

**AGENDA**

**I. CALL TO ORDER**

**Chair Stone**

2:00 p.m. /President’s Board Room

[REDACTED]

Monday, November 13, 2023 – 2:00 p.m.  
President's Boardroom – Taylor Building Rm# 112

<b>XI. PRESIDENT'S REPORT</b>	<b>President Fisher</b>
<b>XII. CSI STUDENT BODY PRESIDENT REPORT</b>	<b>Dylan Ray</b>
<b>XIII. REMARKS FOR THE GOOD OF THE ORDER</b>	<b>Chair Stone</b>
<b>XIV. ADJOURNMENT</b>	<b>Chair Stone</b>

**CALL TO ORDER SPECIAL SESSION:** 2:05 p.m.



Laird Stone, Chair  
Anna Scholes, Vice-Chair  
Jan Mittleider, Trustee  
Scott McClure, Trustee  
Joshua Kern, Trustee

College Administration:

Dr. L. Dean Fisher, President  
Jeff Harmon, Vice President of Finance and Administration

Chair Stone moved to go into Special Session

**NEW BUSINESS:**

Board members continued discussion on the book, "Trusteeship in Community College."

Special Session adjourned at 3:09 p.m.

**EXECUTIVE SESSION:** 3:10 p.m.

**EXECUTIVE SESSION ATTENDEES:**

Trustees:

Laird Stone, Chair  
Anna Scholes, Vice Chair

CSI Trustees

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Chair Stone moved to go into Executive Session.

The vote to do so by roll call:

- Laird Stone Aye
- Anna Scholes Aye

• [REDACTED] Aye

[REDACTED]

[REDACTED]

- Joshua Kern Aye

The Board returned to public session at 4:08 p.m.

**BOARD MEETING ATTENDEES:**

Trustees:

Laird Stone, Chair

Anna Scholes, Vice-Chair

Jan Mittleider, Trustee

Scott McClure, Trustee

Joshua Kern, Trustee

College Administration:

Dr. Dean Fisher, President

Jeff Harmon, Vice President of Finance and Administration

**APPROVAL OF AGENDA:** The agenda was approved on MOTION by Trustee Mittleider. Affirmative vote was unanimous.

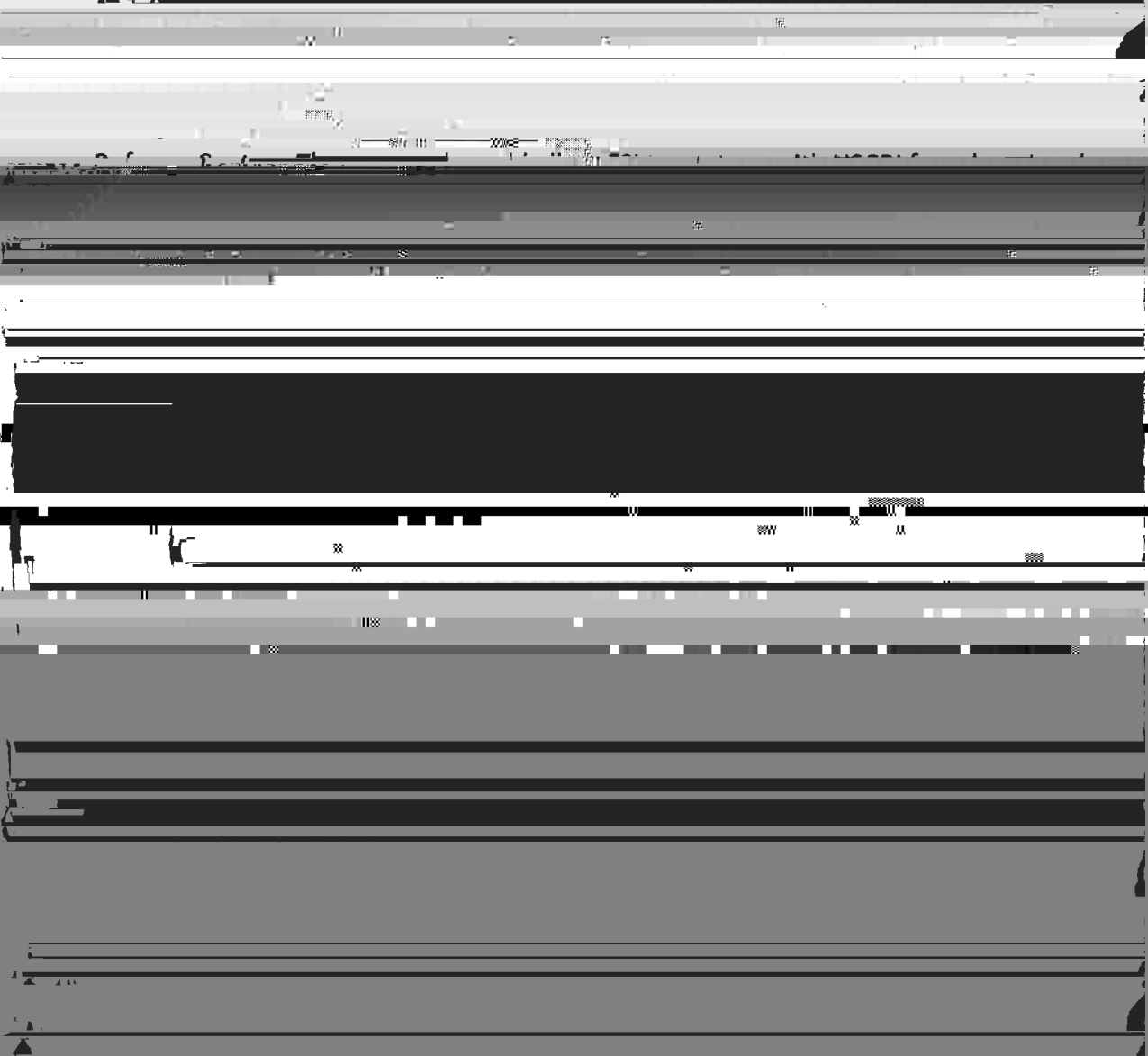
**STUDENT FACULTY STAFF ACHIEVEMENTS:** President Fisher congratulated Instructor Brad

Dyabler for being selected as Outstanding Postsecondary Teacher by the College and Technical

**OPEN FORUM:** None

**UNFINISHED BUSINESS:**

1. The Trustees reviewed a proposal from the United States Commission on Refugees and Immigrants (USCRI) that would establish it as the direct administrator of the existing



**Information Items**

1. Dean of Student Access and Outreach Polly Hulseley presented an update on the Jerome Center.
2. Off Campus Center Director Amy Christopherson presented an update on the Mini-Cassia Center.
3. Dean of Institutional Effectiveness and Communication Chris Bragg presented the Strategic Planning Scorecard to the Trustees.
4. Representatives from the Idaho Division of Public Works and HMM Architects presented the

**ADJOURNMENT DECLARED:** 5:28 p.m.

  
Jeffrey M. Harmon, Secretary Treasurer

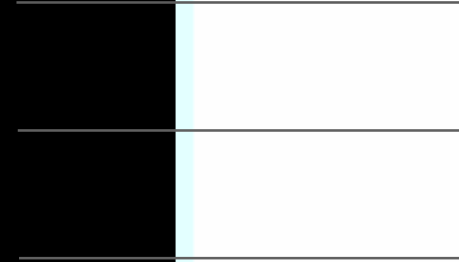
Approved: December 11, 2023

  
Anna Schole, Chair

# General Fund Board Report

As of October 31, 2023

	Prior Year	Current Year	Bud et	Remaining	Remaining %
<b>Revenue</b>					
Tuition & Fees	(\$5,522,267)	(\$5,998,878)	(\$14,400,000)	(\$8,401,122)	58.34%
County Tuition	(\$944,850)	(\$1,000,300)	(\$2,400,000)	(\$1,399,700)	58.32%
State Funds	(\$24,703,666)	(\$26,385,866)	(\$26,959,600)	(\$573,734)	2.13%
County Property Tax	(\$213,707)	(\$286,732)	(\$10,870,400)	(\$10,583,668)	97.36%
Grant Management Fees	(\$256,009)	(\$197,193)	(\$600,000)	(\$402,807)	67.13%
Other	(\$261,469)	(\$322,122)	(\$280,000)	\$42,122	(15.04)%
Unallocated Tuition	(\$522,121)	(\$239,974)	\$0	\$239,974	-
Departmental Revenues	\$61,678	\$61,668	\$100,000	\$38,332	38.33%
<b>Total Revenue</b>	<b>\$32,485,767</b>	<b>\$34,492,733</b>	<b>\$55,610,000</b>	<b>\$21,117,267</b>	<b>37.97%</b>
<b>Expenses</b>					
Personnel Expense					
Salaries	\$7,694,409	\$8,091,223	\$26,892,700	\$18,801,477	69.91%
Variable Fringe	\$1,640,302	\$1,656,600	\$5,659,300	\$4,002,700	70.73%
Health Insurance	\$1,398,101	\$1,511,585	\$4,597,700	\$3,086,115	67.12%
<b>Total Personnel Expense</b>	<b>\$10,732,812</b>	<b>\$11,259,408</b>	<b>\$37,149,700</b>	<b>\$25,890,292</b>	<b>69.69%</b>
Operating Expense					
	\$8,508,779	\$9,188,198	\$18,561,000	\$7,850,788	42.30%





CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
SALARIES	\$ 4,067,951.00	\$ 308,977.27	\$ 2,884,536.42	\$ 1,183,414.58	29.1%
BFNEFTS	\$ 2,115,734.00	\$ 148,689.07	\$ 1,418,135.59	\$ 697,598.41	33.0%
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EQUIPMENT	\$ -	\$ -	\$ -	\$ -	
CONTRACTUAL	\$ 22,500.00	\$ 746.87	\$ 9,410.68	\$ 13,089.32	58.2%
SUPPLIES	\$ 201,332.00	\$ 12,026.90	\$ 95,488.67	\$ 105,843.33	52.6%
FACILITIES/CONST.	\$ 1,537,699.00	\$ 5,967.68	\$ 5,967.68	\$ 1,531,731.32	0.0%
OTHER	\$ 713,900.00	\$ 59,189.29	\$ 698,740.74	\$ 15,159.26	2.1%
TOTAL DIRECT COSTS	\$ 8,659,116.00	\$ 535,597.08	\$ 5,112,279.78	\$ 3,546,836.22	41.0%
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ADMIN COSTS (0.0%)	\$ 564,525.00	\$ 49,126.00	\$ 284,007.50	\$ 280,517.50	21.0%

HEAD START T/TA

TOTAL	TOTAL THIS	CASH OUTLAY	REMAINING

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
SALARIES	\$ 1,030,154.00	\$ 80,273.64	\$ 769,783.32	\$ 260,370.68	25.3%
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BENEFITS	<del>\$ 501,405.00</del>	<del>\$ 39,763.48</del>	<del>\$ 374,542.79</del>	<del>\$ 126,862.21</del>	<del>25.3%</del>
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CONTRACTUAL	\$ 53,000.00	\$ 1,451.50	\$ 23,121.79	\$ 29,878.21	56.4%

EARLY HEAD START T/TA

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	REMAINING BUDGET %
OUT OF AREA TRAVEL	\$ 24,500.00	\$ 102.50	\$ 5,709.50	\$ 18,790.50	76.7%
SUPPLIES	\$ 2,427.00	\$ 15.34	\$ 638.81	\$ 1,788.19	73.7%
OTHER	<del>\$ 2,000.00</del>	<del>\$ 142.50</del>	<del>\$ 2,000.00</del>	<del>\$ 0.00</del>	<del>0.0%</del>

COLLEGE OF  
SOUTHERN IDAHO



Representative Maxine Bell Education Advocate Award

[REDACTED]

As the Board of Trustees will recall, it established the Representative Maxine Bell Education Advocate Award in May 2022. The criteria to be used for selection for the award recipient are:

- Evidence that contributions are significant as an advocate for education within the public sector of Idaho; and
- Evidence that contributions have been sustained over time; and

[REDACTED]

## Representative Maxine Bell Education Advocate Award

Tiffany Seeley-Case <tseeley@csi.edu>

Tue 10/24/2023 4:56 PM

To: Dean Fisher <DeanFisher@csi.edu>

Cc: Ginger K Nukaya <gnukaya@csi.edu>

President Fisher,

Please accept the recommendation of Dr. Carolyn Hovde Bohach as this year's recipient of the *Representative Maxine Bell Education Advocate Award*.

The committee (Pollv D Hulsev, Michael D Konrad, Anna Heisted, Kim Prestwich, Eric Nielson) ranked the three

							Total
Parker	3	3	2	1	1	1	10
Brulotte	1	2	3	3	3	3	12
<b>Bohach</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>8 (Winner)</b>

Everyone then agreed with Dr. Bohach as the nominee for the award.


Thanks,  
Tiffany

Tiffany Seeley-Case  
Dean of General and Transfer Education  
College of Southern Idaho  
208-732-6779

COLLEGE OF  
SOUTHERN  
IDAHO

November 13, 2022

To: President Fisher and the College of Southern Idaho Board of Trustees

From: Jeffrey M. Harmon 

Re: Leading Idaho 2.0 Welding Equipment

We applied for and received a Leading Idaho 2.0 postsecondary grant through Idaho Career Technical Education. This grant will help CSI purchase equipment that will modernize and expand our current CTE programs. As part of this grant, we advertised for the purchase of a robotic welder and four



**MEMO:**

**DATE:** 11/13/2023

**RE:** Board of Trustee Election of Officers

**Trustee Kern made a motion to elect the following positions for Board of Trustee Officers  
Vote 5 to 0**

**Anna Scholes - Chairperson**

**Jan Mittleider – Vice Chairperson**

**Scott McClure – Clerk**

**Jeff Herman – Secretary/Treasurer**