

AGENDA

I. CALL TO ORDER

Chair Scholes
2:30PM/President’s Board Room

Board of Trustees
Anna Scholes, Chair
Jan Mittleider
Scott McClure
Joshua Kern
Laird Stone

II. RECESS TO EXECUTIVE SESSION

Chair Scholes

Motion to convene in Executive Session

Pursuant to Idaho Code 74-206, the Board will convene to:

- ◆ Consider personnel matters
[Idaho Code §74-206(1)(a) & (b)]
- ◆ Deliberate regarding an acquisition of interest in real property
[Idaho Code § 74-206(1)(c)]

CSI Mission Statement:



CALL TO ORDER: 2:35 p.m.

EXECUTIVE SESSION: 2:40 p.m.

EXECUTIVE SESSION ATTENDEES:

Trustees:

- Anna Scholes, Chair
- Jan Mittlender, Vice-Chair
- Scott McClure, Clerk
- Joshua Kern, Trustee
- Laird Stone, Trustee

College Administration:

Dr. Deon Fisher, President

- Anna Scholes Aye
- Jan Mittlender Aye
- Scott McClure Aye
- Jack Nelsen Aye
- Laird Stone Aye

The Board returned to public session at 4:00 p.m.

4. Vice President Jeff Harmon also presented a request to enter into a contract with Lombard Conrad Associates for design services to remodel the old kitchen space on the second floor of the Taylor/Student Union building. The Board approved the request as presented on MOTION by Trustee McClure. Affirmative vote was unanimous.
5. President Fisher presented the Draft Endorsement Policy. The policy addresses regulation activity on memberships, sponsorships, donations, and endorsements. The

Board approved the Endorsement Policy with a potential amendment that would clarify that advertising accepted by the college from a third party would not constitute an endorsement on MOTION by Trustee Stone. Affirmative vote was unanimous.

Information Items

1. Vice President Harmon and Senior Director of Field Office for the United States

Committee for Refugees and Immigrants (USCRI) presented an update on the transition


Jeffrey M. Harmon, Secretary-Treasurer

Approved: May 20, 2024



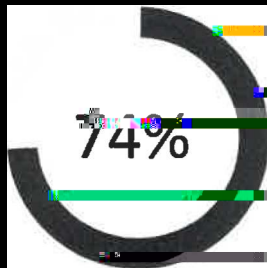
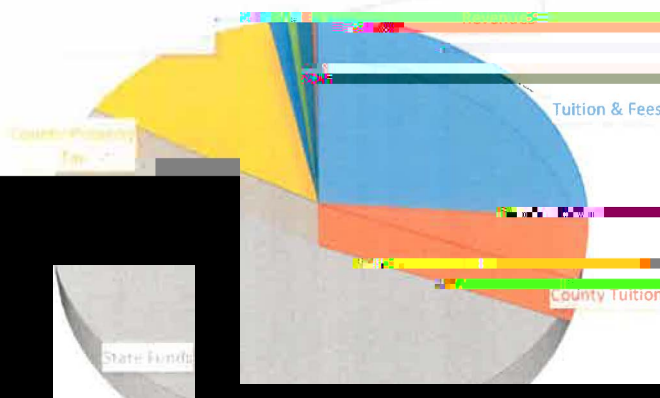
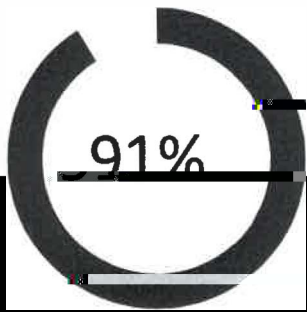
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General Fund Board Report

As of March 31, 2024

	Prior Year	Current Year	Budget	Remaining	Remaining %
Revenue					
Tuition & Fees	(\$12,364,586)	(\$13,304,119)	(\$14,400,000)	(\$1,095,881)	7.61%
County Tuition	(\$2,405,671)	(\$2,448,225)	(\$2,400,000)	\$48,225	(2.01)%
State Funds	(\$25,197,266)	(\$26,485,866)	(\$26,959,600)	(\$473,734)	1.76%
County Property Tax	(\$2,000,000)	(\$2,000,000)	(\$2,000,000)	(\$2,000,000)	0.00%

% Revenue





COLLEGE OF
SOUTHERN IDAHO

**COLLEGE OF SOUTHERN IDAHO
HEAD START/ EARLY HEAD START**

390 Falls Avenue
Twin Falls, Idaho 83303-1238
(208) 736-0741



Grants Management Officer
Administration for Children and Families
Office of Grants Management
701 Fifth Avenue, Suite 1600, MS-72
Seattle, WA 98104

RE: Grant No. 10CH012144

To whom it may concern:

This letter is to inform you that the College of Southern Idaho Head Start/Early Head Start Board of Trustees and Policy Council reviewed and approved the demolition plan for CSI HS/EHS property located at 296 Falls Avenue West, Twin Falls Idaho. The building contains asbestos and needs significant upgrades to be brought up to Idaho State Building Code. Asbestos will be remediated before demolition.

We would like to thank you for your continued support in our ongoing endeavor to provide quality services to

April 15, 2024

April 18, 2024

Jeffrey J. ... CPA
Vice President of Finance & Administration
College of Southern Idaho

Rilee Giles
Policy Council Chair
College of Southern Idaho



CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
SALARIES	\$ 4,224,456.00	\$ 298,756.06	\$ 764,530.06	\$ 3,459,925.94	81.0%
BENEFITS	\$ 2,086,292.00	\$ 146,105.96	\$ 372,699.66	\$ 1,713,592.34	82.1%
EQUIPMENT		\$ -	\$ -	\$ -	

HEAD START T/TA

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	REMAINING BUDGET %
OUT OF AREA TRAVEL	\$ 50,000.00	\$ 4,322.35	\$ 5,633.00	\$ 44,367.00	88.7%
SUPPLIES	\$ 5,224.00	\$ 127.33	\$ 443.01	\$ 4,780.99	91.5%
OTHER	\$ 11,350.00	\$ 4,280.01	\$ 17,319.17	\$ (5,969.17)	-52.6%
GRAND TOTAL	\$ 66,574.00	\$ 8,729.69	\$ 23,395.18	\$ 43,178.82	64.9%

January 1, 2024-December 31, 2024

COLLEGE OF SOUTHERN IDAHO

	TOTAL	TOTAL THIS	CASH OUTLAY	BALANCE	REMAINING
CATEGORY	APPROVED	MONTH	TO DATE	OF BUDGET	BUDGET %
SALARIES	\$ 1,070,899.00	\$ 80,289.28	\$ 236,861.16	\$ 834,037.84	77.9%
BENEFITS	\$ 522,576.00	\$ 39,879.88	\$ 117,470.24	\$ 405,105.76	77.5%
EQUIPMENT	\$ -	\$ -	\$ -	\$ -	
CONTRACTUAL	\$ 20,500.00	\$ 5,858.36	\$ 2,950.77	\$ 20,610.77	77.6%

EARLY HEAD START T/TA

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	REMAINING BUDGET %
OUT OF AREA TRAVEL	\$ 24,500.00	\$ 1,482.79	\$ 2,417.32	\$ 22,082.68	90.1%
SUPPLIES	\$ 1,977.00	\$ 56.20	\$ 196.70	\$ 1,780.30	90.1%
OTHER	\$ 2,450.00	\$ 1,662.60	\$ 5,404.80	\$ (2,954.80)	-120.6%

April 15, 2024

To: President Fisher and the College of Southern Idaho Board of Trustees

From: Jeffrey M. Harmon



[Redacted]

We recently reviewed our current fleet of motor pool vehicles to address aging vehicles and

Based on recommendation by Director Cutler and Head Mechanic Miller [Redacted]

[Redacted signature area with handwritten name "Jeff"]

I am requesting approval to enter into an agreement with Lombard Conrad Architects for design services

[Redacted text]

to remodel the decommissioned kitchen on the second floor of the Taylor/Student Union Building.

Lombard Conrad performed design services for the renovation of the first floor of the Taylor/Student Union Building. They are well-studied in the existing conditions of the second floor and are

