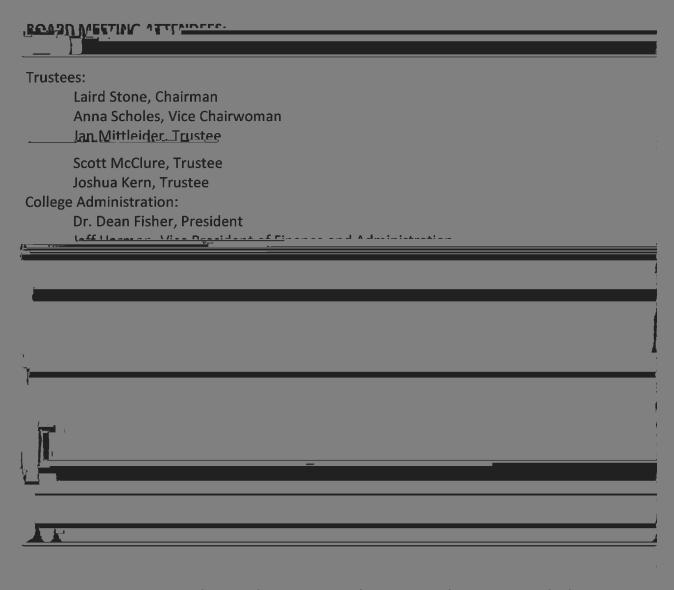
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Callaga Administrations

Dr. Dean Fisher, President Jeff Harmon, Vice President of Finance and Administration



The Board returned to public session at 4:05 p.m.



**APPROVAL OF AGENDA:** The agenda was approved on MOTION by Trustee Mittleider. Affirmative vote was unanimous.

**UNFINISHED BUSINESS: None** 

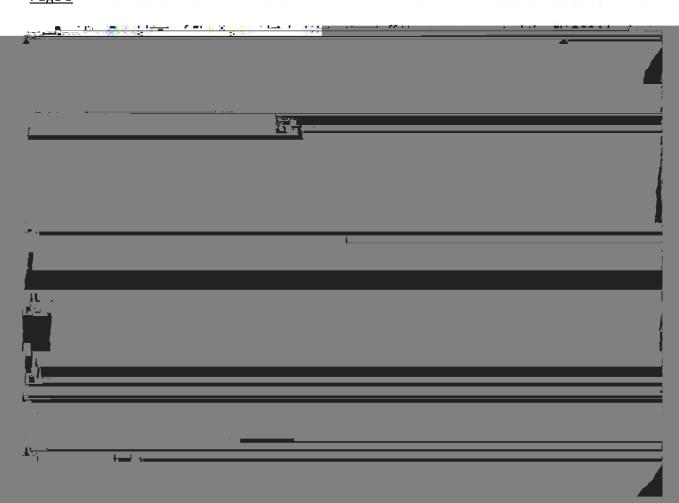
**NEW BUSINESS:** 

**Action Items** 

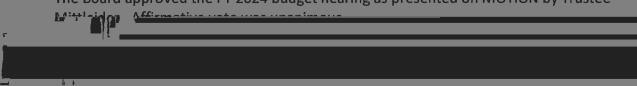




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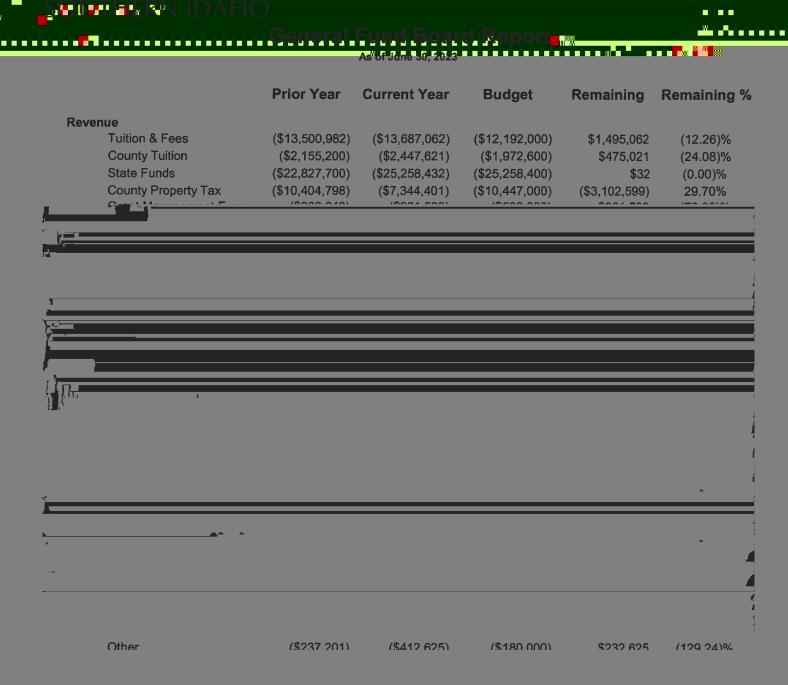
The Board approved the FY 2024 budget hearing as presented on MOTION by Trustee



Jeffr y ar on, Secretary Treasurer

Approved: August 21, 2023

ırd Stone, Chairman



TOTAL TOTAL THIS CASH OUTLAY BALANCE **REMAINING CATEGORY APPROVED** MONTH TO DATE OF BUDGET **BUDGET %** SAI ARIES \$ 3 841 024 00 \$ 285 736 12 \$ 1 588 245 81 \$ 2 252 778 10 52 70% **PENIETIES** 217 845 82 \$ 1 174 700 17 50 104 **EQUIPMENT** \$ CONTRACTUAL \$ 22,500.00 \$ 629.00 \$ 7,386.73 \$ 15,113.27 67.2%

#### **HEAD START T/TA**

CATEGORY	TOTAL PPROVED	 AL THIS	 SH OUTLAY TO DATE	В	ALANCE	REMAINING BUDGET %
OUT OF AREA TRAVEL	\$ 49,000.00	\$ 512.88	\$ 24,768.99	\$	24,231.01	49.5%
SUPPLIES	\$ 5,324.00	\$ 120.05	\$ 271.09	\$	5,052.91	94.9%
OTHER	\$ 12,250.00	\$ -	\$ 10,871.93	\$	1,378.07	11.2%
GRAND TOTAL	\$ 66,574.00	\$ 632.93	\$ 35,912.01	\$	30,661.99	46.1%

January 1, 2023-December 31, 2023 COLLEGE OF SOUTHERN IDAHO

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
SALARIES	\$ 952,868.00	0 \$ 81,315.38	\$ 337,776.29	\$ 615,091.71	64.6%
BENEFITS	\$ 451,648.00	0 \$ 42,480.54	\$ 165,809.89	\$ 285,838.11	63.3%
EQUIPMENT	\$	\$ -	\$ -	\$	
CONTRACTUAL	\$ 53,000.00	0 \$ 2,958.58	\$ 10,317.68	\$ 42,682.32	80.5%
SUPPLIES	\$ 38,539.00	0 \$ 1,481.45	\$ 7,909.51	\$ 30,629.49	79.5%
FACILITIES/CONST.		\$ -	\$ -	\$ -	
OTHER	\$ 157,609.00	0 \$ 24,448.13	\$ 37,695.11	\$ 119,913.89	76.1%
TOTAL DIRECT COSTS	\$ 1,653,664.00	0 \$ 152,684.08	\$ 559,508.48	\$ 1,094,155.52	66.2%
ADMIN COSTS (9.0%)	\$ 126,406.00	0 \$ 10,546.61	\$ 45,322.76	\$ 81,083.24	64.1%
GRAND TOTAL	\$ 1,780,070.00	0 \$ 163,230.69	\$ 604,831.24	\$ 1,175,238.76	66.0%
IN KIND NEEDED	\$ 452,250.00	)			

#### **EARLY HEAD START T/TA**

	TOTAL	TOTAL THIS	CASH OUTLAY		REMAINING
CATEGORY	T DDD CALLD	1.603.0011	mo e ime	The A.W. Chick School	
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# BOARD OF TRUSTEES COLLEGE OF SOUTHERN IDAHO CF ITY COLLEGE DISTRICT

## GE ER L FU D BUDGET

APPROVED:

L ir tone, Chairman, Board of Trustees

ATTEST:

I HEREBY CERTIFY THAT THE ATTACHED IS THE BUDGET APPROVED BY THE COLLEGE OF SOUTHERN IDAHO BOARD OF TRUSTEES ON June 20, 2023 July 17,2023

effr M. Harmon, Secretary/Treasurer

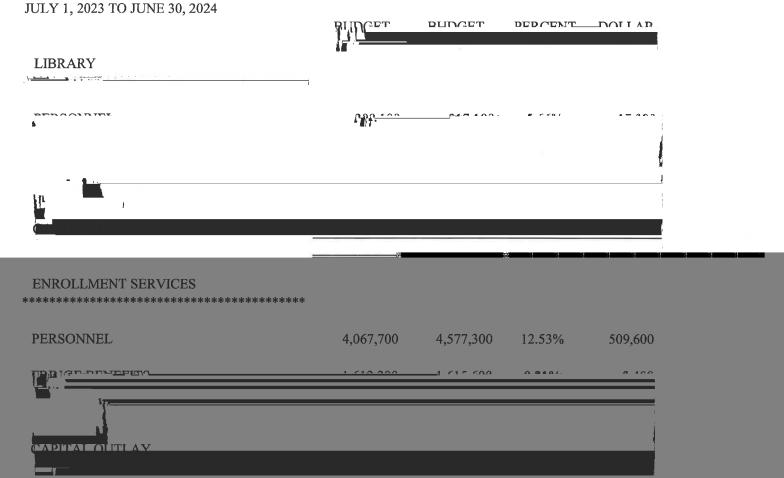
1	BUDGET FY23	BUDGET FY24	PERCENT CHANGE	DOLLAR CHANGE	PERCENT OF BUDGET
GENERAL FUND REVENUE	1 1 23	1127	CHANGE	CHANGE	OF BODGET
TUITION AND FEES	12,192,000	14,400,000	18.11%	2,208,000	25.94%
COUNTY TUITION	1,972,600	2,400,000	21.67%	427,400	4.32%
STATE APPROPRIATION-ACADEMIC	17,146,200	18,468,500	7.71%	1,322,300	33.27%
STATE COLLABORATIVE CENTER	39,300	39,300	0.00%	0	0.07%
LIQUOR FUND REVENUE	200,000	200,000	0.00%	0	0.36%
STATE APPROPRIATION-CTE	7,872,900	8,251,800	4.81%	378,900	14.87%
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TOTALS	50,550,000	55,510,000	9.81%	4,960,000	100.00%

JOLY 1, 2023 TO JUNE 30, 2024	BUDGET FY23	BUDGET FY24	PERCENT CHANGE	DOLLAR CHANGE	PERCENT OF BUDGET
EXPENDITURES  ***********************************					
ADMINISTRATION	1,817,300	2,030,000	11.70%	212,700	3.66%
MARKETING	631,900	820,800	29.89%	188,900	1.48%
HUMAN RESOURCES	411,900	434,600	5.51%	22,700	0.78%
LIBRARY	628,700	642,500	2.20%	13,800	1.16%
FNRQU MENT SERVICES	6 400 500	6 Q3Q_100.	ያ ፈ1%	538 ናበበ	12 50%
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INSTITUTIONAL EFFECTIVENESS	656,400	692,000	5.42%	35,600	1.25%
TOTALS	50,550,000	55,510,000	9.81%	4,960,000	100.00%

ADMINISTRATION ************************************	BUDGET FY23	BUDGET FY24	PERCENT CHANGE	DOLLAR CHANGE
PERSONNEL	1,059,600	1,176,000	10.99%	116,400
FRINGE BENEFITS	407,700	429,000	5.22%	21,300
OPERATING EXPENSE	350,000	425,000	21.43%	75,000
CAPITAL OUTLAY	1.817.300	2.030.000	0.00%	212.700

MARKETING	MA	.RKJ	ETI	ING
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PERSONNEL		239,200	246,300	2.97%	7,100
FRINGE BENEFITS		112,700	94,500	-16.15%	(18,200)
OPERATING EXPENSE		280,000	480,000	71.43%	200,000
CAPITAL OUTLAY	TOTALS	631,900	- 820,800	0.00% 29.89%	0 188,900
HUMAN RESOURCES *************	*****				
PERSONNEL		272,600	293,700	7.74%	21,100
FRINGE BENEFITS		104,300	105,900	1.53%	1,600
OPERATING EXPENSE		35,000	35,000	0.00%	0
CAPITAL OUTLAY	TOTALS	- 411,900	- 434,600	0.00% 5.51%	0 22,700

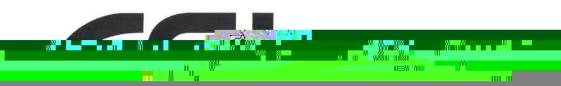


-		BUDGET	BUDGET	PERCENT	DOLLAR:	al ANN
INFORMATION TECHNOLOGY ************************************	*****	FY23	FY24	CHANGE	CHANGE	
PERSONNEL		1,619,200	1,864,500	15.15%	245,300	
FRINGE BENEFITS		635,700	702,400	10.49%	66,700	
OPERATING EXPENSE		1,000,000	1,396,000	39.60%	396,000	
CAPITAL OUTLAY		25,000		-100.00%	(25,000)	
SOFTWARE	TOTALS	1,309,500 4,589,400	3,540,000 7,502,900	170.33% 63.48%	2,230,500 2,913,500	
NSTITITIONAL EFFECTIVENESS	4					
PERSONNEL		417,600	442,400	5.94%	24,800	
FRINGE BENEFITS		163,700	174,000	6.29%	10,300	
OPERATING EXPENSE		75,100	75,600	0.67%	500	
CAPITAL OUTLAY	TOTALS	0 656,400	0 692,000	0.00% 5.42%	0 35,600	
PHYSICAL PLANT & SECURITY	marketing page teleph					
REVENUES		(50,000)	(50,000)	0.00%	0	
PERSONNEL		2,928,000	3,067,400	4.76%	139,400	
FRINGE BENEFITS		1,511,000	1,515,000	0.26%	4,000	
OPERATING EXPENSE		1,416,000	1,470,600	3.86%	54,600	
CAPITAL OUTLAY	TOTALS	325,000 6,130,000	400,000 6,403,000	23.08% 4.45%	75,000 273,000	

JULY 1, 2023 TO JUNE 30, 2024  INSTITUTIONAL SUPPORT	BUDGET FY23	BUDGET FY24	PERCENT CHANGE	DOLLAR CHANGE
**************************************	80,000	85,000	6.25%	5,000
LEGAL & AUDIT	200,000	250,000	25.00%	50,000
UTILITIES	1.146.700	1.319.000	<u>15.03</u> %	172,300
WELLNESS				
FOUNDATION SUPPORT	275,000	289,000	5.09%	14,000
CONTINGENCY GENERAL FUND	325,000 2,800,700	325,000 3,085,000	0.00% 10.15%	284,300
PLANT FACILITY	1,750,000	1,630,000	-6.86%	(120,000)
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PACE				
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HEADSTART				
HEADSTART AS ENDOWMENT				
	2,030,000	2,107,000	3.79%	77,000
AS ENDOWMENT	2,030,000 112,000	2,107,000 112,000	3.79% 0.00%	77,000

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REVENUES	(50,000)	(50,000)	0.00%	0
PERSONNEL	9,646,500	9,887,500	2.50%	241,000
FRINGE BENEFITS	3,631,400	3,538,800	-2.55%	(92,600)
OPERATING EXPENSE	669,700	670,000	0.04%	300
CAPITAL OUTLAY	_	_		
TOTALS	13,897,600	14,046,300	1.07%	148,700
CARRENT MEGIPITALA RIGHTANA				
ABBEED TECHNICAL INSTRUCTION				
PERSONNEL	4,549,400	4,808,300	5.69%	258,900
FRINGE BENEFITS	1,846,500	1,878,800	1.75%	32,300
OPERATING EXPENCE	1,477,000	1,564,700	5.94%	87,700
CAPITAL OUTLAY	-	-	0.00%	0
TOTALS	<u>7.872.</u> 900	8.251.800	4.81%	378.900

GENERAL FUND BUDGET JULY 1, 2023 TO JUNE 30, 2024	BUDGET FY23	BUDGET FY24	PERCENT CHANGE	DOLLAR CHANGE	PERCENT OF BUDGET
REVENUES					
CENEDAL ELINID DEVENILLE	<i>(50, 550, 000)</i>	(55 510 000)	N 210/	(4.020 000)	AA 930/
	(50,650,000)	(55,610,000)	9.79%	(4,960,000)	100.00%
EXPENDITURES					
PERSONNEL	25,099,900	26,680,500	6.30%	1,580,600	47.98%
FRINGE BENEFITS	10,153,800	10,179,400	0.25%	25,600	18.30%
OPERATING EXPENSE	6,223,400	7,063,100	13.49%	839,700	12.70%
CAPITAL OUTLAY	350,000	400,000	14.29%	50,000	0.72%
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# SOUTHERN IDAHO

## Employee Personnel anual

Approved by the Board of Trustees

July 17, 2023

#### Adopted by the College of Southern Idaho Board of Trustees:

