

President's Boardroom – Taylor Building Rm# 112

**AGENDA**

**I. CALL TO ORDER**

**Chair Scholes**

3:00PM/President's Board Room

**II. RECESS TO EXECUTIVE SESSION**

**Chair Scholes**

**Board of Trustees**  
Anna Scholes, Chair

**CALL TO ORDER:** 3:03 p.m.

**EXECUTIVE SESSION:** 3:07 p.m.

**EXECUTIVE SESSION ATTENDEES:**

Trustees:

- Anna Scholes, Chair
- Jan Middleider, Vice-Chair
- Scott McClure, Clerk
- Joshua Kern, Trustee
- Laird Stone, Trustee

College Administration:

[REDACTED]

- Anna Scholes      Aye
- Jan\_Mittleider      Aye

[REDACTED]

**APPROVAL OF AGENDA:** The agenda was approved on MOTION by Trustee Mittleider.

**BOARD MINUTES:** The following Board of Trustee meeting minutes were accepted as written.

February 20, 2024 – Executive and Regular Meeting on MOTION by Trustee McClure.

Affirmative vote was unanimous.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

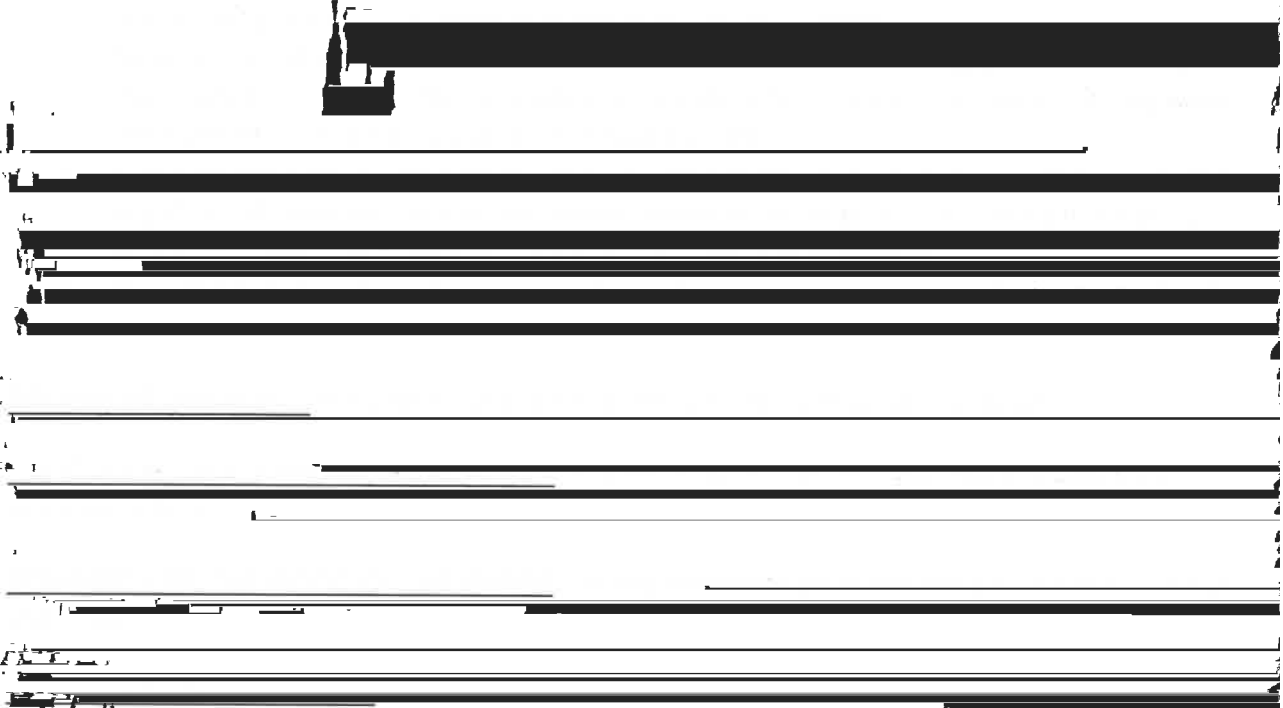
**Action Items**

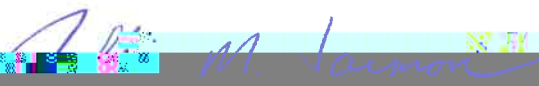
1. The Board approved the Head Start/Early Head Start monthly fiscal and operational reports on MOTION by Trustee McClure. Affirmative vote was unanimous.

**Information Items**

1. CSI Professor of Geology Shawn Willsey provided the Board with a report on the activities that he undertook while on sabbatical during Fall 2023. While on sabbatical, he created several videos that support CSI's Geology of the National Parks course.

2. ~~Dean of Enrollment Services Manzo Stark~~ Manzo presented a report on the enrollment



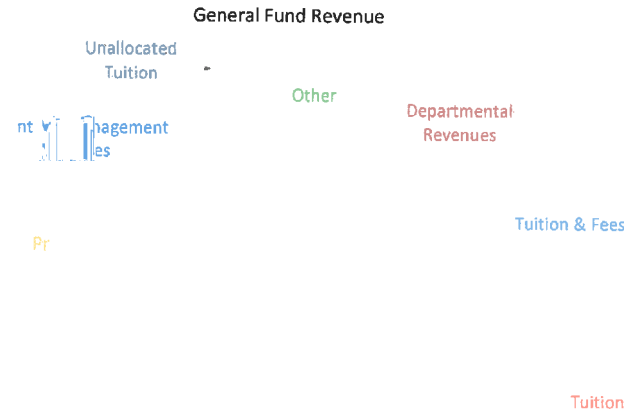
  
Jeffrey M. Harmon, Secretary Treasurer

Approved: April 15, 2024

  
Ch... Scholes, Chair

% Revenue Received

90%



**GENERAL FUND REVENUE SUMMARY**

**TOTAL ANNUAL BUDGET**

**\$ 55,610,000**

**TOTAL ANNUAL REVENUE**

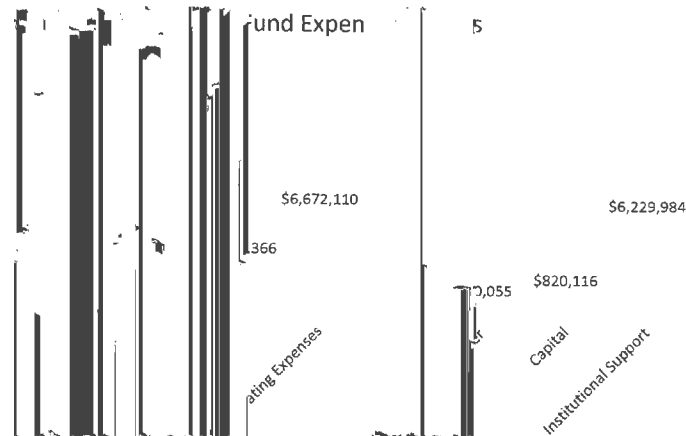
**\$ 49,884,465**

**TOTAL REMAINING**

**\$ 5,725,535**

% Budget Spent

66%



**GENERAL FUND EXPENSE SUMMARY**

**TOTAL YEARLY BUDGET**

**\$ 55,610,000**

**TOTAL YTD EXPENSES**

**\$ 36,783,444**

**TOTAL AVAILABLE**

**\$ 18,826,556**



College of Southern Idaho  
Head Start/Early Head Start



COLLEGE OF  
SOUTHERN IDAHO

Program Summary for February 2024

Reported at March Board Meeting

[Redacted Table Content]

Head Start ACF Federal Funded	399	321
Head Start TANF	12	12
Early Head Start ACF Federal Funded	92	72
<b>Total</b>	<b>503</b>	<b>405</b>

Program Options

Center Based Part Day Full Day Early Head Start Home Based Toddler Center Full Day

[Redacted Table Content]

Head Start Overall Attendance	82%
Early Head Start Overall Attendance	79%
IEP/IFSP Enrollment	6%
Over Income Enrollment	3%
100-130% Poverty Level	13%



**Continuous Improvement Plan for Program Year 2023-2024**

**Head Start**

1) In January all teachers attended HighScope Regional Training, focusing on intentional planning for adult-child interactions.

2) In December Head Start teachers attended professional development about creating supportive environments, sense of community, conflict resolution, and scaffolding children's knowledge.

3) Lead Teachers will participate in a round table discussion with the Children's Services Specialist to identify





CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
SALARIES	\$ 1,070,899.00	\$ 79,009.91	\$ 156,571.88	\$ 914,327.12	85.4%
BENEFITS	\$ 522,576.00	\$ 39,051.18	\$ 77,590.36	\$ 444,985.64	85.2%
EQUIPMENT	\$ -	\$ -	\$ -	\$ -	
CONTRACTUAL	\$ 39,500.00	\$ 2,921.71	\$ 3,000.91	\$ 36,499.09	92.4%
SUPPLIES	\$ 23,839.00	\$ 3,229.25	\$ 4,718.92	\$ 19,120.08	80.2%
EACILITIES/CONST.		\$ -	\$ -	\$ -	

**EARLY HEAD START T/TA**

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	REMAINING BUDGET %
OUT OF AREA TRAVEL	\$ 24,500.00	\$ 851.53	\$ 934.53	\$ 23,565.47	96.2%
SUPPLIES	\$ 1,977.00	\$ 97.22	\$ 140.50	\$ 1,836.50	92.9%
OTHER	\$ 2,450.00	\$ 3,121.20	\$ 3,742.20	\$ (1,292.20)	-52.7%
GRAND TOTAL	\$ 28,927.00	\$ 4,069.95	\$ 4,817.23	\$ 24,109.77	83.3%



## Notice of Regular Meetings 2024-25

The Board of Trustees for the College of Southern Idaho has established the third Monday of each month as their regular meeting date. In the event the third Monday is

July 15, 2024

January 21, 2025 (Tuesday)

August 19, 2024

February 18, 2025 (Tuesday)

September 16, 2024

March 17, 2025

The fiscal year 2024-2025 budget hearing date is set for June 17, 2024. Information concerning specific meeting times and places may be obtained by contacting Jeff

[jharmon@csi.edu](mailto:jharmon@csi.edu)