

# Contract for Honors Credit

## Instructions for Honors Contract

Student Name \_\_\_\_\_ Student Number \_\_\_\_\_

Instructor Name \_\_\_\_\_ Semester/Year (e.g. Fall 2010) \_\_\_\_\_

Credits \_\_\_\_\_ Course Name (e.g. *Fundamentals of Oral Communication*) \_\_\_\_\_

Course Number (e.g. *COMM 101*) \_\_\_\_\_ Course Section (e.g. *C02*) \_\_\_\_\_

Please read all parts of this contract prior to signing and submitting to the Honors Program Director. The signed contract must be filled out and turned into the Honors Director no later than the end of the third week of courses. The instructor will retain a copy of this contract and complete the post evaluation prior to finals week.

**Notes to Instructors:** The Honors Program provides the opportunity for students to complete independent contracts for Honors credit. This contract can be made for any course; however faculty are not required to participate. Additionally, the student is responsible for all aspects of the contract; from determining the research to completing the final assessment. The faculty member's role in the contract is to provide guidance and to determine if the student has successfully complete the agreed upon components of the contract. The general guidelines for Honors contracts are as follows:

In order to satisfy this contract, students must engage in some form of independent investigation. Some possibilities include: original research, additional skill development or participation in activities that complement the course objectives.

Students must also produce something that demonstrates their integration of this newly acquired knowledge or skill. This could be a research document, portfolio, curriculum plan, etc.

Students must present their information in some format. This could be a presentation to class, instructor or community.

Students need to provide a final assessment of their work. They will meet with the instructor at the end of the semester \_\_\_\_\_ based on the nature of the course.

**Notes to Students:** It is the responsibility of the student to present the work completed during this contract. Students are also responsible to completing this contract on his/her own time and meetings with the instructor should be made at

convenience.

the instructor's

**Checklist for Students**

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**Checklist for Faculty.**

1. The student must be a resident of the United States and must be at least 18 years of age at the time of enrollment.

2. The student must have a minimum GPA of 2.0 in all college-level courses completed.

3. The student must have completed a minimum of 12 credit hours of college-level coursework.

4. The student must have completed a minimum of 30 credit hours of college-level coursework.

5. The student must have completed a minimum of 60 credit hours of college-level coursework.

**CONTRACT AGREEMENT**

I, the undersigned, hereby agree to the terms and conditions of the contract as set forth herein.

1. The student must be a resident of the United States and must be at least 18 years of age at the time of enrollment.

2. The student must have a minimum GPA of 2.0 in all college-level courses completed.

3. The student must have completed a minimum of 12 credit hours of college-level coursework.

4. The student must have completed a minimum of 30 credit hours of college-level coursework.

Additional comments:

Faculty signature \_\_\_\_\_

Please return this form to the Host Director prior to final week.